

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 11, 2011
10:00 a.m.**

**Conference Room
La Crete County Office, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the December 13, 2010 Special Council (Budget) Meeting	9
		b) Minutes of the December 14, 2010 Regular Council Meeting	15
		c) Minutes of the December 20, 2010 Special Council Meeting	35
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) Shane Ramteemal (RCMP) – 12:00 p.m. b) Peter Krahn (Lagoon Project) – 1:30 p.m. c)	43
GENERAL REPORTS:	6.	a) Municipal Planning Commission Meeting Minutes – May 27, 2010 to November 22, 2010 b)	47
PUBLIC HEARINGS:	7.	a) None	

TENDERS:

- 8. a) 2011 Motor Grader Purchase Tender – 1:30 p.m.
- b) 2011 Motor Grade Sale Purchase Tender – 1:30 p.m.

**COUNCIL
 COMMITTEE, CAO
 AND DIRECTORS
 REPORTS:**

- 9. a) Council Committee Reports
- b) CAO and Director Reports 197

**CORPORATE
 SERVICES:**

- 10. a) Auction of Tax Notification Default on Payments – 1:00 p.m. 209
- b) Bylaw 793-11 Tax Payment Bylaw 211
- c) Lift Station to Serve NE 10-106-15-W5, NW 11-106-15-W5 and SW 11-106-15-W5 217
- d) Penalty Write-Off - Tax Rolls 082299 and 082298 219
- e) Tax Write-Off – Tax Roll 077119 221
- f) Tax Write-Off – Tax Roll 291449 223
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- h) Distress Warrant - Tax Rolls 313840, 313845, 3138752, 313853, and 313857 231
- i) Finance and Investment Report – December 31, 2010 233
- j) Request for Reimbursement – Vehicle Incident 247
- k) Community Sustainability Committee – Terms of Reference 249
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- n) Land Sale (SRD) 261
- o) 2011 Federal Census 281

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		s)	January 26, 2011 Budget & Regular Council Meeting	
		t)		
OPERATIONAL SERVICES:	11.	a)	Policy PW026 License Agreement for Undeveloped Road Allowance	303
		b)	Tompkins Fire Hall Tender	307
		c)	Road Construction RGE RD 15-2 (RV Park)	309
		d)	Rural Water	317
		e)		
		f)		
PLANNING & DEVELOPMENT:	12.	a)	Bylaw 768-10 Road Closure Part of Range Road 15-0 lying East of La Crete Airport and Part of Road Plan 922 3077 lying within SE 1-106-15-W5M (La Crete Rural)	319
		b)		
		c)		
EMERGENCY & ENFORCEMENT SERVICES:	13.	a)	Bylaw 794-11 Traffic Regulation	327
		b)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence Items	341
IN CAMERA SESSION:	15.	a)	Town of High Level – Senior Lodge	
		b)	Natural Resources Conservation Board Application No. FA10003	

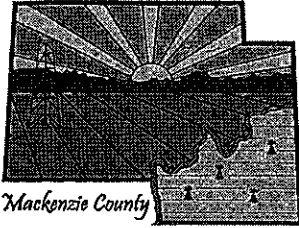
- c) Legal Land
- d) Land Fill (Site Options)
- e) First Nations Negotiations
- f) Personnel
- g)
- h)

**NEXT MEETING
DATE:**

- 16. a) Regular Council Meeting
Wednesday, January 26, 2011
4:00 p.m.
Conference Room, La Crete County Office

ADJOURNMENT:

- 17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 13, 2010 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:


Minutes of the December 13, 2010 Special Council (budget) meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 13, 2010 Special Council (budget) meeting be adopted as presented.

Author: C. Gabriel **Review by:** _____ **CAO** 

**MACKENZIE COUNTY
SPECIAL COUNCIL (BUDGET) MEETING**

**Monday, December 13, 2010
1:00 p.m.**

**Conference Room
La Crete County Office**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Elmer Derksen	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Al Hoggan	Director of Operations (North)
Marion Krahn	Supervisor of Planning and Development

ALSO PRESENT: Members of the public

Minutes of the Special Council (Budget) meeting for Mackenzie County held on December 13, 2010 in the Conference Room at the La Crete County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 1:07 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 10-11-1076 **MOVED** by Councillor Braun

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:** 3. a) **None**

DELEGATIONS: 4. a) None

BUSINESS: 5. a) 2011 Operating Budget Documents

MOTION 10-11-1077 **MOVED** by Deputy Reeve Sarapuk

That 2011 Operating Budget be accepted for information and that the grants to other organizations be deferred to the next meeting.

CARRIED

MOTION 10-11-1078 **MOVED** by Councilor Wardley

That the Finance Committee reviews the bursary application and drafts a bursary policy for Council's consideration.

CARRIED

5. b) **Grants to Other Governments – Agreement with the Town of High Level**

MOTION 10-11-1079 **MOVED** by Deputy Reeve Sarapuk

That a letter be sent to the Town of High Level advising of Mackenzie County's approval of the 2011 proposed projects, subject to the fire projects being reviewed by the Executive Committee (Reeve, Mayor and CAOs) prior to ordering.

CARRIED

Reeve Neufeld recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:22 p.m.

5. c) **Tangible Capital Assets – December 31, 2009**

MOTION 10-11-1080 **MOVED** by Councillor Wardley

That the Tangible Capital Assets information as of December 31, 2009 be accepted for information.

CARRIED

5. d) **Projects**

Joulia Whittleton, Director of Corporate Services, presented the following project lists:

- 2010 carry forward projects inclusive of additional funds required.
- 2011 TCA and non-TCA projects.

MOTION 10-11-1081

MOVED by Councillor Braun

That Administration brings back a balanced budget to the next meeting as discussed inclusive of the road constructions requests (agenda item 5. e)).

CARRIED

Reeve Neufeld recessed the meeting at 3:37 p.m. and reconvened the meeting at 3:55 p.m.

5. f) 2011 Grader Replacement Program

MOTION 10-11-1082

MOVED by Councillor J. Driedger

That the tender documents for the motor graders be approved as presented.

CARRIED

5. g) 2011 Gravel Crushing Program

MOTION 10-11-1083

MOVED by Councillor D. Driedger

That administration proceeds with advertising the gravel crushing tender for a three-year supply.

CARRIED

NEXT MEETING DATE:

To be set during the December 14, 2010 Regular Council Meeting

ADJOURNMENT:

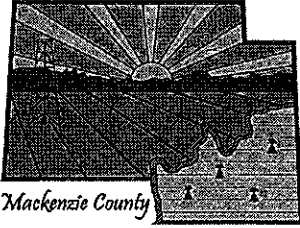
16. a) Adjournment

Reeve Neufeld declared the meeting adjourned at 5:23 p.m.

These minutes will be presented for approval at the January 11, 2011 Regular Council Meeting.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 14, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 14, 2010 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 14, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 14, 2010
8:30 a.m.**

**Board Room – La Crete County Office
La Crete, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacquie Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Jouliia Whittleton	Director of Corporate Services
Al Hoggan	Director of Operations North
John Klassen	Director of Operations South
Marion Krahn	Supervisor of Planning & Development
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on December 14, 2010 at the County Office in La Crete, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 8:35 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 10-12-1084 MOVED by Councillor Wardley

That the agenda be adopted with the following additions:

- 5. a) S/Sgt. Tom Love, RCMP
- 10. k) Council Workshop
- 10. l) La Crete Ferry Campground
- 11. d) Water Management

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. a) Minutes of the November 24, 2010 Special Council
(Budget) Meeting**

MOTION 10-12-1085

MOVED by Councillor J. Driedger

That the minutes of the November 24, 2010 Special Council
(Budget) meeting be adopted as presented.

CARRIED

**3. b) Minutes of the November 24, 2010 Regular Council
Meeting**

MOTION 10-12-1086

MOVED by Councillor Flett

That the minutes of the November 24, 2010 Regular Council
meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

**6. a) Mackenzie Housing Management Board Meeting
Minutes – September 27, 2010**

MOTION 10-12-1087

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting
minutes of September 27, 2010 be received for information.

CARRIED

**6. b) Parks & Recreation Committee Meeting Minutes
– September 28, 2010**

MOTION 10-12-1088

MOVED by Deputy Reeve Sarapuk

That the Parks and Recreation Committee meeting minutes of
September 28, 2010 be received for information.

CARRIED

**6. c) Mackenzie County Library Board Meeting Minutes
– December 1, 2010**

MOTION 10-12-1089

MOVED by Councillor Wardley

That the Mackenzie County Library Board draft meeting minutes of December 1, 2010 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports

Councillor Derksen reported on the Council planning session and workshop.

Councillor Flett reported on the Fort Vermillion Recreation Board and the Council workshop.

Councillor Jorgensen reported on the Council workshop and the Community Sustainability Committee meeting.

Councillor Wardley reported on the AAMDC Convention, Council workshop, Regional Economic Development Initiative, Zama Recreation Board, Mackenzie County Library Board, and the Community Sustainability Committee meeting.

Deputy Reeve Sarapuk reported on the AAMDC Convention, Council workshop, Finance Committee, and the meeting with Ministers.

Reeve Neufeld reported on the meeting with Ministers, Council workshop, Tompkins Fire Hall Building Committee Meeting, and the Northern Alberta Elected Leaders meeting.

Councillor Bateman reported on the Northern Lights Forest Education Society.

Councillor D. Driedger reported on the Tompkins ice bridge, Ag Land Planning Committee, Tompkins Fire Hall Building Committee meeting, Agriculture Service Board, and the Regional Economic Development Initiative.

Councillor J. Driedger reported on the Mackenzie Waste Management Commission meeting, Council workshop, Mackenzie Housing Management Board, meeting with Ministers, Mackenzie County Library board, Community Futures, Municipal Planning Commission, and ratepayer concerns.

Councillor Braun reported on the loggers/safety codes meetings, REDI tourism meeting, AAMDC convention, Council workshop, La Crete Recreation Board, Mackenzie Waste Management Commission, Parks and Recreation Committee meeting, Council budget meetings, Mighty Peace Tourist Association, meeting with Ministers, Finance Committee meeting, La Crete west drainage meeting, and the Community Sustainability Committee meeting.

MOTION 10-12-1090 **MOVED** by Deputy Reeve Sarapuk

That the Council committee reports be received for information.

CARRIED

9. b) CAO and Director Reports

Reeve Neufeld recessed the meeting at 9:26 a.m. and reconvened the meeting at 9:39 a.m.

MOTION 10-12-1091 **MOVED** by Councillor Wardley

That Council move in-camera at 9:53 a.m.

CARRIED

MOTION 10-12-1092 **MOVED** by Councillor J. Driedger

That Council move out of camera at 10:21 a.m.

CARRIED

MOTION 10-12-1093 **MOVED** by Councillor Bateman

That Council thank the staff for organizing the County Christmas Banquet.

CARRIED

MOTION 10-12-1094 **MOVED** by Councillor Braun

That the La Crete airport building space lease be referred to the La Crete Building Committee to bring back a recommendation to Council.

CARRIED

MOTION 10-12-1095 **MOVED** by Councillor J. Driedger

That the letters to the Ministers be sent as presented.

CARRIED

MOTION 10-12-1096

MOVED by Councillor Bateman

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

**CORPORATE
SERVICES:**

10. a) 2011 Interim Budget

MOTION 10-12-1097
Requires 2/3

MOVED by Councillor Bateman

That the interim 2011 operating and capital budget be adopted at fifty (50%) percent of the 2010 operating budget and ten (10%) percent of the 2010 capital budget.

CARRIED UNANIMOUSLY

10. b) Finance and Investment Report – November 30, 2010

MOTION 10-12-1098

MOVED by Councillor Braun

That the financial reports for the period ended November 30, 2010 be accepted for information.

CARRIED

10. c) Bylaw 790-10 Water and Sewer Services

MOTION 10-12-1099

MOVED by Councillor Braun

That first reading be given to Bylaw 790-10 being the Water and Sewer Services Bylaw as amended.

CARRIED UNANIMOUSLY

MOTION 10-12-1100

MOVED by Councillor Wardley

That the industrial truck fill rates be brought back for discussion in January.

CARRIED UNANIMOUSLY

MOTION 10-12-1101

MOVED by Councillor J. Driedger

That second reading be given to Bylaw 790-10 being the Water and Sewer Services Bylaw.

CARRIED

MOTION 10-12-1102
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third and final reading of Bylaw 790-10 being the Water and Sewer Services Bylaw.

CARRIED UNANIMOUSLY

MOTION 10-12-1103

MOVED by Councillor Derksen

That third reading be given to Bylaw 790-10 being the Water and Sewer Services Bylaw.

CARRIED UNANIMOUSLY

DELEGATIONS:

5. a) S/Sgt. Tom Love, RCMP

MOTION 10-12-1104

MOVED by Councillor Flett

That the RCMP report be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:13 a.m.

PUBLIC HEARINGS:

7. a) **Bylaw 781-10 Land Use Bylaw Amendment to Rezone Part of SW 7-109-13-W5M from Agricultural District 1 "A1" to Public/Institutional District "HP" (Fort Vermilion Rural)**

Reeve Neufeld called the public hearing for Bylaw 781-10 to order at 11:13 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 781-10 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on

November 9, 2010.

Reeve Neufeld asked if Council has any questions of the proposed Land use bylaw. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 781-10. One written submission was received from the applicant.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 781-10. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 781-10 at 11:16 a.m.

MOTION 10-12-1105

MOVED by Councillor Braun

That second reading be given to Bylaw 781-10, being a Land Use Bylaw amendment to rezone Part of SW 7-109-13-W5M from Agricultural District 1 (A1) to Public/Institutional District (HP).

CARRIED

MOTION 10-12-1106

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 781-10, being a Land Use Bylaw amendment to rezone Part of SW 7-109-13-W5M from Agricultural District 1 (A1) to Public/Institutional District (HP).

CARRIED

7. b) Bylaw 785-10 Land Use Bylaw Amendment to Rezone Part of SW 6-106-10-W5M from Agricultural District 1 "A1" to Recreation District "REC" (Highway 88 Area)

Reeve Neufeld called the public hearing for Bylaw 785-10 to order at 11:16 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 785-10 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed land use bylaw. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on

November 24, 2010.

Reeve Neufeld asked if Council has any questions of the proposed Land use bylaw. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 785-10. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 785-10. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 785-10 at 11:19 a.m.

MOTION 10-12-1107

MOVED by Councillor J. Driedger

That second reading be given to Bylaw 785-10, being a Land Use Bylaw amendment to rezone Part of SW 6-106-10-W5M from Agricultural District 1 "A1" to Recreation District "REC".

CARRIED

MOTION 10-12-1108

MOVED by Councillor Derksen

That third reading be given to Bylaw 785-10, being a Land Use Bylaw amendment to rezone Part of SW 6-106-10-W5M from Agricultural District 1 "A1" to Recreation District "REC".

CARRIED

10. d) Policy FIN028 – Credit Card Use

MOTION 10-12-1109

MOVED by Councillor Wardley

That the Policy FIN028 Credit Card Use be established and approved as presented.

CARRIED

MOTION 10-12-1110

MOVED by Councillor J. Driedger

That charge accounts be added to a future agenda.

CARRIED

10. I) La Crete Ferry Campground (ADDITION)

MOTION 10-12-1111
Requires Unanimous

MOVED by Councillor D. Driedger

That the County support the La Crete Ferry Campground request for \$19,720.00 to be included in the 2011 budget subject to successful grant application and community contribution.

DEFEATED

MOTION 10-12-1112
Requires Unanimous

MOVED by Councillor Wardley

That the La Crete Ferry Campground request of \$19,720.00 subject to the Western funding of \$61,543.93 be granted with the funding coming from the 2010 grants to other organizations reserve.

Councillor J. Driedger requested a recorded vote.

CARRIED UNANIMOUSLY

10. e) Finance Committee Terms of Reference

MOTION 10-12-1113

MOVED by Deputy Reeve Sarapuk

That the Finance Committee Terms of Reference be approved as amended.

CARRIED

10. g) Mackenzie Housing Management Board

MOTION 10-12-1114

MOVED by Councillor Braun

That the Mackenzie Housing Management Board request regarding funding support be TABLED to the next meeting pending further information.

CARRIED

Reeve Neufeld recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:29 p.m.

11. c) Road Allowance License Agreement

MOTION 10-12-1115

MOVED by Councillor D. Driedger

That Policy PW026 License Agreement for Undeveloped Road Allowance be brought back to Council for revision.

CARRIED

11. d) Water Management (ADDITION)

MOTION 10-12-1116

Requires Unanimous

MOVED by Councillor Braun

That the water management discussion be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 1:02 p.m. and Deputy Reeve Sarapuk reconvened the meeting at 1:18 p.m.

Reeve Neufeld left the meeting at 1:03 p.m.

MOTION 10-12-1117

Requires Unanimous

MOVED by Councillor J. Driedger,

That the County will not give permission for ratepayers to work on our road allowances without prior written authority from council.

CARRIED UNANIMOUSLY

TENDERS:

8. a) Buffalo Head Waste Transfer Station Caretaking
Tender Opening – 1:00 p.m.

MOTION 10-12-1118

MOVED by Councillor Braun

That the Buffalo Head Waste Transfer Station Caretaking tenders be opened.

CARRIED

Tenders Received:

Cornelius Wall	\$1,184.83/month
Charles Wieler	\$1,243.40/month
Jerry Unrau	\$1,060.00/month
John Reimer	\$2,000.00/month
Benjamin Weins	\$1,500.00/month

MOTION 10-12-1119

MOVED by Councillor J. Driedger

That the Buffalo Head Waste Transfer Station Caretaking contract be awarded to the lowest qualifying bidder with a three month out clause.

CARRIED

10. f) High Level Golf & Country Club – Tax Exemption Request

MOTION 10-12-1120

MOVED by Councillor Braun

That administration bring back options for the income approach for assessing golf courses.

CARRIED

10. h) Appointment of Members at Large to County Boards/Committees

MOTION 10-12-1121

MOVED by Councillor Braun

That the following Member at Large be appointed to the **Mackenzie Library Board** for a two year term ending October 2012.

Jake Wiebe

CARRIED

MOTION 10-12-1122

MOVED by Councillor J. Driedger

That the following Member at Large be appointed to the **Subdivision & Development Appeal Board** for a one year term ending October 2011.

Joe Peters

CARRIED

MOTION 10-12-1123

MOVED by Councillor Braun

That the ballots be destroyed.

CARRIED

10. i) Dare to Care Program – Request for Donation

MOTION 10-12-1124

MOVED by Councillor Bateman

That the Dare to Care Program request for donation be TABLED.

DEFEATED

MOTION 10-12-1125

MOVED by Councillor Wardley

That additional information be requested for the partners involved in the Dare to Care Program and cost for full regional program.

CARRIED

10. j) Northern Alberta Mayor's and Reeves' Caucus Meeting

MOTION 10-12-1126

MOVED by Councillor Bateman

That the Reeve and Chief Administrative Officer be authorized to attend the Northern Alberta Mayors' and Reeves' Caucus meeting on February 11, 2011 in Edmonton.

CARRIED

10. k) Council Workshop (ADDITION)

MOTION 10-12-1127

MOVED by Councillor Wardley

That Councillor Derksen be authorized to attend the Growing the North Conference in Grande Prairie.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Tompkins Crossing

MOTION 10-12-1128

MOVED by Councillor Wardley

That the County continue to lobby the Minister for an effective solution for the Tompkins Crossing.

CARRIED

11. b) Parks & Recreation Committee Terms of Reference

MOTION 10-12-1129

MOVED by Councillor D. Driedger

That the Parks and Recreation Committee Terms of Reference be approved as amended.

CARRIED

**PLANNING &
DEVELOPMENT:**

**12. a) Bylaw 777-10 Subdivision Plan Cancellation Part of
SW 25-105-14-W5M (Plan 952 1919, Block 1, Lot 1)
(Wilson Prairie Area)**

MOTION 10-12-1130

MOVED by Councillor Braun

That first reading be given to Bylaw 777-10, being a Land Use Bylaw amendment for the cancellation of Plan 952 1919, Block 1, Lot 1 for the purpose of reverting the lands back into SW 25-105-14-W5M, from which the subdivision was taken.

CARRIED

12. b) Bylaw 780-10 – Extension and Upgrade to Range Road 15-2 to RV Park (La Crete Rural)

MOTION 10-12-1131
Requires 2/3

MOVED by Councillor Braun

That the 2010 Capital Budget be amended to include \$120,000.00 for the construction/upgrade of Range Road 15-2, south of La Crete Access South to a point 100 meters past the north boundary of Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1) with funding of \$70,000 coming from the roads reserve and \$50,000 coming from developer contributions.

CARRIED

MOTION 10-12-1132

MOVED by Councillor Wardley

That third reading be given to Bylaw 780-10, being an Off-site Levy Bylaw for the extension and upgrade of Range Road 15-2, south of La Crete Access South to a point 100 meters past the north boundary of Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1).

CARRIED

12. c) Bylaw 788-10 Land Use Bylaw Amendment to Rezone Part of SW 2-106-15-W5M (Plan 982 3499, Block 1, Lot 1) from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" (La Crete Rural)

MOTION 10-12-1133

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 788-10, being a Land Use Bylaw amendment to rezone Part of SW 2-106-15-W5M (Plan 982 3499, Block 1, Lot 1) from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1".

CARRIED

12. d) Bylaw 791-10 Land Use Bylaw

MOTION 10-12-1134

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 791-10, being the County Land Use Bylaw.

CARRIED

12. e) Policy DEV002 – Subdivision Refund Policy

MOTION 10-12-1135

MOVED by Councillor Derksen

That the Subdivision Refund Policy DEV002, be adopted as presented.

CARRIED

12. f) Safety Codes Service Contract Review & Comparison

MOTION 10-12-1136

MOVED by Councillor Jorgensen

That the awarding of the Safety Codes Service contract be TABLED to the new year.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 2:52 p.m. and reconvened the meeting at 3:03 p.m.

**EMERGENCY &
ENFORCEMENT
SERVICES:**

13. a) None

**INFORMATION /
CORRESPONDENCE:**

14. a) Information / Correspondence Items

MOTION 10-12-1137

MOVED by Councillor Wardley

That the request from Envision be deferred to the 2011 budget deliberations.

CARRIED

MOTION 10-12-1138

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 10-12-1139

MOVED by Councillor J. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:14 p.m.

- 15. a) La Crete Airport Land Purchase (La Crete Rural)
- 15. b) Bylaw 783-10 Temporary Road on N1/2 26-104-14-W5M
- 15. c) Wolfe Lake Water Point Lease Agreement
- 15. d) Land Negotiations (SRD)
- 15. e) Dispatch Agreement
- 15. f) Activation Analysis Group

CARRIED

MOTION 10-12-1140

MOVED by Councillor Jorgensen

That Council move out of camera at 3:49 p.m.

CARRIED

IN CAMERA SESSION:

MOTION 10-12-1141

MOVED by Councillor Braun

That \$7,854.00 for the purchase of 7.14 acres (more or less) out of SE 1-106-15-W5M for the La Crete Airport runway extension, be taken from the La Crete Airport project budget.

CARRIED

15. b) Bylaw 783-10 Temporary Road on N ½ 26-104-14-W5M

MOTION 10-12-1142

MOVED by Councillor Derksen

That the temporary road on N ½ 26-104-14-W5M be received for information.

CARRIED

15. c) Wolfe Lake Water Point Lease Agreement

MOTION 10-12-1143

MOVED by Councillor Wardley

That Mackenzie County enter into a Lease Agreement for the Wolfe Lake Water Point, at a cost of \$10,120 as per lease

ADJOURNMENT: 17. a) **Adjournment**

MOTION 10-12-1149 **MOVED** by Councillor Flett

That the Council meeting be adjourned at 3:53 p.m.

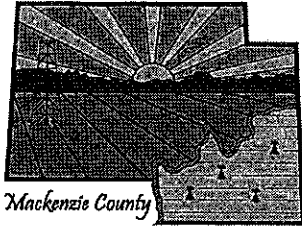
CARRIED

These minutes will be presented to Council for approval on January 11, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the December 20, 2010 Special Council Meeting

BACKGROUND / PROPOSAL:


Minutes of the December 20, 2010 Special Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 20, 2010 Special Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**December 20, 2010
2:00 p.m.**

**Conference Room
La Crete County Office**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 2:20 p.m.)
Lisa Wardley	Councillor

ABSENT:

ADMINISTRATION: William Kostiw Chief Administrative Officer
Carol Gabriel Executive Assistant

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on December 20, 2010 in the Conference Room at the La Crete County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 2:00 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 10-12-1150 **MOVED** by Councillor Flett

That the agenda be adopted as presented.

CARRIED

WAIVER: 3. a) **Signing of Special Meeting Waiver**

MOTION 10-12-1151 **MOVED** by Councillor Wardley

That the waiver for notice of special council meeting be signed.

CARRIED

BUSINESS:

4. a) CAO Recruitment (IN-CAMERA)

MOTION 10-12-1152

MOVED by Councillor D. Driedger

That Council move in-camera at 2:03 p.m. to discuss CAO recruitment.

CARRIED

MOTION 10-12-1153

MOVED by Councillor J. Driedger

The Council move out of camera at 2:15 p.m.

CARRIED

Councillor Jorgensen joined the meeting at 2:20 p.m.

MOTION 10-12-1154

MOVED by Deputy Reeve Sarapuk

That Council move in-camera at 2:26 p.m. to discuss CAO recruitment.

CARRIED

MOTION 10-12-1155

MOVED by Councillor J. Driedger

The Council move out of camera at 4:08 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 4:08 p.m. and reconvened the meeting at 4:15 p.m.

MOTION 10-12-1156

MOVED by Councillor Braun

That as Mr. Epp has formally resigned that his employment contract be terminated without notice or bonus effective December 20, 2010 and that no repayment of expenses be provided.

CARRIED

MOTION 10-12-1157

MOVED by Councillor J. Driedger

That Council continue with the Activation Analysis Group contract for recruitment services as amended.

CARRIED UNANIMOUSLY

MOTION 10-12-1158

MOVED by Councillor Bateman

That the Chief Administrative Officer assist Council with CAO candidate recruitment as required.

CARRIED

MOTION 10-12-1159

MOVED by Councillor Wardley

That the Reeve and Deputy Reeve be authorized to liaison with Activation Analysis Group.

CARRIED

MOTION 10-12-1160

MOVED by Councillor Wardley

That the Finance Committee be authorized to obtain quotes for house repairs and make a recommendation to Council.

CARRIED

MOTION 10-12-1161

MOVED by Councillor Bateman

That the February 8, 2011 regular council meeting be held in La Crete and that the March 8, 2011 regular council meeting be held in Zama.

CARRIED

MOTION 10-12-1162

MOVED by Councillor Wardley

That the CAO candidate resumes be received in the County office by January 31, 2011 for review by Council on February 7, 2011 and that interviews be held on February 24 & 25, 2011.

CARRIED

4. d) Vehicles

MOTION 10-12-1163

MOVED by Councillor Wardley

That 2010 budget be amended to include the purchase of one ¾ tonne truck at the most competitive price considering the options with funding coming from the general vehicle and equipment reserve.

CARRIED

4. b) Tompkins Ice-Bridge

MOTION 10-12-1164

MOVED by Councillor Bateman

That the Tompkins ice-bridge be received for information.

CARRIED

4. c) Mackenzie Valley Pipeline

MOTION 10-12-1165

MOVED by Councillor Wardley

That the Mackenzie Valley Pipeline be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE**

5. a) Northpoint Business Park

MOTION 10-12-1166

MOVED by Councillor Bateman

That the Northpoint business park be brought back to the January 11, 2011 Council meeting.

CARRIED

5. b) Power Line Project – Rainbow Lake Area

MOTION 10-12-1167

MOVED by Councillor Braun

That the power line project in the Rainbow Lake area be received for information.

CARRIED

5. c) Calendar

ADJOURNMENT:

6. a) Adjournment

MOTION 10-12-1168

MOVED by Councillor Bateman

That the Special Council meeting be adjourned at 4:30 p.m.

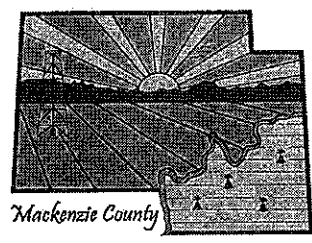
CARRIED

These minutes will be presented for approval on January 11, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer .

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	DELEGATION Peter Krahn (Lagoon Project) – 1:30 p.m.

BACKGROUND / PROPOSAL:

Attached is the information that Mr. Krahn is planning to discuss with Council.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel **Review by:** _____ **CAO** _____

January 6, 2011

James Krahn
P.O. Box 1077
La Crete, Alberta
T0H 2H0

Mackenzie County
P.O. Box 640
4511-46 Avenue
Fort Vermilion, AB
T0H 1N0

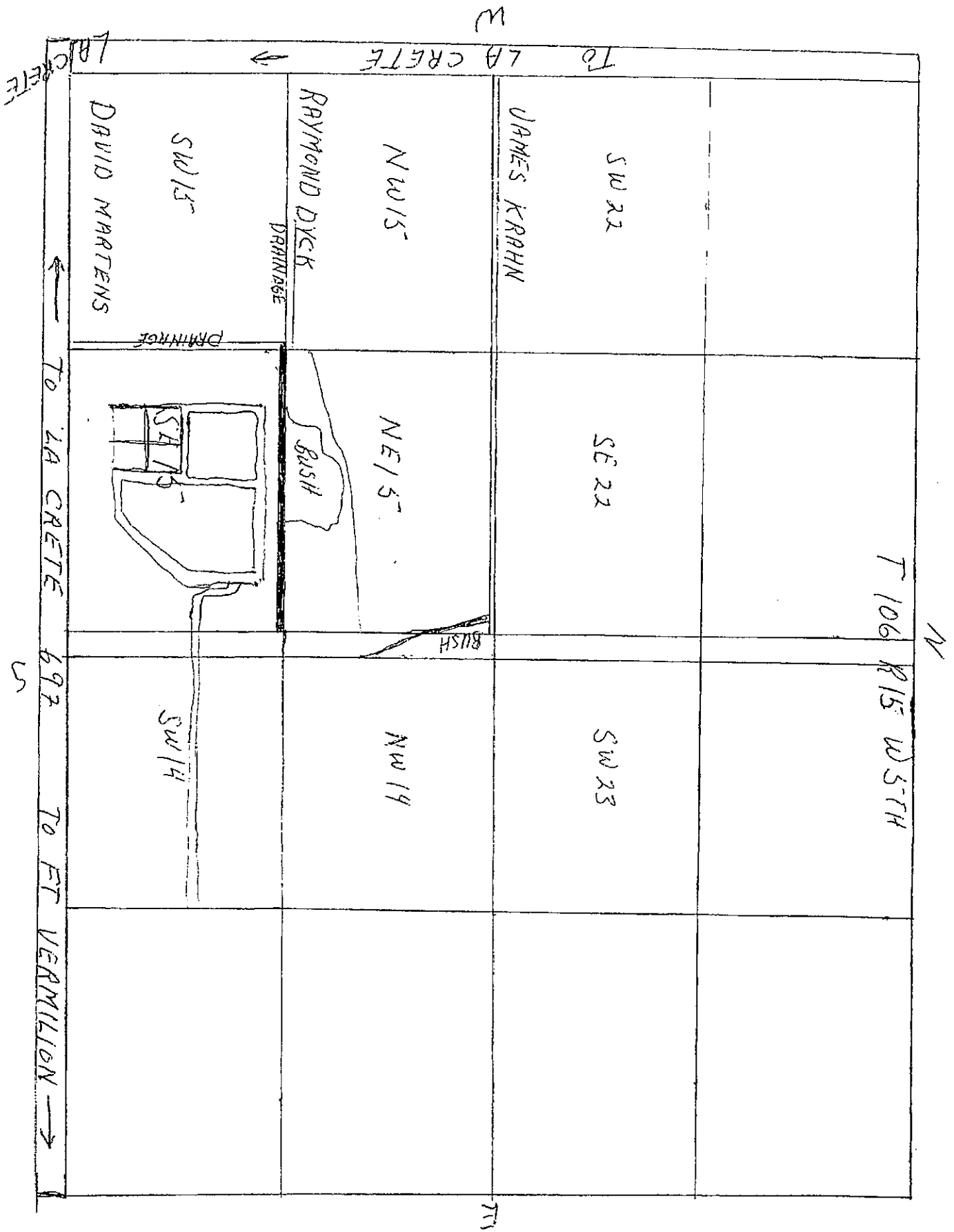
Attn: Mackenzie County

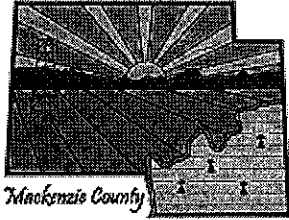
We, the Krahn family are asking the Mackenzie County for \$5000.00 to be used to help pay for the drainage ditch to be located along the north side of the SE 15 106 W/5 La Crete lagoon quarter. The estimated cost of removal of bush and constructing a drainage ditch with a berm along the north side of the drainage ditch will cost us approximately \$12000.00. We are asking for the drainage ditch to be located from the northern boundary of the lagoon quarter going 15 feet south. The berm would be located on the south side of NE 15 106 15 W/5.

We are also asking for permission to have the bush removed on the road allowance located on the northeast corner of NE 15 106 15 W/5 at our expense. The remaining road allowance along the east side of NE 15 106 15 W/5 has been cleared by previous owners more than 25 years ago.

Thank you,

James Krahn





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Marion Krahn, Supervisor of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes May 27, 2010 to November 22, 2010

BACKGROUND / PROPOSAL:


Information item. The adopted minutes of the May 27, 2010 to November 22, 2010 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of May 27, 2010 to November 22, 2010 be received for information.

Author: M. Krahn Reviewed By: _____ CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
For Vermilion, Alberta**

Thursday, May 27, 2010 @ 1:00 p.m.

PRESENT

Jack Eccles	Chair
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member (left at 3:15 p.m.)
John W. Driedger	Councillor, MPC Member
Mary Jo Van Order	Director of Planning and Development
Marion Krahn	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

ABSENT

Manfred Gross	MPC Member
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ALSO PRESENT

John Klassen	Director of Operations - South
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DELEGATIONS

Bill Driedger	Developer
Kate Peters	Developer
Roger Clarke	Developer

1. CALL TO ORDER

Jack Eccles called the meeting to order at 1:01 p.m.

2. NOMINATIONS

Vice-Chair Eccles turned the meeting over to Mary Jo Van Order.

Elections

i) Chair

Mary Jo Van Order called for nominations for the position of Chair.

John W. Driedger and Beth Kappelar nominated Jack Eccles.

Jack Eccles accepted.

Mary Jo Van Order called for nominations a second time.
No nominations received.

Mary Jo Van Order called for nominations a third time.
No nominations received.

Ed Froese moved that nominations cease.

Mary Jo Van Order declared Jack Eccles as Chair by
acclamation.

Mary Jo Van Order turned the meeting over to Chair Jack
Eccles.

ii) Vice-Chair

Jack Eccles called for nominations for the position of Vice-
Chair.

Jack Eccles nominated Beth Kappelar.
Beth Kappelar accepted.

Jack Eccles called for nominations a second time.
No nominations received.

Jack Eccles called for nominations a third time.
No nominations received.

Ed Froese moved that nominations cease.

Jack Eccles declared Beth Kappelar as Vice-Chair by
acclamation.

3. ADOPTION OF AGENDA

MOTION 10-111 **MOVED** by Beth Kappelar

That the agenda be adopted with the following additions:

- 5f) Development Permit Application 127-DP-10
Esther Berg and Derrick Peters; Mobile Home with Variance
and Deck,
Plan 062 6292, Block 34, Lot 24; La Crete

8b) Lane East of Plan 792 1881, Block 18, Lots 3 and 4; La Crete

CARRIED

4. **MINUTES**

Minute items 4a and 4b will be discussed later in the meeting.

5. **DEVELOPMENT**

Development items 5a through 5f will be discussed later in the meeting.

6. **SUBDIVISION**

Subdivision item 6a will be discussed later in the meeting.

7. **MISCELLANEOUS ITEMS**

a) **Land Use Bylaw Amendment Application
Plan 912 3390, Block 19, Lot 13; La Crete
Kate Peters**

Kate Peters was in attendance to discuss the proposed rezoning.

The Municipal Planning Commission questioned the date of the rezoning to the current zoning for the subject lands.

Kate Peters also questioned the date of rezoning to the current zoning and indicated that the zoning had not been researched at the time the lands were purchased.

MOTION 10-112 MOVED by Beth Kappelar

That the proposed Land Use Bylaw amendment to rezone Plan 912 3390, Block 19, Lot 13 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" be tabled to in camera.

CARRIED

Kate Peters left the meeting at 1:15 p.m.

Miscellaneous item 7b through 7d will be discussed later in the meeting.

5. **DEVELOPMENT**

Development items 5a through 5d will be discussed later in the meeting.

e) **Development Permit Application 120-DP-10
BCD Properties; Restaurant with Drive-through and
Retail Store/Professional Office
Plan 782 0147, Block 1, Lot 36 and 37; La Crete**

Roger Clarke and Bill Driedger were in attendance to discuss the proposed development.

Roger Clarke indicated that they feel that their request for access off of 100th Street, 94th Avenue and 95th Avenue meet and exceed the entry and exit requirements of the County Land Use Bylaw.

Bill Driedger added that it is important to keep the drive-through traffic out of the 95th Avenue/96th Avenue residential loop.

Roger Clarke and Bill Driedger provided additional information about their proposed development.

The Municipal Planning Commission requested input from John Klassen regarding the proposed accesses. John Klassen indicated that he can understand the developers' request and the reasons for them however can also see safety concerns with the proposed 100th Street access.

MOTION 10-113 MOVED by Ed Froese

That Development Permit 120-DP-10 on Plan 782 0147, Block 1, Lots 36 and 37 in the name of BCD Properties be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This approval is subject to accesses constructed off of 94th Avenue and 95th Avenue, as shown in the attached**

site plan, to County standards. No access off of 100th Street is permitted. The 94th Avenue access is permitted for exit purposes only.

2. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.
3. Minimum building setbacks: 9.14 meters (30 feet) north, west and east side yards; 3.05 meters (10 feet) south side yard or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks. All setbacks are measured from the property lines.
4. The west yard setback is required in order to allow sufficient space for the loading/unloading zone and the drive-through traffic plus the curbing required for the same.
5. The drive-through lane and the loading/unloading zone shall be curbed as shown in the attached site plan to ensure traffic flow.
6. Directional signs shall be posted on site to ensure the flow of traffic as shown in the attached site plan. These signs shall include, but not be limited to, a drive-through entrance sign in proximity of the 95th Avenue access, a loading/unloading only sign at the north end of the loading/unloading zone and an exit only sign at the south side of the loading/unloading and drive-through lanes.
7. The signs placed on the property shall be located a minimum of:
 - a. 20 meters from regulatory signs,
 - b. Not less than 1.5 meters from the curb/sidewalk, and
 - c. Be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
8. Signs shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,

- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
9. Illumination of the signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
 10. Wiring and conduits of a sign must be concealed from view.
 11. The drive-through speaker shall be placed on the north wall of the building.
 12. The loading/unloading lane shall contain one gate, at the south property line, of size and type to ensure use by the delivery vehicle only.
 13. The building shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
 14. Provide adequate off street parking as follows:
 - Restaurant area including drive-through (40 seats)= 14 stalls,
 - Retail Store/Professional Office space = 7 stalls, and
 - Adequate staff parking stalls.

TOTAL PARKING STALLS: Minimum 21 plus staff parking
 15. Sufficient lighting to light up the parking area.
 16. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
 17. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
 18. Consolidation of the following:

Plan 782 0147, Block 1, Lot 36 (10005-95 Avenue), and
Plan 782 0147, Block 1, Lot 37 (10001-95 Avenue)
 19. **The municipality has assigned the following address to the noted property 10001-95 Avenue. You are required to**

display the address (10001) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

20. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
21. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
22. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Roger Clarke and Bill Driedger left the meeting at 2:17 p.m.

Chair Jack Eccles recessed the meeting at 2:18 p.m.

Chair Jack Eccles reconvened the meeting at 2:27 p.m.

Development item 5f will be discussed later in the meeting.

4. MINUTES

a) Adoption of Minutes

MOTION 10-114 **MOVED** by Beth Kappelar

That the minutes of the May 10, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

5. DEVELOPMENT

- a) **Development Permit Application 60-DP-10
Aspen Ridge Logging; Restaurant Renovations (Change
Door to Window and Install New Door), Addition of
Drive-Through
Plan 2504TR, Block 7, Lot 9; La Crete**

MOTION 10-115 **MOVED** by John W. Driedger

That Development Permit 60-DP-10 on Plan 2504TR, Block 7, Lot 9 in the name of the Aspen Ridge Logging be tabled to the next Municipal Planning Commission meeting.

CARRIED

- b) **Development Permit Application 113-DP-10
Greg Wiebe; Fence with 1 foot variance
Plan 012 3148, Block 25, Lot 28; La Crete**

MOTION 10-116 **MOVED** by Beth Kappelar

That Development Permit 113-DP-10 on Plan 012 3148, Block 25, Lot 28 in the name of Greg Wiebe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A utility right-of-way exists within the front (east) portion of the lot. The developer is required to obtain permission from all applicable utilities companies prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **The developer shall enter into a Development Agreement with the County for the construction of the fence on the utility right-of-way prior to commencement**

of construction. The Development Agreement will be registered against the title.

4. Approval of a fence with variance as noted in condition 5.
5. **Maximum height of fence: Four (4) feet for the front (east) yard and first 25 feet of the north and south side yards, up to six (6) feet for the rear (west) yard.**
6. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
7. The fence shall not encroach onto adjacent properties.
8. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.**
9. **The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.**
10. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**

CARRIED

- c) Development Permit Application 115-DP-10
Ryan Becker; Ancillary Building
(Detached Garage) with Variance
Plan 012 4176, Block 5, Lot 9; La Crete**

MOTION 10-117 MOVED by Ed Froese

That Development Permit 115-DP-10 on Plan 012 4176, Block 5, Lot 9 in the name of Ryan Becker be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A variance of the minimum garage vehicle entrance door setback is hereby granted as shown in Condition 2.**
2. **Minimum building setbacks are: 3.81 meters (12.5 feet) south side yard; 7.62 meters (25 feet) front (east) yard; 1.52 meters (5 feet) north side yard; 1.52 meters (5 feet) rear (west) yard, from the property lines.**
3. **No portion of the Ancillary Building (detached garage), including roof overhang, is permitted to be constructed on or over the utility right-of-way.**
4. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
5. **The Ancillary Building (detached garage) vehicle entrance doors shall be placed in the south facing wall only and be to a maximum height of 9 feet. No commercial sized vehicle entrance doors are permitted.**
6. **The highest point of the Ancillary Building (detached garage) shall be no more than 15 feet in height from grade to roof peak.**
7. **The maximum area of the Ancillary Building (detached garage) shall be 676 square feet.**
8. **This Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**

9. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. The exterior of the Ancillary Building (detached garage) and the existing Dwelling Unit shall be similar in appearance and color.
10. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the Ancillary Building (detached garage) or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies.**
11. No ancillary building erected/or moved onto the site shall be used as a dwelling.
12. **All parking shall be off street.**
13. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) **Development Permit Application 117-DP-10
571950 Alta Ltd; Manufacturing Firm Addition
Plan 052 6067, Block 2, Lot 5; La Crete**

MOTION 10-118 MOVED by John W. Driedger

That Development Permit 117-DP-10 on Plan 052 6067, Block 2, Lot 5 in the name of 571950 Alta Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Manufacturing Firm Shop addition shall meet all applicable Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **Minimum building setbacks: 9.14 meters (30 feet) north and west side yard; 1.52 meters (5 feet) east side yard; 3.05 meters (10 feet) rear (south) yard or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks. All setbacks are measured from the property lines.**
3. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.**
4. The exterior of the Manufacturing Firm addition and the existing Manufacturing Firm building shall be similar in appearance and color and shall compliment the natural features of the site to the satisfaction of the Development Authority.
5. Provide adequate parking as follows: The minimum parking standards are 1 space per 400 square feet of building area plus 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the developer.

7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) Development Permit Application 127-DP-10
Esther Berg and Derrick Peters; Mobile Home with Variance
and Deck,
Plan 062 6292, Block 34, Lot 24; La Crete**

MOTION 10-119 **MOVED** by Ed Froese

That Development Permit 127-DP-10 on Plan 062 6292, Block 34, Lot 24 in the name of Esther Berg and Derrick Peters, be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 5 feet (1.52 meters) of the front yard (north) setback is hereby granted for the placement of the Mobile Home.
2. The front of the Mobile Home shall be 6.1 meters (20 feet) from the front (north) property line. The minimum front yard setback for the Deck is: 7.62 meters (25 feet). The minimum building setbacks (including Deck) for the side and rear yards are: 1.52 meters (5 feet) east and west side yards; 1.52 meters (5 feet) rear (south) yard, from the property lines.
3. The Mobile Home shall face 102nd Avenue and be situated on the west side of the lot with the Deck located on the east side of the Mobile Home.

4. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The architecture, construction materials and appearance of Mobile Home and Deck shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. The Municipality has assigned the following address to the noted property 11105 - 102 Avenue. You are required to display the address (11105) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISION

- a) **Subdivision Application 03-SUB-09
NW 1-106-15-W5M; La Crete Rural
Isaac F. Dyck**

MOTION 10-120 **MOVED** by John W. Driedger

That the subdivision approval for 03-SUB-09 in the name of Isaac F. Dyck, on NW 1-106-15-W5M, be REVISED with the following conditions:

1. This approval is for a single lot subdivision, 10.82 acres (4.38 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County and Alberta Transportation standards and at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$93.75 per acre. Municipal reserve is charged at 10%, which is \$9.37 per subdivided acre. 10.82 acres times \$9.37 equals \$101.38. \$93.04 paid. Balance equals \$0.
- g) Subdivision must meet Alberta Transportation's requirements as follows:
 - a. **Dedication of a 30 meter wide service road right-of-way by caveat across the highway frontage of the NW 1-106-15-W5M from the north boundary of this quarter section to the north boundary of the existing subdivided parcel at no cost to the department.**
 - b. Construction of a service road from the existing field access to the point along the service road where a driveway access is to the proposed parcel. Construction of the service road is to be to the satisfaction of the municipality and at no cost to Alberta Transportation.
- h) The developer/owner is solely responsible to build/grade the driveway on the lands from the Highway 697 access.
- i) Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- j) Subdivision must meet ATCO Electric's conditions as follows:
 - a. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

- b. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
- c. Buildings or equipment should not be located within 5.0 meters of the power line.

CARRIED

7. MISCELLANEOUS ITEMS

- b) **Bylaw 764/10 Road Closure
NW 4-109-17-W5M; High Level Rural
Maree Vervoort**

MOTION 10-121 MOVED by Beth Kappelar

That the Municipal Planning Commission's recommendation to Council to proceed with Bylaw 764/10 being a road closure bylaw to close and sell a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M.

CARRIED

- c) **Subdivision Development**

MOTION 10-122 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council that Administration engage an independent engineering firm, Stewart, Weir and Co. Ltd. to provide assistance with subdivision development.

CARRIED

Ed Froese left at 3:15 p.m.

- d) **Action List**

The May 10, 2010 Action List was reviewed.

Chair Jack Eccles recessed the meeting at 3:21 p.m.

Chair Jack Eccles reconvened the meeting at 3:23 p.m.

8. IN CAMERA

MOTION 10-123 **MOVED** by John W. Driedger

The Municipal Planning Commission go in camera at 3:24 p.m.

CARRIED

MOTION 10-124 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera at 4:12 p.m.

CARRIED

- a) **Sale of Closed Road Allowance (Virgil Goossen)
NE 10-109-13-W5M (Bylaw 734/09); Fort Vermilion**

MOTION 10-125 **MOVED** by Ed Froese

That Administration proceed with the sale of the road allowance closed by Bylaw 734/09, as discussed.

CARRIED

- b) **Lane East of Plan 792 1881, Block 18, Lots 3 and 4; La Crete**

MOTION 10-126 **MOVED** by Jack Eccles

That the Administration be directed to proceed with a traffic study as discussed.

CARRIED

7. MISCELLANEOUS ITEMS

- a) **Land Use Bylaw Amendment Application
Plan 912 3390, Block 19, Lot 13; La Crete
Kate Peters**

MOTION 10-127 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be to amend the Land Use Bylaw to rezone the following properties:

Plan 912 3390, Block 19, Lots 10 through 16,
Plan 932 0276, Block 19, Lot 9,
Plan 932 0276, Block 15, Lots 25 through 27,
Plan 912 2041, Block 15, Lots 18 through 22 and 24,
Plan 912 2041, Block 19, Lots 6 through 8,
Plan 902 0600, Block 15, Lots 13 through 17, and
Plan 902 0600, Block 19, Lots 1 through 5

from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", subject to public hearing input.

CARRIED

9. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ June 10, 2010 10:00 a.m. in La Crete
- ❖ June 29, 2010 1:00 p.m. in Fort Vermilion
- ❖ July 20, 2010 10:00 a.m. in La Crete

10. ADJOURNMENT

MOTION 10-128 MOVED by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 4:28 p.m.

CARRIED

These minutes were adopted this 10 day of June 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Thursday, June 10, 2010 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, Councillor
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
John W. Driedger	Councillor, MPC Member
Manfred Gross	MPC Member
Mary Jo Van Order	Director of Planning and Development
Sarah Martens	Planning, Development and Emergency Services Administrative Officer
Anna Marie Peters	Planning and Development Administrative Support

DELEGATION

Cornie Unrau	Developer (left at 10:43 a.m.)
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1. CALL TO ORDER

Jack Eccles called the meeting to order at 9:59 a.m.

2. ADOPTION OF AGENDA

MOTION 10-129 **MOVED** by Beth Kappelar

That the agenda be adopted with following additions:

6b) Land Use Planning in Zama

6c) Acreages at RV Park

6d) SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) Access

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-130 **MOVED** by John W. Driedger

That the minutes of the May 27, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

Development items 4a and 4b will be discussed later in the meeting.

5. SUBDIVISION

Subdivision items 5a and 5b will be discussed later in the meeting.

**c) Subdivision Application 10-SUB-10
SW 19-106-12-W5M; 88 Connector Area
Cornie Unrau and Ben Enns**

Cornie Unrau was in attendance to discuss his subdivision.

Maps were prepared by staff to illustrate the boundaries of theatrical 10.0 and 17.4 acre parcels.

Cornie Unrau left the meeting at 10:43 a.m.

MOTION 10-131 **MOVED by Beth Kappelar**

That subdivision application 10-SUB-10 in the name of Cornie Unrau and Ben Enns, on SW 19-106-12-W5M, be tabled to in camera.

CARRIED

4. DEVELOPMENT

**a) Development Permit Application 220-DP-09
Alpine Builders; Dwelling – Row (Three Dwelling units)
Plan 072 0593, Block B; La Crete**

MOTION 10-132 MOVED by John W. Driedger

That Development Permit 220-DP-09 on Plan 072 0593, Block B in the name of the Alpine Builders be AMENDED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The minimum building set backs are 7.62 meters (25 feet) from the front (south) property line; 2.44 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) side yard from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.
2. The Dwelling – Row addition shall meet all Alberta Safety Code requirements for Row Dwellings Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. The architecture, construction materials and appearance of the Dwelling – Row shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the Dwelling – Row addition shall be similar in appearance and color to the existing Dwelling – Row.
4. Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. **The Municipality has assigned an address to each unit as follows (counting up from east to west):**
 - 10706 – 97 Avenue, Unit 17
 - 10706 – 97 Avenue, Unit 18
 - 10706 – 97 Avenue, Unit 19

You are required to display the addresses 10706-17, 10706-18 and 10706-19 on the units (counting up from east to west) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. Provide adequate off street parking as follows: 2 stalls per dwelling unit plus 1 additional stall per 3 dwelling units for visitor parking. This would be a total of 7 parking stalls. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
8. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 131-DP-10
Aaron Driedger – Peace Valley Trucking;
Contractor’s Business (Business License
for Sales Representative)
Part of SE 2-107-14-W5M; Blumenort Area**

MOTION 10-133 MOVED by Beth Kappelar

That Development Permit 131-DP-10 on Part of SE 2-107-14-W5M in the name of Peace Valley Trucking be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed to Mackenzie County standards and at the developers’ expense.

4. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
5. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
6. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
7. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
8. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
9. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 33-SUB-08
Part of SW 13-106-15-W5M;
La Crete Rural – Greenwood Acres
John and Sadie Klassen**

MOTION 10-134 MOVED by Ed Froese

That an addendum be added as Schedule "E" to the Development Agreement for subdivision application 33-SUB-08 in the name of

Greenwood Acres Ltd., on Part of SW 13-106-15-W5M, to replace, in its entirety, Section 4.5.p. of the Development Agreement with the following:

- p. Subdivision must meet ATCO Electric's conditions as follows:

Provision of and negotiations for utility rights-of-way and/or easements as required by ATCO Electric. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development.

CARRIED

- b) **Subdivision Application 07-SUB-10
Part of NW 9-106-15-W5M; La Crete
Vanguard Realty Ltd.**

MOTION 10-135 **MOVED** by John W. Driedger

That subdivision application 07-SUB-10 in the name of Vanguard Realty Ltd. on Part of NW 9-106-15-W5M, be approved with the following conditions:

1. This approval is for an 11 lot subdivision, 3.48 acres (1.41 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - b. Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
 - c. Provision of all water lines, including all fittings and valves as required by the County,
 - d. Provision of municipal servicing (water and sanitary sewer) to each lot,
 - e. All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the

County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy,

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
 - (2) Erosion prevention systems, if required,
 - (3) Direction of site drainage, and
 - (4) Elevation plans for each lot,
- f. Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision,
 - g. Provision of street lighting with underground wiring, design and location as required by the County,
 - h. Engineered signage package,
 - i. Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
 - j. Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
 - k. Provision of a utility right-of-way, in the name of

Mackenzie County, through the southerly portion of Lot 11 for the drainage system contained therein. Such utility right-of-way shall be to a width and standard acceptable to the County,

- l. The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- m. Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n. Any outstanding property taxes shall be paid in full prior to registration of title,
- o. Provision of off-site levies as required by the County as follows:
 - i) Lift Station #4 Levies (Bylaw 223/00) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$1,342 per hectare. Your subdivision is a total of 1.41 hectares. 1.41 hectares at \$1,342 equals \$1,892.22,
 - ii) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
 - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
 - c) new or expanded storm sewage drainage facilities;
 - d) new or expanded facilities for the storage, transfer, or disposal of waste;
 - e) land required for or in connection with any facilities described in clauses (a) to (d); and
 - f) ongoing maintenance of the facilities described in clauses (a) to (d).
The levy is calculated at \$1,000.00 per lot. 11 lots at \$1,000 equals \$11,000.00,
 - iii) Gravity Sewer Main Levies (Bylaw 338/02) are

charged for the northwest area of the Hamlet of La Crete for the purpose of recovering a portion of the costs for new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$4,111.23 per hectare. Your subdivision is a total of 1.41 hectares. 1.41 hectares at \$4,111.23 equals \$5,796.83.

Total Levies = \$18,689.05

- p. Provision of Municipal Reserve in the form of land. Municipal Reserve to be provided as agreed to in the Memorandum of Understanding between Vanguard Realty Ltd. and Mackenzie County dated April 16, 2010. Specific amounts for municipal reserve are based on 10% of the subject land, and
- q. Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 15% of infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure.

CARRIED

- d) **Subdivision Application 11-SUB-10
NE 28-106-14-W5M; Wolfe Lake Road Area
Mark Bakalar (Jacob L. and Anna Penner)**

MOTION 10-136 **MOVED** by Manfred Gross

That subdivision application 11-SUB-10 in the name of Mark Bakalar (Jacob L. and Anna Penner), on NE 28-106-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 13.79 acres (5.58 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
- c. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - i) An approved Private Sewage Permit for the existing private sewage treatment system is required to be submitted to Mackenzie County prior to registration of the subdivision due to the close proximity of the potable water supply (cistern) to the private sewage septic tank.
- d. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
- e. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Action List**

The May 27, 2010 Action List was reviewed.

b) **Land Use Planning in Zama**

MOTION 10-137 **MOVED** by Manfred Gross

That Land Use Planning in Zama be received for information.

CARRIED

c) Acreages at RV Park

MOTION 10-138 **MOVED** by Beth Kappelar

That acreages at the RV Park be tabled to the next Municipal Planning Commission Meeting.

CARRIED

Chair Eccles recessed the meeting at 11:34 a.m.

Chair Eccles reconvened the meeting at 11:45 a.m.

d) SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) Access

MOTION 10-139 **MOVED** by John W. Driedger

That administration research the access for part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) formerly known as La Crete Pork Producers.

CARRIED

7. IN CAMERA

MOTION 10-140 **MOVED** by Ed Froese

The Municipal Planning commission go in camera at 11:57 a.m.

CARRIED

MOTION 10-141 **MOVED** by Manfred Gross

The Municipal Planning Commission come out of camera at 12:10 p.m.

CARRIED

5. SUBDIVISION

- c) **Subdivision Application 10-SUB-10**
SW 19-106-12-W5M; 88 Connector Area
Cornie Unrau and Ben Enns

MOTION 10-142 **MOVED** by Beth Kappelar

That subdivision application 10-SUB-10 in the name of Cornie Unrau and Ben Enns, on SW 19-106-12-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, approximately 17.4 acres (7.04 hectares) in size. This size is approved in order to meet the required setbacks for the existing buildings and the proposed location of the private sewage pump out.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations. An approved Private Sewage Permit for the relocation of the pump out discharge shall be submitted to the County prior to registration.
 - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f. Provision of and negotiations for utility rights-of-way and/or easements as required by the utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ June 29, 2010 at 1:00 p.m. in Fort Vermilion
- ❖ July 20, 2010 at 9:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 10-143 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 12:15 p.m.

CARRIED

These minutes were adopted this 29 day of June 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, Alberta**

Tuesday, June 29, 2010 @ 1:00 p.m.

PRESENT

Jack Eccles	Chair
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
John W. Driedger	Councillor, MPC Member
Manfred Gross	MPC Member
Marion Krahn	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

DELEGATION

Frank Driedger Developer (left at 1:19 p.m.)

1. CALL TO ORDER

Jack Eccles called the meeting to order at 1:02 p.m.

2. ADOPTION OF AGENDA

MOTION 10-144 **MOVED** by John W. Driedger

That the agenda be adopted with the following additions:

4d) Development Permit Application 156-DP-10
Mark Krahn; Mobile home with addition and deck
Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 15);
River Drive Developments

5f) S10-001 Bison Development Inc.
Town of High Level and ATCO Electric
Plan 012 2400, Block 1, Lot 1
Plan 062 6953, Block 3, Lot 2
Plan 062 6954, Block 3, Lot 3
Plan 042 1246, Closed Road Plan 103 LZ, Plan 094 0388
Town of High Level

6d) Bylaw 768-10 Road Closure
Part of Range Road 15-0 lying East of La Crete Airport
La Crete Rural

6e) Rezoning W½ of 35-105-15-W5M and E½ of 34-105-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1";
La Crete Rural – Buffalo Lake Estates/RV Park Area

6f) Directional Traffic Assignment
Lane West of Plan 982 0781, Block 4, Lots 5 and 6;
La Crete

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 10-145 **MOVED** by Ed Froese

That the minutes of the June 10, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. **DEVELOPMENT**

Development items 4a through 4d will be discussed later in the meeting.

5. **SUBDIVISION**

Subdivision items 5a through 5d will be discussed later in the meeting.

**e) Subdivision Proposal
Part of SW 26-105-14-W5M; Wilson Prairie Area
Frank and Judith Driedger**

Frank Driedger was in attendance to discuss his subdivision.

MOTION 10-146 MOVED by Beth Kappelar

That the Municipal Planning Commission supports the subdivision boundary adjustment of Part of SW 26-105-14-W5M, as presented, with the understanding that the Municipal Planning Commission will make a decision on the subdivision boundary adjustment after review of all the pertinent information.

CARRIED

Frank Driedger left the meeting at 1:19 p.m.

Subdivision item 5f will be discussed later in the meeting.

4. DEVELOPMENT

**a) Development Permit Application 140-DP-10
Henry Dyck; Yardsite Development
SW 24-106-13-W5M; 88 Connector Area**

MOTION 10-147 MOVED by John W. Driedger

That Development Permit 140-DP-10 on SW 24-106-13-W5M, in the name of Henry Dyck, be APPROVED with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL
AND VOID**

- 1. PRIOR TO ANY NEW CONSTRUCTION TAKING PLACE ON THE SUBJECT PROPERTY CONTACT THE DEVELOPMENT DEPARTMENT FOR A DEVELOPMENT PERMIT.**
2. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the

property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

3. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.
4. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
5. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) Development Permit Application 143-DP-10
Daniel Dyck; School - Ancillary Building
Plan 782 0147, Block 14; La Crete**

MOTION 10-148 MOVED by Manfred Gross

That Development Permit 143-DP-10 on Plan 782 0147, Block 14, in the name of Daniel Dyck, be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum structure setbacks: 7.62 meters (25 feet) front yard (south), west side yard and rear yard (north); 1.52 meters (5 feet) east side yard; from the property lines.
2. The highest point of the School - Ancillary Building shall be no more than 15 feet in height.
3. The undercarriage of the School – Ancillary Building shall be screened from view by skirting or such other means satisfactory to the Development Authority.

4. The School – Ancillary Building shall be similar in appearance and color to the existing School building to the satisfaction of the Development Authority. This condition shall be completed within one year of the permit approval date.
5. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 144-DP-10
Daniel Dyck; School – Ancillary Building with Variance
Plan 962 4008, Block 5, Lot 34; La Crete**

MOTION 10-149 **MOVED** by Beth Kappelar

That Development Permit 144-DP-10 on Plan 962 4008, Block 5, Lot 34, in the name of Daniel Dyck, be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of 0.91 meters (2 feet) of the south yard setback is hereby granted for the placement of the School – Ancillary Building.
2. Minimum structure setbacks: 7.62 meters (25 feet) north, east and west yard; rear yard (north); 0.91 meters (3 feet) south side yard; from the property lines.
3. The highest point of the School - Ancillary Building shall be no more than 15 feet in height.
4. The undercarriage of the School – Ancillary Building shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The School – Ancillary Building shall be similar in appearance and color to the existing School building to the satisfaction of the Development Authority. This condition shall be completed within one year of the permit approval date.
6. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**d) Development Permit Application 156-DP-10
Mark Krahn; Mobile Home with Addition and Deck
Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 15);
River Drive Developments**

MOTION 10-150 MOVED by John W. Driedger

That Development Permit 156-DP-10 on Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 15), in the name of Mark Krahn, be APPROVED with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL
AND VOID**

1. Minimum building setbacks: 38.1 meters (125 feet) front (west) yard; 7.62 meters (25 feet) rear (east) yard; 7.62 meters (25 feet) north and south side yards, from the property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority. **The exterior of the Mobile Home addition shall be similar in appearance and color to the Mobile Home.**
3. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
4. Building to be connected to the Municipal water and the cost of connection fee will be borne by the owner where applicable.
5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
6. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at

780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.

7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 05-SUB-10
NE 24-106-14-W5M; La Crete Rural
Cornelius P. and Eva Krahn**

MOTION 10-151 MOVED by Ed Froese

That the subdivision refund request for 05-SUB-10 on NE 24-106-14-W5M, in the name of Cornelius P. and Eva Krahn, be tabled to in camera.

CARRIED

- b) **Subdivision Application 08-SUB-10
NE 19-106-14-W5M; La Crete Rural
Cornelius P. and Eva Krahn**

MOTION 10-152 MOVED by Ed Froese

That the subdivision refund request for 08-SUB-10 on NE 19-106-14-W5M, in the name of Cornelius P. and Eva Krahn, be tabled to in camera.

CARRIED

**c) Subdivision Application 11-SUB-10
NE 28-106-14-W5M; Wolfe Lake Road Area
Mark Bakalar (Jacob L. and Anna Penner)**

MOTION 10-153 **MOVED** by John W. Driedger

That subdivision application 11-SUB-10 in the name of Mark Bakalar (Jacob L. and Anna Penner), on NE 28-106-14-W5M, be AMENDED to the following conditions:

1. This approval is for a single lot subdivision, 13.79 acres (5.58 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c. **All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.**
 - d. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
 - e. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - f. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- g. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- d) **Subdivision Application 12-SUB-10
NE 20-107-13-W5M; Fort Vermilion Rural
John and Margaret Krahn**

MOTION 10-154 **MOVED** by Manfred Gross

That subdivision application 12-SUB-10 in the name of John and Margaret Krahn on NE 20-107-13-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 15.15 acres (6.13 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - c. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and based on the current market value. The current residential market value for this property is \$4,500.00 per acre. Municipal reserve is charged at 10%, which is \$450.00 per subdivided acre. 15 acres times \$450.00, equals **\$6,750.00**.
 - d. Dedication of the most easterly 5.18 metres of the proposed subdivision for future road widening.

- e. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- f. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- g. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- h. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- i. Subdivision must meet ATCO Electric's conditions (Schedule C).

CARRIED

- f) **S10-001 Bison Development Inc.**
Town of High Level and ATCO Electric
Plan 012 2400, Block 1, Lot 1
Plan 062 6953, Block 3, Lot 2
Plan 062 6954, Block 3, Lot 3
Plan 042 1246, Closed Road Plan 103 LZ, Plan 094 0388;
Town of High Level

MOTION 10-155 MOVED by Beth Kappelar

That the Municipal Planning Commission of Mackenzie County does not have any concerns or objections regarding the proposed subdivision S10-001 (on Plan 012 2400, Block 1, Lot 1, Plan 062 6953, Block 3, Lot 2, Plan 062 6954, Block 3, Lot 3, Plan 042 1246, Closed Road Plan 103 LZ, Plan 094 0388) within the Town of High Level.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Subdivision of Former Municipal Reserve Lot
Plan 052 2048, Block 4, Lot 3; La Crete**

MOTION 10-156 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be that Plan 052 2048, Block 4, Lot 3 be made available for sale via tender and that the sale be subject to subdivision of the lands into two lots, as shown in Bylaw 705-09.

CARRIED

Chair Eccles recessed the meeting at 2:10 p.m.

Chair Eccles reconvened the meeting at 2:16 p.m.

b) **ADOA Conference 2010**

MOTION 10-157 **MOVED** by Beth Kappelar

That the ADOA Conference 2010 be received for information.

CARRIED

c) **Action List**

The June 10, 2010 Action List was reviewed.

d) **Bylaw 768-10 Road Closure
Part of Range Road 15-0 lying East of La Crete Airport
La Crete Rural**

MOTION 10-158 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 768-10, for the closure and sale of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, subject to public hearing input.

CARRIED

- e) **Rezoning W½ of 35-105-15-W5M and E½ of 34-105-15-W5M from Agricultural District 1 “A1” to Rural Country Residential District 1 “RC1”;**
La Crete Rural – Buffalo Lake Estates/RV Park

MOTION 10-159 **MOVED** by John W. Driedger

That the rezoning of W½ of 35-105-15-W5M and E½ of 34-105-15-W5M from Agricultural District 1 “A1” to Rural Country Residential District 1 “RC1” be received for information.

CARRIED

- f) **Directional Traffic Assignment**
Lane west of Plan 982 0781, Block 4, Lots 5 and 6;
La Crete

MOTION 10-160 **MOVED** by Jack Eccles

That the directional traffic assignment for the Lane west of Plan 982 0781, Block 4, Lots 5 and 6 be received for information.

CARRIED

7. **IN CAMERA**

MOTION 10-161 **MOVED** by Beth Kappelar

The Municipal Planning Commission go in camera at 2:47 p.m.

CARRIED

MOTION 10-162 **MOVED** by Ed Froese

The Municipal Planning Commission come out of camera 2:52 p.m.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 05-SUB-10
NE 24-106-14-W5M; La Crete Rural
Cornelius P. and Eva Krahn**

MOTION 10-163 **MOVED** by Manfred Gross

That the subdivision refund request for 05-SUB-10 on NE 24-106-14-W5M, in the name of Cornelius P. Krahn and Eva Krahn, be tabled to the next Municipal Planning Commission meeting for further information.

CARRIED

- b) **Subdivision Application 08-SUB-10
NE 19-106-14-W5M; La Crete Rural
Cornelius P. and Eva Krahn**

MOTION 10-164 **MOVED** by Manfred Gross

That the subdivision refund request for 08-SUB-10 on NE 19-106-14-W5M, in the name of Cornelius P. Krahn and Eva Krahn, be tabled to the next Municipal Planning Commission meeting for further information.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ July 16, 2010 @ 9:00 a.m. in La Crete
- ❖ August 3, 2010 @ 10:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 10-165 **MOVED** by Manfred Gross

That the Municipal Planning Commission meeting be adjourned at 2:59 p.m.

CARRIED

These minutes were adopted this 16th day of July
2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Friday, July 16, 2010 @ 9:00 a.m.

PRESENT

Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
John W. Driedger	Councillor, MPC Member
Manfred Gross	MPC Member
Liane Lambert	Development Officer
Marion Krahn	Acting Supervisor of Planning and Development
Anna Marie Peters	Planning and Development Administrative Support

ABSENT

Jack Eccles	Chair, Councillor
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1. CALL TO ORDER

Beth Kappelar called the meeting to order at 9:02 a.m.

2. ADOPTION OF AGENDA

MOTION 10-166 **MOVED** by Manfred Gross

That the agenda be adopted with the following additions:

6b) ADOA Conference 2010

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-167 **MOVED** by Ed Froese

That the minutes of the June 29, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

- a) **Development Permit Application 158-DP-10
Eva Krahn; 4 Foot Wood Fence with 1 Foot Variance
Plan 982 0401, Block 23, Lot 12; La Crete**

MOTION 10-168 **MOVED** by Ed Froese

That Development Permit 158-DP-10 on Plan 982 0401, Block 23, Lot 12 in the name of Eva Krahn be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a fence with variance as noted in condition 2.
2. **Maximum height of fence: Four (4) feet in the front yard.**
3. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
4. The fence shall not encroach onto adjacent properties.
5. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) **Development Permit Application 161-DP-10
Lyndon Krahn; Fence with 2 Foot Variance
Plan 062 6292, Block 34, Lot 20; La Crete**

MOTION 10-169 **MOVED** by John W. Driedger

That Development Permit 161-DP-10 on Plan 062 6292, Block 34, Lot 20 in the name of Lyndon Krahn be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A utility right-of-way exists within the front (south) portion of the lot. The developer is required to obtain permission from all applicable utilities companies prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **The developer shall enter into a Development Agreement with the County for the construction of the fence on the utility right-of-way prior to commencement of construction. The Development Agreement will be registered against the title.**
4. Approval of a fence with variance as noted in condition 5.
5. **Maximum height of fence: Five (5) feet for the front (south) yard and first 25 feet from property lines of the east and west side yards, up to five (5) feet six (6) inches for the rear (north) yard.**

6. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
7. The fence shall not encroach onto adjacent properties.
8. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 167-DP-10
Franz Bergen; Fence with Variance
Plan 962 3400, Block 22, Lot 4; La Crete**

MOTION 10-170 **MOVED** by Manfred Gross

That Development Permit 167-DP-10 on Plan 962 3400, Block 22, Lot 4 in the name of Franz Bergen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a fence with variance as noted in condition 2.
2. **Maximum height of fence: Five (5) feet for the front (west) yard and first 25 feet of the north and south side yards, Six (6) feet for the remainder of the north and south side yards and rear (east) yard.**

3. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
4. The fence shall not encroach onto adjacent properties.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) **Development Permit Application 168-DP-10
Henry Klassen; Deck with Variance – Remove Existing Deck
Plan 952 3854, Block 21, Lot 6; La Crete**

MOTION 10-171 **MOVED** by John W. Driedger

That Development Permit 168-DP-10 on Plan 952 3854, Block 21, Lot 6 in the name of Henry Klassen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 3 foot setback variance has been granted for the placement of the front deck as outlined in Condition 2.**

2. The minimum setbacks for the deck are: 6.71 meters (22 feet) from front (south) property line; 1.52 meters (5 feet) east and west side yards, from the property lines.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 174-DP-10**
Henry Fehr; Aircraft Hanger
Part of S ½ 1-106-15-W5M (Plan 852 1266, Block OT)
La Crete Airport

MOTION 10-172 **MOVED** by John W. Driedger

That Development Permit 174-DP-10 on Part of S ½ 1-106-15-W5M (Plan 852 1266, Block OT) in the name of the Henry Fehr be received for information.

CARRIED

- f) **Development Permit Application 176-DP-10
Andrew Teichroeb; Repair Shop Addition – Commercial
and Industrial Vehicles and Equipment
NW 12-106-15-W5M; La Crete Rural**

MOTION 10-173 **MOVED** by Ed Froese

That Development Permit 176-DP-10 on NW 12-106-15-W5M in the name of the Andrew Teichroeb be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Repair Shop addition shall meet all applicable Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines, or setbacks required by Alberta Transportation and Alberta Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Alberta Safety Codes setbacks and the requirements of Alberta Transportation.**
3. **Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.**
4. **Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.**
5. **All conditions and requirements by Alberta Transportation and the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
6. **PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the developer's expense.**
7. **The exterior of the Repair Shop addition and the existing Repair Shop building shall be similar in appearance and color and shall**

compliment the natural features of the site to the satisfaction of the Development Authority.

8. Provide adequate parking as follows: The minimum parking standards are 1 space per 45 square meters of building area plus 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
9. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 13-SUB-10
NW 27-107-13-W5M; Fort Vermilion Rural
Daniel K. Unrau**

MOTION 10-174 MOVED by Manfred Gross

That subdivision application 13-SUB-10 in the name of Daniel Unrau on NW 27-107-13-W5M be APPROVED with the following conditions.

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.

2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - c. Dedication of the most westerly 5.18 metres of the proposed subdivision for future road widening.
 - d. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
 - e. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
 - h. Subdivision must meet ATCO Electric's conditions (Schedule C) hereto attached.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Action List**

That the Action List of June 29, 2010 was reviewed.

b) **ADOA Conference 2010**

MOTION 10-175 **MOVED** by John W. Driedger

That the ADOA Conference 2010 be received for information.

CARRIED

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ August 3, 2010 @ 10:00 a.m. in La Crete
- ❖ August 18, 2010 @ 9:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 10-175 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 10:11 a.m.

CARRIED

These minutes were adopted this 3 day of August 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Tuesday, August 3, 2010 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair
Beth Kappelar	Vice-Chair
John W. Driedger	Councillor, MPC Member
Manfred Gross	Councillor, MPC Member
Marion Krahn	Acting Supervisor of Planning and Development
Anna Marie Peters	Planning and Development Administrative Support

ABSENT

Ed Froese	Councillor, MPC Member
Liane Lambert	Development Officer

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOTION 10-176 **MOVED** by John W. Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-177 **MOVED** by Beth Kappelar

That the minutes of the July 16, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. **DEVELOPMENT**

- a) **Development Permit Application 159-DP-10
Henry U. Driedger; Mobile Home (Wellsite Unit)
Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 5)
River Drive Developments**

MOTION 10-178 **MOVED** by Beth Kappelar

That Development Permit 159-DP-10 on Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 5) in the name of Henry U. Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Mobile Home (wellsite unit) used as a temporary residence is approved temporarily and expires January 3, 2011.**
2. **The front of the Mobile Home (Wellsite Unit) shall be minimum of 38.1 meters (125 feet) from the front (north) property line. This setback is required for aesthetic reasons in keeping with the development of the surrounding lands.**
3. **Minimum building setbacks for the side and rear yards are; 7.62 meters (25 feet) rear (south) yard; 7.62 meters (25 feet) east and west side yards, from the property lines. A Municipal Reserve lot exists adjacent to the south property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are measured from your property lines.**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
5. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy a minimum of 300 square feet.”*
6. Building to be connected to the Municipal water and the cost of connection fee will be borne by the owner.
7. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developers' expense.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) Development Permit Application 179-DP-10
Al Brost; Communication Tower
Part of SE 25-109-16-W5M; Rocky Lane**

MOTION 10-179 **MOVED** by Beth Kappelar

That Development Permit 179-DP-10 on Part of SE 25-109-16-W5M in the name of Al Brost be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum setbacks: 41.15 meters (135 feet) from any road allowance; 15.24 meters (50 feet) from any other property lines.
2. This permit is subject to APPROVAL from NAV Canada and any other Government agencies as required prior to commencement of the development.
3. All conditions and requirements by NAV Canada and any other Government agencies are to be met to their specifications and standards.
4. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3719. Access to be constructed to Mackenzie County standards at the developers' expense.
5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage that does not adversely affect the surrounding neighbors.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 180-DP-10
AI Brost; Communication Tower
Part of NW 16-108-13-W5M; Fort Vermilion Rural**

MOTION 10-180 **MOVED** by Manfred Gross

That Development Permit 180-DP-10 on Part of NW 16-108-13-W5M in the name of AI Brost be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to approval from NAV Canada, Alberta Transportation and any other applicable Government agencies. The developer is required to obtain written approval from NAV Canada, Alberta Transportation and any other applicable Government agencies regarding the proposed development prior to commencement of the development.**
2. **All conditions and requirements by NAV Canada, Alberta Transportation and any other Government agencies are to be met to their specifications and standards.**
3. Minimum setbacks: 41.15 meters (135 feet) from any road allowance; 15.24 meters (50 feet) from any other property lines or setbacks as required by Alberta Transportation, whichever is greater.
4. This permit approval is subject to the access to the property being constructed to Alberta Transportation standards. PRIOR to installation of a new access or changing location of existing

access contact Alberta Transportation at 780-624-6280. Access to be constructed at the developers' expense.

5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage that does not adversely affect the surrounding neighbors.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) Development Permit Application 186-DP-10
Delnor Construction Ltd.; Industrial Uses that are not
Obnoxious by Reason of Emission of Odours, Dust,
Gas, Noise or Vibration (Renovation and
Expansion of Existing Buildings);
Plan 3703NY, Lot C; La Crete**

MOTION 10-181 **MOVED** by John W. Driedger

That Development Permit 186-DP-10 on Plan 3707NY, Lot C in the name of Delnor Construction Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 30.48 meters (100 feet) from 100th Street (west); 9.14 meters (30 feet) east, north and south yards; from the property lines.
2. The renovations shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. Changes to the appearance of the exterior of the building require the architecture, construction materials and appearance of buildings and other structures to be to accepted standards

and to compliment the natural features and character of the site to the satisfaction of the Development Authority.

4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.16 square meters of building area, which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. The Municipality has assigned the following address to the noted property 10105-100th Street. You are required to display the address (10105) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards at the developer's expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 191-DP-10
Andrew Teichroeb; Home Based Business
(Mowing Lawns and Hauling Garbage)
Plan 862 1341, Block 17, Lot 38, Stall 12; La Crete**

MOTION 10-182 MOVED by Beth Kappelar

That Development Permit 191-DP-10 on Plan 862 1341, Block 17, Lot 38, Stall 12 in the name of Andrew Teichroeb be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. **The Home Based Business (Mowing Lawns and Hauling Garbage) shall not include the storage of garbage or grass clippings on site.**
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. The Home Based Business (Mowing Lawns and Hauling Garbage) shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
5. Shall not employ any employees who do not reside on-site.
6. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
8. The municipality has assigned the following address to the noted property 10306-12-101 Street. You are required to display the address (10306-12) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

CARRIED

- f) **Development Permit Application 192-DP-10
Mary Bartsch; Retail Store (Photography and Fine Arts Studio)
Plan 1160NY, Block 1, Lot 7; La Crete**

MOTION 10-183 **MOVED** by John W. Driedger

That Development Permit 192-DP-10 on Plan 1160NY, Block 1, Lot 7 in the name of Mary Bartsch be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of a Retail Store (Photography and Fine Arts Studio) out of the existing building.
2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
3. The municipality has assigned the following address to the noted property 9704 -100 Street, Unit C. You are required to display the address (9704-C) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 1 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**g) Development Permit Application 193-DP-10
Tracey Siemens; Home Based Business (Massage Clinic)
Plan 912 3390, Block 19, Lot 10; La Crete**

MOTION 10-184 **MOVED** by Beth Kappelar

That Development Permit 193-DP-10 on Plan 912 3390, Block 19, Lot 10 in the name of Tracey Siemens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
5. Shall not employ any employees who do not reside on-site.
6. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
8. The municipality has assigned the following address to the noted property 10409-104 Avenue. You are required to display the address (10409) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete

a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

CARRIED

- h) Development Permit Application 197-DP-10
John Klassen; Automotive Equipment Sales and/or Services
and Agricultural Machinery Sales and Service
NW 1-108-14-W5M; Blumenort Area**

MOTION 10-185 **MOVED** by Manfred Gross

That Development Permit 197-DP-10 on NW 1-108-14-W5M in the name of the John Klassen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A variance of the Mackenzie County Land Use Bylaw section 7.3, subsection B is hereby granted to allow an Automotive Equipment Sales and/or Services business and an Agricultural Machinery Sales and Service business.**
2. **This permit may be revoked at any time, if, in the opinion of the Development Authority, the Automotive Equipment Sales and/or Services business and the Agricultural Machinery Sales and Service business has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
3. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
4. **Minimum setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines, or setbacks required by Alberta Transportation, whichever is greater. It is the responsibility of the developer to find out the requirements of Alberta Transportation.**
5. **Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.**
6. **Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.**

7. **All conditions and requirements by Alberta Transportation and the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
8. This permit approval is subject to the access to the property being constructed to Alberta Transportation standards. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed at the developers' expense.
9. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

a) **Subdivision Refund Policy**

MOTION 10-186 **MOVED** by John W. Driedger

That the Subdivision Refund Policy be tabled for legal counsel input.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **ADOA Conference 2010**

MOTION 10-187 **MOVED** by Beth Kappelar

That the ADOA Conference be received for information.

CARRIED

b) Action List

The July 16, 2010 Action List was reviewed.

7. IN CAMERA

There were no In Camera items to discuss.

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ August 18, 2010 @ 9:00 a.m. in La Crete
- ❖ September 9, 2010 @ 9:00 a.m. in La Crete

9. ADJOURNMENT

MOTION 10-188 **MOVED** by Manfred Gross

That the Municipal Planning Commission meeting be adjourned at 11:05 a.m.

CARRIED

These minutes were adopted this 18 day of August 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Wednesday, August 18, 2010 @ 9:00 a.m.

PRESENT

Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
John W. Driedger	Councillor, MPC Member
Manfred Gross	MPC Member
Marion Krahn	Acting Supervisor of Planning and Development
Liane Lambert	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

ABSENT

Jack Eccles Chair

DELEGATION

Anna Penner Developer (left at 9:19 a.m.)

1. CALL TO ORDER

Beth Kappelar called the meeting to order at 9:05 a.m.

2. ADOPTION OF AGENDA

MOTION 10-189 MOVED by Ed Froese

That the agenda be adopted with the following additions:

5c) Subdivision Application 11-SUB-10
 NE 28-106-14-W5M; Wolfe Lake Road Area
 Mark Bakalar (Jacob L. and Anna Penner)

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-190 MOVED by Manfred Gross

That the minutes of the August 3, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

Development items 4a through 4e will be discussed later in the meeting.

5. SUBDIVISION

Subdivision items 5a and 5b will be discussed later in the meeting.

**c) Subdivision Application 11-SUB-10
NE 28-106-14-W5M; Wolfe Lake Road Area
Mark Bakalar (Jacob L. and Anna Penner)**

Anna Penner was in attendance to discuss her subdivision.

MOTION 10-191 MOVED by Manfred Gross

That subdivision application 11-SUB-10 in the name of Mark Bakalar (Jacob L. and Anna Penner) on NE 28-106-14-W5M be tabled to in camera.

CARRIED

Anna Penner left the meeting at 9:19 a.m.

4. DEVELOPMENT

**a) Development Permit Application 187-DP-10
Henry Peters; Ancillary Building
(Detached Garage) with Variance
Plan 042 2979, Block 24, Lot 8; La Crete**

MOTION 10-192 MOVED by John W. Driedger

That Development Permit 187-DP-10 on Plan 042 2979, Block 24, Lot 8 in the name of Henry Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A drainage swale exists within the southerly portion of the lands. The Ancillary Building (detached garage) shall be placed in accordance with the setbacks listed in Condition 2 and shall be placed so that it in no way affects/changes/damages the existing drainage swale.**
2. **Minimum setbacks for the Ancillary Building (detached garage) are: 7.62 meters (25 feet) from the front (east) property line; 2.44 meters (8 feet) rear (west) yard; 1.52 meters (5 feet) north side yard; 6.10 meters (20 feet) south side yard, from the property lines.**
3. **The minimum south side setback is required in order to ensure that the Ancillary Building (detached garage) is not constructed on the existing drainage swale and to prevent any changes/damages or restrictions to the existing drainage swale and the current and/or future water flow within it. The drainage swale serves the surface drainage for Plan 042 2979.**
4. **A 160 square foot variance for the Ancillary Building (detached garage) is hereby granted. The maximum area of the Ancillary Building (detached garage) shall be 768 square feet.**
5. **The highest point of the Ancillary Building (detached garage) shall be no more than 15 feet in height from grade to roof peak.**
6. **This Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**
7. **The Ancillary Building (detached garage) shall be constructed as a car garage and shall contain car garage doors to a maximum height of 8 feet. No commercial sized garage doors are permitted.**

8. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. The exterior of the Ancillary Building (detached garage) shall be similar in appearance and color to the existing Mobile Home.
9. No ancillary building erected/or moved onto the site shall be used as a dwelling.
10. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
11. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 196-DP-10
Andy Flooren; Covered Deck with Variance
Plan 892 1752, Block 5, Lot 54; Fort Vermilion**

MOTION 10-193 **MOVED** by Manfred Gross

That Development Permit 196-DP-10 on Plan 892 1752, Block 5, Lot 54 in the name of Andy Flooren be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. A variance is granted for the covered deck on Plan 892 1752, Block 5, Lot 54 on the condition that the lean-to shed located in the front portion of Plan 892 1752, Block 5, Lot 55 be moved an minimum of 7.62 meters (25 feet) south of the front property line by October 31, 2010.**

(As per section 4.2.1, 4.2.2 of the Land Use Bylaw)

4.2.1 No ancillary building or any portion thereof shall be erected or placed within the front yard of any parcel with the exception of farm buildings where approved by the Development Authority.

4.2.2 In all districts, an ancillary building is subject to the side and rear yard setback regulations of that district.

- 2. A 4 foot setback variance has been granted for the placement of the front covered deck as outlined in Condition 2.**
- 3. The minimum setbacks for the deck are: 6.40 meters (21 feet) from front (north) property line; 1.52 meters (5 feet) east and west side yards, from the property lines.**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 202-DP-10**
Jacob J. Wolfe; Mobile Home with Deck
(2nd Residence – Temporary)
Part of NE 3-106-15-W5M; La Crete

MOTION 10-194 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the temporary approval of Development Permit 202-DP-10 for a Mobile Home with Deck (2nd Residence – Temporary) on Part of NE 3-106-15-W5M with an expiry date of 2 years after the approval date.

CARRIED

- d) **Development Permit Application 205-DP-10**
Abe Driedger; Fence with Variance
Plan 002 4548, Block 25, Lot 08A; La Crete

MOTION 10-195 **MOVED** by Ed Froese

That Development Permit 205-DP-10 on Plan 002 4548, Block 25, Lot 08A in the name of Abe Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a fence with variance as noted in condition 2.
2. **Maximum height of fence: Four (4) south side yard.**
3. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
4. The fence shall not encroach onto adjacent properties.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to

ensure that no construction or development is completed on any utility right-of-way.

6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 208-DP-10
Lucy and David Peters; Fence with Variance
Plan 052 5689, Block 30, Lot 25; La Crete**

MOTION 10-196 **MOVED** by Manfred Gross

That Development Permit 208-DP-10 on Plan 052 5689, Block 30, Lot 25 in the name of Lucy and David Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Utility Rights-of-Way exist within the east side of the lot. The developer is required to obtain permission from all applicable utilities companies prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **The developer shall enter into a Development Agreement with the County for the construction of the fence on the Utility Right-of-Way prior to commencement of**

construction. The Development Agreement will be registered against the title.

4. Approval of a fence with variance as noted in condition 5.
5. **Maximum height of fence: Five (5) feet for the front (east) yard and first 25 feet of the north and south side yards, Six (6) feet for the remainder of the north and south side yards and rear (west) yard.**
6. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
7. The fence shall not encroach onto adjacent properties.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 14-SUB-10
SE 21-104-14-W5M; Buffalo Head Prairie Area
William and Anne Neudorf**

MOTION 10-197 MOVED by John W. Driedger

That subdivision application 14-SUB-10 in the name of William and Anne Neudorf, on SE 21-104-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 13.69 acres (5.54 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
 - e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas.
 - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Application 15-SUB-10
SW 26-105-14-W5M; Wilson Prairie Area
Frank and Judith Driedger**

MOTION 10-198 MOVED by John W. Driedger

That subdivision boundary adjustment application 15-SUB-10 in the name of Frank and Judith Driedger, on SW 26-105-14-W5M, be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding approximately 4.32 acres (1.75 hectares) to the existing 9.98 acre (4.04 hectare) parcel.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) Dedication of the most westerly and most southerly 5.18 meters of the proposed subdivision for future road widening.
 - e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas.
 - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - i) Mackenzie County shall not be held liable, now or in the future, for any errors, omissions, concerns, and/or misrepresentations in the tentative plan prepared by the developer and the actual location of the structures, buildings and/or services/facilities on/in the

lands. Mackenzie County accepted the tentative plan by the developer as an accurate depiction of the existing development on/in the lands and accepts no liability for any concerns, matters and/or suggestions to the contrary. It is the developer/agents responsibility to ensure that all development on the lands complies with County, Provincial and Federal Bylaws and Regulations.

CARRIED

Beth Kappelar recessed the meeting at 9:55 a.m.

Beth Kappelar reconvened the meeting at 10:03 a.m.

6. MISCELLANEOUS ITEMS

a) Action List

The August 3, 2010 Action List was reviewed.

b) Draft Land Use Bylaw

MOTION 10-199 MOVED by Ed Froese

That the Draft Land Use Bylaw update be received for information.

CARRIED

c) Subdivision Refund Policy

MOTION 10-200 MOVED by Ed Froese

That the Subdivision Policy update be received for information.

CARRIED

**d) Bylaw 769-10 Land Use Bylaw to rezone
Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M,
Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M,
Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and
Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1"
to Rural Country Residential District 1 "RC1"; La Crete**

MOTION 10-201 MOVED by Ed Froese

That the update on Bylaw 769-10, being a Land Use Bylaw to rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1", be received for information.

CARRIED

7. **IN CAMERA**

MOTION 10-202 **MOVED** by John W. Driedger

The Municipal Planning Commission go in camera at 10:10 a.m.

CARRIED

MOTION 10-203 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera at 10:30 a.m.

CARRIED

5. **SUBDIVISION**

- c) **Subdivision Application 11-SUB-10**
NE 28-106-14-W5M; Wolfe Lake Road Area
Mark Bakalar (Jacob L. and Anna Penner)

MOTION 10-204 **MOVED** by Beth Kappelar

That administration be directed to address the matter of access to the subdivision and the balance of the quarter section for Subdivision 11-SUB-10, in the name of Mark Bakalar (Jacob L. Penner and Anna Penner) on NE 28-106-14-W5M, in accordance with Mackenzie County Policy PW 037 and in accordance with the signed Development Agreement.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 9, 2010 @ 9:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 10-205 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 10:39 a.m.

CARRIED

These minutes were adopted this 9th day of September 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Thursday, September 9, 2010 @ 9:00 a.m.

PRESENT

Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member
John W. Driedger	Councillor, MPC Member
Marion Krahn	Acting Supervisor of Planning and Development
Liane Lambert	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

ALSO PRESENT

John Klassen	Director of Operations (South)
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ABSENT

Jack Eccles	Chair
Manfred Gross	MPC Member

DELEGATIONS

George Janzen	Developer (left at 9:30 a.m.)
Henry Fehr	Developer (left at 9:41 a.m.)

1. CALL TO ORDER

Beth Kappelar called the meeting to order at 9:07 a.m.

2. ADOPTION OF AGENDA

MOTION 10-206 **MOVED** by John W. Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-207 **MOVED** by Ed Froese

That the minutes of the August 18, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. **DEVELOPMENT**

Development items 4a, 4b and 4d through 4f will be discussed later in the meeting.

c) **Development Permit Application 217-DP-10
George Janzen; Single Family Dwelling with
Attached Garage and Access onto 100 Street
Part of NW 3-106-15-W5M; La Crete**

George Janzen was in attendance to discuss his proposed development.

MOTION 10-208 MOVED by Ed Froese

That Development Permit 217-DP-10 and the Request for Access onto 100 Street in the name of George Janzen, both on Part of NW 3-106-15-W5M, be tabled to in camera.

CARRIED

George Janzen left the meeting at 9:30 a.m.

6. **MISCELLANEOUS ITEMS**

a) **Henry Friesen and Jake Fehr
Access across Municipal Reserve Lot
Plan 032 1401, Block 29, Lots 3 and 4; La Crete**

Henry Friesen was in attendance to discuss his access request.

MOTION 10-209 MOVED by John W. Driedger

That the access request in the name of Henry Friesen and Jake Fehr, for a shared access from Plan 032 1401, Block 29, Lots 3 and 4 onto 113th Street, be tabled to in camera.

CARRIED

Henry Friesen left the meeting at 9:41 a.m.

Miscellaneous item 6b will be discussed later in the meeting.

4. DEVELOPMENT

- a) **Development Permit Application 206-DP-10
Abe and Lisa Fehr; Modular Home Addition
Part of NW 29-106-15-W5M
(Plan 042 4702, Block 1, Lot 3); La Crete Rural**

MOTION 10-210 **MOVED** by Ed Froese

That Development Permit 206-DP-10 on Part of NW 29-106-15-W5M (Plan 042 4702, Block 1, Lot 3) in the name of Abe and Lisa Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 41.15 meters (135 feet) west yard; 15.24 meters (50 feet) north yard; 7.62 meters (25 feet) rear yard (south); 7.62 meters (25 feet) east side yard, from the property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. **The exterior of the Modular Home addition shall be similar in appearance and color to the Modular Home.**
3. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
4. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy a minimum of 300 square feet.”*

5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Beth Kappelar recessed the meeting at 10:02 a.m.

Beth Kappelar reconvened the meeting at 10:07 a.m.

**b) Development Permit Application 216-DP-10
Angela Giesbrecht; Fence with Variance
Plan 042 2979, Block 24, Lot 9; La Crete**

MOTION 10-211 MOVED by John W. Driedger

That Development Permit 216-DP-10 on Plan 042 2979, Block 24, Lot 9 in the name of Angela Giesbrecht be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a fence with variance as noted in condition 2.
2. **Maximum height of fence: Four (4) feet front yard and six (6) feet side and rear yards, placement as shown on the attached site plan.**
3. The fence shall not adversely affect the view of vehicular and pedestrian traffic.

4. The fence shall not encroach onto adjacent properties.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) **Development Permit Application 222-DP-10
La Prairie Works Inc.; Contractors Business (Truck Shop)
Part of SE 14-108-13-W5M
(Plan 094 1574, Block 1, Lot 1); Fort Vermilion Rural**

MOTION 10-212 **MOVED** by Ed Froese

That Development Permit 222-DP-10 on Part of SE 14-108-13-W5M (Plan 094 1574, Block 1, Lot 1) in the name of La Prairie Works Inc. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This property is located within 800 meters of an intersection of a Provincial Highway and therefore requires approval by Alberta Transportation prior to the commencement of construction. Contact Robert Lindsay at 780-624-6547 to obtain the necessary Roadside Development Permit and any other permissions' required by Alberta Transportation.**
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any**

other property lines, or setbacks required by Alberta Transportation, whichever is greater.

3. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
4. The shop shall meet all Alberta Safety Code requirements for Commercial buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
6. An unlit sign to identify the Contractors Business may be placed in a window or exterior of the shop and the sign shall not exceed 1.1 meters (12 square feet).
7. **Any sign placed within the Highway Right-of-Way shall be approved by Alberta Transportation prior to placement.**
8. If a sign is placed on the **property** adjacent to a local road, shall be located a minimum of:
 - i. 200 meters from regulatory signs, and
 - ii. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
9. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
10. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
 - i. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - ii. Not unduly interfere with the amenities of the district.
 - iii. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - iv. Not create visual or aesthetic blight.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting neighboring property.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and

County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 226-DP-10**
Sarah Peters; Home Based Business (Massage Therapy)
Plan 002 4548, Block 25, Lot 7A; La Crete

MOTION 10-213 **MOVED** by John W. Driedger

That Development Permit 226-DP-10 on Plan 002 4548, Block 25, Lot 7A in the name of Sarah Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
3. The Home Based Business is approved to be operated out of the dwelling only and the area for it shall not exceed an area of 200 square feet (18.58 square meters).
4. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
5. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
6. Shall not employ any employees who do not reside on-site.
7. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
8. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.

9. The municipality has assigned the following address to the noted property 10106-105 Avenue. You are required to display the address (10106) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

CARRIED

- f) **Development Permit Application 228-DP-10
Daniel Dyck; School (Ancillary Building for use in conjunction with School CTS Program)
Part of SE 23-104-15-W5M (Plan 772 0005, Block B)
Buffalo Head Prairie**

MOTION 10-214 **MOVED** by John W. Driedger

That Development Permit 228-DP-10 on Part of SE 23-104-15-W5M (Plan 772 0005, Lot B), in the name of Daniel Dyck, be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the change in use of an existing School (Ancillary Building) for use in conjunction with the School Career Technical Services (CTS) Program.
2. The School (Ancillary Building for use in conjunction with the School CTS Program) shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.
4. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
5. This permit approval is subject to an access to the property being constructed to County and Alberta Transportation

standards. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280 and the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.

6. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 20 students. *"One parking space, including the driveway area, shall occupy 300 square feet."* Adequate parking must be provided to accommodate school staff, buses and events.
7. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. **MISCELLANEOUS ITEMS**

b) **Action List**

The August 18, 2010 Action List was reviewed.

7. **IN CAMERA**

MOTION 10-215 MOVED by Ed Froese

The Municipal Planning Commission go in camera at 10:17 a.m.

CARRIED

MOTION 10-216 **MOVED** by Ed Froese

The Municipal Planning Commission come out of in camera at 10:59 a.m.

CARRIED

4. **DEVELOPMENT**

- a) **Development Permit Application 217-DP-10
George Janzen; Single Family Dwelling with
Attached Garage and Access onto 100 Street
Part of NW 3-106-15-W5M; La Crete**

MOTION 10-217 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be to rezone Part of NW 3-106-15-W5M, south of Plan 082 5877, Block 3, Lot 1 to the south boundary of NW 3-106-15-W5M and east of 100th Street to the undeveloped 99th Street, from Hamlet Commercial District 1 (HC1) and Hamlet Commercial District 2 (HC2) to Hamlet Country Residential District 1 (HCR1).

CARRIED

6. **MISCELLANEOUS ITEMS**

- a) **Henry Friesen and Jake Fehr
Access across Municipal Reserve Lot
Plan 032 1401, Block 29, Lots 3 and 4; La Crete**

MOTION 10-218 **MOVED** by Beth Kappelar

That the access request in the name of Henry Friesen and Jake Fehr, for a shared access from Plan 032 1401, Block 29, Lots 3 and 4 onto 113th Street, be refused.

CARRIED

Ed Froese left the meeting at 11:01 a.m.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 23, 2010 @ 10:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 10-219 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 11:07 a.m.

CARRIED

These minutes were adopted this 23rd day of September 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Thursday, September 23, 2010 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair
Beth Kappelar	Vice-Chair
John W. Driedger	Councillor, MPC Member
Marion Krahn	Acting Supervisor of Planning and Development
Liane Lambert	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

ALSO PRESENT

John Klassen	Director of Operations (South) (left the meeting at 10:52 a.m.)
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ABSENT

Manfred Gross	MPC Member
Ed Froese	Councillor, MPC Member

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOTION 10-220 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. MINUTES

Minute items 3a and 3b will be discussed later in the meeting.

4. DEVELOPMENT

Development items 4a through 4c will be discussed later in the meeting.

5. **SUBDIVISION**

Subdivision items 5a through 5d will be discussed later in the meeting.

6. **MISCELLANEOUS ITEMS**

Miscellaneous items 6a through 6d will be discussed later in the meeting.

e) **Subdivision Plan 042 2979
(Part of SW 9-106-15-W5M); La Crete**

MOTION 10-221 **MOVED** by John W. Dredger

That Administration be directed to negotiate with the owner of Part of SW 9-106-15-W5M (Title Number 052 382 329 034) for the construction of a drainage solution within the southwesterly portion of his lands in order to divert water from Subdivision Plan 042 2979 west to the 113th Street ditch. Furthermore, that the developer of Plan 042 2979 be invited to attend the October 14th, 2010 Municipal Planning Commission meeting to discuss options regarding the Mobile Home on Lot 8 being partially situated on the Lane. Furthermore, that research regarding title insurance be completed for review at the October 14th, 2010 meeting.

CARRIED

Miscellaneous item 6f will be discussed later in the meeting.

Jack Eccles recessed the meeting at 10:45 a.m.

Jack Eccles reconvened the meeting at 10:52 a.m.

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 10-222 **MOVED** by Beth Kappelar

That the minutes of the September 9, 2010 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

- a) Development Permit Application 236-DP-10
Home Hardware/571950 Alberta Ltd.
Storage Yard (Ancillary Building)
Plan 082 7720, Block 18, Lot 7; La Crete**

MOTION 10-223 MOVED by John W. Driedger

That Development Permit 236-DP-10 on Plan 082 7720, Block 18, Lot 7 in the name of Home Hardware/571950 Alberta Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the placement of a 30 by 80 foot tarp shelter for storage and steel wellsite frame painting. This approval does not include the installation of an autobody type paint booth.
2. The Storage Yard (Ancillary Building) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
4. Minimum building setbacks: 9.14 meters (30 feet) front (west) yard; 3.05 meters (10 feet) north and south side yard; 9.14 meters (30 feet) rear (east) yard, from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.

5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area plus 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
8. The municipality has assigned the following address to the noted property 9905-99 Street. You are required to display the address (9905) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 20 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
10. The sign shall be a minimum of 2 meters in height above the shoulder of the road.
11. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.

13. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) Development Permit Application 239-DP-10
Magnetsigns; Sign
Plan 782 0147, Block 14; La Crete**

MOTION 10-224 **MOVED** by Beth Kappelar

That Development Permit 239-DP-10 on Plan 782 0147, Block 14 in the name of Magnetsigns be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for a sign as shown in the attached photo, placement as shown on the attached site plan.**
2. A variance of the minimum sign height, from the bottom of the sign board to the curb/sidewalk, has been granted. This variance is granted due to the sign being placed on private property and in a manner that no traffic visibility concerns will be created.
3. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
4. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
5. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and

- d. Not create visual or aesthetic blight.
6. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
7. Wiring and conduits of the sign must be concealed from view.
8. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 247-DP-10
Gertrude Schmidt;
Home Based Business (Catering) and Mobile Home Addition
Part of NW 5-106-15-W5M (Plan 042 3012, Block 1, Lot 34)
River Drive Developments**

MOTION 10-225 MOVED by John W. Driedger

That Development Permit 247-DP-10 on Part of NW 5-106-15-W5M (Plan 042 3012, Block 1, Lot 34) in the name of the Gertrude Schmidt be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for the addition of a building onto the existing Mobile Home with addition and for the operation of a Home Based Business (Catering). The Mobile Home addition intended to be used for the Home Based Business (Catering) shall be connected to the existing Mobile Home with addition via a roof or enclosed passageway to the satisfaction of the Development Authority.**

2. **The exterior finish of the existing Mobile Home with Addition and the Mobile Home Addition intended to be used for the operation of a Home Based Business shall be similar in appearance and color and shall compliment the natural features and character of the site and aesthetics of the neighbouring residences to the satisfaction of the Development Authority.**
3. Minimum building setbacks: 38.1 meters (125 feet) front (east) yard; 7.62 meters (25 feet) rear (west) yard; 7.62 meters (25 feet) side (north and south) yards, from the property lines. **A Municipal Reserve lot exists adjacent to the west property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are to be measured from your property lines.**
4. The undercarriage of the Mobile Home addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
6. The Home Based Business and Mobile Home addition shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
7. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
8. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
9. The Home Based Business shall not employ any employees who do not reside on-site.
10. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
11. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.

12. Building to be connected to the Municipal water and the cost of connection fee will be borne by the owner.
13. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
14. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 16-SUB-10
Part of NE 3-106-15-W5M and
Plan 992 0894, Block 2, Lot 1; La Crete
Isaac and Anne Dyck**

MOTION 10-226 MOVED by John W. Driedger

That subdivision boundary adjustment application 16-SUB-10 in the name of Isaac and Anne Dyck, on Part of NE 3-106-15-W5M and Plan 992 0894, Block 2, Lot 1, be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding 0.86 acres (0.75 hectares) to the existing 1.14 acres (0.46 hectares) parcel.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,

- b. Provision of access to each lot created by the subdivision in accordance with Mackenzie County standards and at the developer's expense,
- c. Provision of municipal servicing (water and sewer) to each lot to County standards,
- d. Provision of written documentation by FOCUS Corporation stating that the existing municipal water and sewer servicing within the area can accommodate the addition of the existing lot and future development thereof,
- e. Provision of Municipal Reserve in the form of a deferred reserve caveat,
- f. Provision of engineered plans for the installation of municipal servicing (water and sewer),
- g. Security in the form of a letter of credit in the amount of 15% of engineered infrastructure construction costs,
- h. Provision of off-site levies as required by the County;
 - i) \$1,000/lot created (Bylaw 319/02), and
 - ii) \$2,653.93 Water and Sewer Service (Bylaw 440/04)
- i. The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
 - i) Direction of site drainage.
- j. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- k. Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the Municipality. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,

- I. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) **Subdivision Application 17-SUB-10
SW 6-106-10-W5M; Highway 88 Area
Wilhelm D. and Helena Dyck**

MOTION 10-227 **MOVED** by Beth Kappelar

That subdivision application 17-SUB-10 in the name of Wilhelm D. and Helena Dyck, on SW 6-106-10-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 14.505 acres (5.87 hectares) in size.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) The subdivision, which is being used for recreational purposes, is required to be rezoned from Agricultural District 1 "A1" to Recreation District "REC".
 - e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- c) **Subdivision Application 18-SUB-10**
Part of NW 8-106-14-W5M
(Plan 912 2631, Block 1, Lot 1); La Crete Rural
Henry and Gertrude Martens

MOTION 10-228 **MOVED** by John W. Driedger

That subdivision boundary adjustment application 18-SUB-10 in the name of Henry and Gertrude Martens, on Part of NW 8-106-14-W5M and Plan 912 2631, Block 1, Lot 1, be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding 2.92 acres (1.18 hectares) to the existing 2.99 acre (1.21 hectare) parcel.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision in accordance with Mackenzie County standards at the developers' expense. Access to the balance of the quarter section was included as part of Subdivision Plan 032 1720.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.

- e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- d) **Subdivision Application 19-SUB-10**
Part of SW 25-105-14-W5M
(Plan 952 1919, Block 1, Lot 1); La Crete Rural
Henry N. and Eva Friesen

MOTION 10-229 **MOVED** by John W. Driedger

That subdivision application 19-SUB-10 in the name of Henry N. and Eva Friesen, on Part of SW 25-105-14-W5M and Plan 952 1919, Block 1, Lot 1, be tabled for further discussion with the landowners regarding the separation of the entire fragmented parcel.

CARRIED

6. **MISCELLANEOUS ITEMS**

- a) **Bylaw 777-10 Subdivision Plan Cancellation**
Part of SW 25-105-14-W5M (Plan 952 1919, Block 1, Lot 1);
Wilson Prairie Area
Henry N. and Eva Friesen

MOTION 10-230 **MOVED** by Beth Kappelar

That Bylaw 777-10 for the cancellation of subdivision Plan 952 1919, Block 1, Lot 1 for the purpose of reverting the lands back into SW 25-105-14-W5M, from which the subdivision was taken, be tabled until the subdivision boundaries of subdivision application

19-SUB-10 in the name of Henry N. and Eva Friesen, on Part of SW 25-105-14-W5M, is resolved.

CARRIED

b) **County of Northern Lights Municipal Development Plan**

MOTION 10-231 **MOVED** by Beth Kappelar

That the County of Northern Lights Municipal Development Plan be tabled for discussion at the October 14th, 2010 Municipal Planning Commission meeting and that a time extension for comments be requested until October 14th, 2010.

CARRIED

c) **Draft Land Use Bylaw**

MOTION 10-232 **MOVED** by John W. Driedger

That the draft Land Use Bylaw be tabled to the October 14th, 2010 Municipal Planning Commission meeting for comments and/or recommendations.

CARRIED

d) **Safety Codes Issue**

MOTION 10-233 **MOVED** by Beth Kappelar

That the Safety Codes Issue be tabled to in camera.

CARRIED

Jack Eccles recessed the meeting 11:42 a.m.

Jack Eccles reconvened the meeting at 11:50 a.m.

f) **Action List**

That the Action List of September 9, 2010 was reviewed.

7. **IN CAMERA**

MOTION 10-234 **MOVED** by Beth Kappelar

The Municipal Planning Commission go in camera at 11:52 a.m.

CARRIED

MOTION 10-235 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera at 12:10 p.m.

CARRIED

6. **MISCELLANEOUS ITEMS**

MOTION 10-236 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be to support Superior Safety Codes in administering provincial Safety Codes regulations.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

❖ October 14, 2010 in La Crete at 10:00 a.m.

9. **ADJOURNMENT**

MOTION 10-237 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 12:18 p.m.

CARRIED

These minutes were adopted this 14th day of October 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Thursday, October 14, 2010 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair
Beth Kappelar	Vice-Chair
Ed Froese	Councillor, MPC Member (arrived at 10:08 a.m. and left the meeting at 11:17 a.m.)
John W. Driedger	Councillor, MPC Member (arrived at 10:08 a.m.)
Manfred Gross	MPC Member
Marion Krahn	Acting Supervisor of Planning and Development
Liane Lambert	Development Officer
Anna Marie Peters	Planning and Development Administrative Support

DELEGATIONS

Peter Fehr	Developer (left the meeting at 10:55 a.m.)
John Peters	Developer (left the meeting at 11:18 a.m.)

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOTION 10-238 **MOVED** by Beth Kappelar

That the agenda be adopted with the following additions:

6f) Subdivision Plan 042 2979

6g) Alberta Private Sewage Systems Standard of Practice 2009

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MOTION 10-239 **MOVED** by Beth Kappelar

That the minutes of the September 23, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. **DEVELOPMENT**

a) **Development Permit Application 248-DP-10
Ernie Kroeker; Storage Yard (Ancillary Building)
Plan 062 6286, Block 23, Lot 1; La Crete**

MOTION 10-240 **MOVED** by Manfred Gross

That Development Permit 248-DP-10 on Plan 062 6286, Block 23, Lot 3 in the name of the Ernie Kroeker be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
2. Prior to commencement of any construction, contact John Klassen, Director of Operational Services, at 780-928-3983 to identify water line size for service and fire protection.
3. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.

4. Minimum building setbacks: 9.1 meters (30 feet) front (west) yard; 3.0 meters (10 feet) north and south side yards; 9.1 meters (30 feet) rear (east) yard, from the property lines. **A Municipal Reserve lot exists adjacent to the east property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are to be measured from your property lines.**
5. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 8 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
8. The municipality has assigned the following address to the noted property 9809-97th Street. You are required to display the address (9809) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 20 meters from regulatory signs
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
10. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
11. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - b. Not unduly interfere with the amenities of the district.

- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - d. Not create visual or aesthetic blight.
13. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) Development Permit Application 259-DP-10
Sharon Flett; Manufactured Home
Plan 782 2018, Block 11, Lot 25; Fort Vermilion**

MOTION 10-241 **MOVED** by Beth Kappelar

That Development Permit 259-DP-10 on Plan 782 2018, Block 11, Lot 25 in the name of Sharon Flett be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
 - a. 25 feet (7.6 meters) front yard facing 53rd Street;
 - b. 5 feet (1.5 meters) side yard,
 - c. 8 feet (2.4 meters) rear yard from the property lines.
2. **The architecture, construction materials and appearance of ancillary buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Officer.**
3. The Manufactured Home shall conform to the Alberta Building Code.
4. The existing residence shall be completely removed from the property before the placement of the new modular home.
5. The undercarriage of the manufactured home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
6. The Municipality has assigned the following address to the noted property **4808-53rd St.** you are required to display the

address (**4808**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. No construction or development is allowed on or in rights-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility rights-of-way.
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718. Access to be constructed to Mackenzie County standards and at the developers expense.
11. The total site area (lot) shall have a positive surface drainage without adversely affect the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

Subdivision item 5a will be discussed later in the meeting.

6. MISCELLANEOUS ITEMS

Miscellaneous items 6a through 6e will be discussed later in the meeting.

f) Subdivision Plan 042 2979

Peter Fehr was in attendance to discuss his subdivision.

MOTION 10-242 **MOVED** by Manfred Gross

That Subdivision Plan 042 2979 be tabled to in camera.

CARRIED

Peter Fehr left the meeting at 10:55 a.m.

Miscellaneous item 6g will be discussed later in the meeting.

5. SUBDIVISION

a) **Subdivision Proposal**
Part of SE 19-105-15-W5M
(Plan 922 0950, Block 1, Lot 1); Sand Hills Area

John Peters was in attendance to discuss his proposed subdivision.

MOTION 10-243 **MOVED** by John W. Driedger

That the Subdivision Proposal in the name of John Peters, on Part of SE 19-105-15-W5M (Plan 922 0950, Block 1, Lot 1), be tabled to in camera.

CARRIED

John Peters left the meeting at 11:15 a.m.

Ed Froese left the meeting at 11:17 a.m.

Jack Eccles recessed the meeting at 11:17 a.m.

Jack Eccles reconvened the meeting at 11:23 a.m.

6. MISCELLANEOUS ITEMS

- a) **Bylaw 781-10 Land Use Bylaw Amendment
Part of SW 7-109-13-W5M; Fort Vermilion Rural
Ronald and Donna F. Lambert**

MOTION 10-244 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 781-10, being a Land Use Bylaw amendment to rezone Part of SW 7-109-13-W5M from Agricultural District 1 "A1" to Public/Institutional District "HP", subject to public hearing input.

CARRIED

- b) **Bylaw 782-10 Land Use Bylaw Amendment
Part of NW 9-106-15-W5M; La Crete
Vangard Realty Ltd.**

MOTION 10-245 **MOVED** by Manfred Gross

That the Municipal Planning Commission recommendation to Council be for either of the following:

- 1) The approval of Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M (all that portion of lands lying directly adjacent to the north and south boundaries of 104A Avenue only) from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B), subject to public hearing input, OR
- 2) The refusal of Bylaw 782-10, being a Land Use Bylaw amendment to rezone Part of NW 9-106-15-W5M from Mobile Home Subdivision District 1 (MHS1) to Hamlet Residential District 1B (HR1B).

CARRIED

- c) **County of Northern Lights Municipal Development Plan**

MOTION 10-246 **MOVED** by Beth Kappelar

That the Municipal Planning Commission has no concerns regarding the proposed County of Northern Lights' Municipal

Development Plan and that a letter be sent to ISL Engineering and Land Services Ltd. to indicate the same.

CARRIED

d) **Draft Land Use Bylaw**

MOTION 10-247 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of the draft Land Use Bylaw, as presented, subject to public hearing input.

CARRIED

e) **Action List**

The Action List of September 23, 2010 was reviewed.

7. **IN CAMERA**

MOTION 10-248 **MOVED** by John W. Driedger

The Municipal Planning Commission go in camera at 12:14 p.m.

CARRIED

MOTION 10-249 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera at 12:39 p.m.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Proposal**
Part of SE 19-105-15-W5M
(Plan 922 0950, Block 1, Lot 1); Sand Hills Area

MOTION 10-250 **MOVED** by Manfred Gross

That the Subdivision Proposal in the name of John Peters, on Part of SE 19-105-15-W5M (Plan 922 0950, Block 1, Lot 1), be received for information.

CARRIED

6. **MISCELLANEOUS ITEMS**

f) **Subdivision Plan 042 2979**

MOTION 10-251 **MOVED** by John W. Driedger

That Administration be directed to negotiate with the current owner of Plan 042 2979, Block 24, Lot 8 for the Mobile Home and Ancillary Building relocation to meet the required setbacks and further negotiate with the developer of Subdivision Plan 042 2979 for cost sharing of the same.

CARRIED

g) **Alberta Private Sewage Systems Standard of Practice 2009**

MOTION 10-252 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the strict enforcement of the Alberta Private Sewage Systems Standard of Practice 2009.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ October 29, 2010 at 10:00 a.m. in La Crete

9. ADJOURNMENT

MOTION 10-253 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at
12:43 p.m.

CARRIED

These minutes were adopted this 22nd day of November 2010.

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Monday, November 22, 2010 @ 1:00 p.m.

PRESENT

Jack Eccles	Chair
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor, MPC Member
Wally Schroeder	MPC Member
Danny Friesen	MPC Member (via teleconference, left the meeting at 1:21 p.m.)
Marion Krahn	Supervisor of Planning and Development
Liane Lambert	Development Officer

1. CALL TO ORDER

Marion Krahn called the meeting to order at 1:01 p.m.

2. ADOPTION OF AGENDA

MOTION 10-254 **MOVED** by John W. Driedger

That the agenda be adopted as presented.

CARRIED

3. Planning Presentation

MOTION 10-255 **MOVED** by Jack Eccles

That the Planning Presentation be received for information.

CARRIED

4. ELECTIONS

a) Chair

Marion Krahn called for nominations for the position of Chairperson.

Wally Schroeder nominated Jack Eccles.
Jack Eccles accepted.

Marion Krahn called for nominations a second time.
No nominations received.

Marion Krahn called for nominations a third time.
No nominations received.

MOTION 10-256 **MOVED** by John W. Driedger

That nominations for the position of Chairperson cease.

CARRIED

Marion Krahn declared Jack Eccles Chairperson by acclamation.

b) Vice-Chair

Marion Krahn called for nominations for the position of Vice Chairperson.

Elmer Derksen nominated John W. Driedger.
John W. Driedger accepted.

Marion Krahn called for nominations a second time.
No nominations received.

Marion Krahn called for nominations a third time.
No nominations received.

MOTION 10-257 **MOVED** by Wally Schroeder

That nominations for the position of Vice Chairperson cease.

CARRIED

Marion Krahn declared John W. Driedger Vice Chairperson by majority vote.

Danny Friesen left the meeting at 1:21 p.m.

5. **OATH OF CONFIDENTIALITY**

Oath of Confidentiality was completed by John W. Driedger, Elmer Derksen and Wally Schroeder.

Jack Eccles previously completed the Oath of Confidentiality.

Danny Friesen will complete the Oath of Confidentiality at the next meeting.

Marion Krahn turned the meeting over to Chairperson Jack Eccles.

6. **MINUTES**

a) **Adoption of Minutes**

MOTION 10-258 **MOVED** by John W. Driedger

That the minutes of the October 14, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

7. **DEVELOPMENT**

a) **Development Permit Application 246-DP-10
Sureline Carpentry; Ancillary Building
(Cold Storage) with Setback Variance;
Part of NE 24-105-15-W5M
(Plan 094 0638, Block 2, Lot 2); Wilson Prairie Area**

MOTION 10-259 **MOVED** by John W. Driedger

That Development Permit 246-DP-10 on Part of NE 24-105-15-W5M (Plan 094 0638, Block 2, Lot 2) in the name of Sureline Carpentry be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This Ancillary Building (cold storage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (cold storage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**
2. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
3. **A variance of the front (north) yard setback and the east side yard setback have been granted as shown in Condition 5.**
4. Minimum building setbacks: 30 meters (98 feet) from the front property line; 20.73 meters (68 feet) from the east property line, and 15.24 meters (50 feet) from any other property lines, **or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.**
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
7. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**

8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**b) Development Permit Application 252-DP-10
Agricultural Society; Sign with Variance, Temporary
Plan 982 0781, Block 4, Lot 5; La Crete**

MOTION 10-260 **MOVED** by Elmer Derksen

That Development Permit 252-DP-10 on Plan 982 0781, Block 4, Lot 5 in the name of the Agricultural Society be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit may be revoked at any time, if, in the opinion of the Development Authority, the sign is detrimental to visibility and safety of vehicular and pedestrian traffic.**
2. **Permit expires November 22, 2011.**
3. **This permit approval is for a sign as shown in the attached photo which shall be placed within the bounds of Plan 982 0781, Block 4, Lot 5.**
4. A variance of the minimum sign height, from the bottom of the sign board to the curb/sidewalk, is hereby granted. This variance is granted due to the sign being placed on Plan 982 0781, Block 4, Lot 5 and in a manner that no traffic visibility concerns will be created.
5. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
6. **The sign shall not be located directly on the corner of 100 Street and 101 Avenue, it shall be placed approximately 33 meters (108 feet) north of 101 Ave (as shown on the enclosed Aerial Schedule "A")**

7. The sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the property lines of Plan 982 0781, Block 4, Lot 5.
8. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
10. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
11. Wiring and conduits of the sign must be concealed from view.
12. The architecture, construction materials and appearance of sign shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
13. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 265-DP-10**
Henry Giesbrecht; Storage Yard
(Recreational Vehicles and Mini Storage);
Plan 062 1497, Block 1, Lot 2; La Crete

MOTION 10-261 **MOVED** by Wally Schroeder

That Development Permit 265-DP-10 on Plan 062 1497, Block 1, Lot 2 in the name of Henry Giesbrecht be refused.

CARRIED

- d) **Development Permit Application 267-DP-10**
L.A. Homes and RV Sales; Mobile Home Sales and
Services, Agricultural Machinery Sales and Services and
Automotive Equipment Sales and/or Services;
Plan 062 7695, Block 24, Lot 4; La Crete

MOTION 10-262 **MOVED** by John W. Driedger

That Development Permit 267-DP-10 on Plan 062 7695, Block 24, Lot 4 in the name of L.A. Homes and RV Sales be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Mobile Home Sales and Services, Agricultural Machinery Sales and Service, and Automotive Equipment Sales and/or Services business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Minimum setbacks are: 9.1 meters (30 feet) front (east) yard; 3.0 meters (10 feet) rear (west) yard; 1.5 meters (5 feet) north and south side yards, from the property lines.
3. Any merchandise being moved on or off of the property shall be via the east access off of 99th Street.
4. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.

5. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
6. Provide adequate off street parking as follows: The minimum parking standards are one parking stall for every three employees required during the maximum working shift and adequate public stalls as needed for the development. **Parking requirements are subject to change at such time as a Mobile Home is permanently placed on site as an office or if an office building is constructed or moved onto the site.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
7. The municipality has assigned the following address to the noted property 10604-99th Street. You are required to display the address (10604) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
9. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
10. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
11. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
12. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
13. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
14. Wiring and conduits of the sign must be concealed from view.
15. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 270-DP-10
Bruce Harder; Contractor's Business (Storage Building)
with Setback Variance;
NW 21-105-14-W5M; Wilson Prairie Area**

MOTION 10-263 **MOVED** by John W. Driedger

That Development Permit 270-DP-10 on NW 21-105-14-W5M in the name of Bruce Harder be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This Permit approval is for the construction of a Storage Building for personal and commercial use as well as the operation of a Contractor's Business on the lands. A Contractor's Business is defined in the County Land Use Bylaw as "*a development used for commercial and industrial service support and construction. Typical uses may include oilfield support services, cleaning and maintenance contractors, building construction, surveying, landscaping, electrical, excavation, drilling, heating, plumbing, paving, road construction, sewer or similar services of a construction nature which require on-site storage space for materials, mobile equipment or vehicles normally associated with the contractor. Any sales, display, office or technical support service areas shall be accessory to the principal general contractor use.*"
2. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
3. The Storage Building shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

4. **A variance of the front (north) yard setback has been granted as shown in Condition 5.**
5. Minimum building setbacks: 20.73 meters (68 feet) from the front (north) property line. Minimum building setback for the remaining side yards are: 41.15 meters (135 feet) from the west road allowance and 15.24 meters (50 feet) from any other property lines, **or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.**
6. **The minimum building or structure setbacks from the upper bank of the creek shall be 100 feet (30.48 meters) or setback requirements from Alberta Environmental Protection, whichever is greater.**
7. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the creek and any other water problems as a result of the creek located within the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid erosion, drainage and/or flooding issues of the lands and/or any development contained therein/thereon.**
8. **Obtain written approval from Alberta Environmental Protection regarding setback requirements on the proximity of the creek, prior to commencement of any development.**
9. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 6 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
10. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
11. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
12. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility**

rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

13. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs.
 - b. 3 meters (9.84 feet) from the outer edge of the road or 1.5 meters (4.92 feet) from the property line if on private property.
 - c. 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
14. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
15. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
16. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
17. Wiring and conduits of the sign must be concealed from view.
18. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
19. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
20. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- f) **Development Permit Application 281-DP-10
Henry Driedger; Repair Shop – Commercial and
Industrial Vehicles and Equipment (Inspection Shop)
with Variance;
NE 11-106-14-W5M; 88 Connector Area**

John W. Driedger declared himself in conflict and removed himself from the meeting room at 2:03 p.m.

MOTION 10-264 MOVED by Wally Schroeder

That Development Permit 281-DP-10 on NE 11-106-14-W5M in the name of the Henry Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw section 7.3, subsection B is hereby granted to allow a Repair Shop – Commercial and Industrial Vehicles and Equipment (Inspection Shop) - within the existing shop.
2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**
4. **All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
5. **The Repair Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 8 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
8. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
9. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs.
 - b. 3 meters (9.84 feet) from the outer edge of the road or 1.5 meters (4.92 feet) from the property line if on private property.
 - c. 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
12. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of the sign must be concealed from view.
14. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the

property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

15. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

John W. Driedger returned to the meeting room at 2:05 p.m.

- g) Development Permit Application 282-DP-10
TM Mobile Inc.; Communication Tower with Ancillary
Building (Equipment Shelter);
NE 12-104-18-W5M; Blue Hills Area**

MOTION 10-265 **MOVED** by Wally Schroeder

That Development Permit 282-DP-10 on NE 12-104-18-W5M in the name of TM Mobile Inc. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to approval from NAV Canada and Alberta Transportation. The developer is required to obtain written approval from NAV Canada and Alberta Transportation regarding the proposed development prior to commencement of the development.**
2. **All conditions and requirements by NAV Canada and Alberta Transportation are to be met to their specifications and standards.**
3. **Minimum setbacks: 41.15 meters (135 feet) from any road allowance; 15.34 meters (50 feet) from any other property lines or setback requirements from Alberta Transportation, whichever is greater.**

4. A chain link fence must surround the compound at all times. The fence shall not encroach onto adjacent properties or road allowances.
5. Access to the communication tower site shall be off of Rural Range Road 18-0 (Blue Hills Road). No access is permitted to be constructed off of Highway 697.
6. **This permit approval is subject to the construction of an access to the property to County and/or Alberta Transportation standards.** PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280 and Mackenzie County Operational Services Department at 780-928-3983. Access to be constructed at the expense of the developer.
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
8. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- h) Development Permit Application 284-DP-10
Built Rite Structures; Manufacturing Firm (Well-site Units)
Plan 072 7718, Block 2, Lot 10; La Crete**

MOTION 10-266 **MOVED** by Elmer Derksen

That Development Permit 284-DP-10 on Plan 072 7718, Block 2, Lot 10 in the name of Built Rite Structures be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Manufacturing Firm (Well-site Units) shall adhere to any Noise Abatement Bylaw as passed by Mackenzie County Council.
2. This permit may be reexamined at any time and additional conditions imposed if concerns regarding noise are received by Mackenzie County.
3. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
4. **The Manufacturing Firm Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. Prior to commencement of any construction, contact John Klassen, Director of Operations (South), at 780-928-3983 to identify water line size for service and fire protection.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. **Minimum building setbacks: 9.14 meters (30 feet) front (west) yard; 3.05 meters (10 feet) south side yard; 9.14 meters (30 feet) north side yard; 9.14 meters (30 feet) rear (east) yard, from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.**
8. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
9. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**

10. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 40 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
11. The municipality has assigned the following address to the noted property 10507-95 Street. You are required to display the address (10507) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
12. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
13. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
14. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
15. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
16. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
17. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
18. Wiring and conduits of the sign must be concealed from view.
19. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
20. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- i) **Development Permit Application 287-DP-10
Kerri Meneen; Home Based Business
(Balloon Arrangements)
Plan 2938RS, Block 6, Lot 23; Fort Vermilion**

MOTION 10-267 **MOVED** by John W. Driedger

That Development Permit 287-DP-10 on Plan 2938RS, Block 6, Lot 23 in the name of Kerri Meneen be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
2. An unlighted sign to identify the Home Based Business may be placed in a window or exterior of the house and the sign shall not exceed 1.1 meters (12 square feet).
3. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly affect the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
4. Shall not employ any employees who do not reside on-site.
5. This Permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**j) Development Permit Application 288-DP-10
Northwest Trenching Ltd.; Contractor's Business
(Trenching) with Variance;
Plan 052 4622, Block 23, Lot 6; La Crete**

MOTION 10-268 **MOVED** by Wally Schroeder

That Development Permit 288-DP-10 on on Plan 052 4622, Block 21, Lot 6 in the name of Northwest Trenching Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw section 7.11, subsection A is hereby granted to allow a Contractor's Business (Trenching).
2. The Contractor's Business (Trenching) shall adhere to any Noise Abatement Bylaw as passed by Mackenzie County Council.
3. This permit may be reexamined at any time and additional conditions imposed if concerns regarding noise are received by Mackenzie County.
4. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
5. **The Contractor's Business Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
6. Prior to commencement of any construction, contact John Klassen, Director of Operations (South) at 780-928-3983 to identify water line size for service and fire protection.
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. **Minimum building setbacks: 9.14 meters (30 feet) front (west) yard; 3.05 meters (10 feet) north and south side**

yards; 3.0 meters (10 feet) rear (east) yard, from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.

9. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
10. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
11. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 19 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
12. The municipality has assigned the following address to the noted property 10519-99 Street. You are required to display the address (10519) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
13. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
14. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
15. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
16. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
17. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and

d. Not create visual or aesthetic blight.

18. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.

19. Wiring and conduits of the sign must be concealed from view.

20. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

21. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

8. SUBDIVISION

- a) **Subdivision Application 17-SUB-10
SW 6-106-10-W5M; Highway 88 Area
Wilhelm D. and Helena Dyck**

MOTION 10-269 MOVED by Elmer Derksen

That subdivision application 17-SUB-10 in the name of Wilhelm D. and Helena Dyck, on SW 6-106-10-W5M, be AMENDED with the following conditions:

1. **This approval is for a single lot subdivision, 14.826 acres (6.00 hectares) in size.**
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

- d) The subdivision, which is being used for recreational purposes, is required to be rezoned from Agricultural District 1 "A1" to Recreation District "REC".
- e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Application 19-SUB-10
Part of SW 25-105-14-W5M and
Plan 952 1919, Block 1, Lot 1; La Crete Rural
Henry N. and Eva Friesen**

MOTION 10-270 **MOVED** by Wally Schroeder

That subdivision application 19-SUB-10 in the name of Henry N. and Eva Friesen, on Part of SW 25-105-14-W5M and Plan 952 1919, Block 1, Lot 1, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 5.56 acres (2.25 hectares) in size.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.

- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- d) Dedication of the most southerly 5.18 meters of the proposed subdivision for future road widening.
- e) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) The subdivision shall in no way impede or impact the existing drainage that exists through the lands. The Development Agreement will be registered on title.
- h) The existing shed located within the northerly portion of the lands shall be moved to meet minimum setbacks or removed from the property.
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

9. **MISCELLANEOUS ITEMS**

- a) **Bylaw ___-10 Land Use Bylaw Amendment
Part of SW 2-106-15-W5M
(Plan 982 3499, Block 1, Lot 1); La Crete Rural
Ernest Driedger**

MOTION 10-271 MOVED by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-10, being a Land Use Bylaw amendment to rezone Part of SW 2-106-15-W5M (Plan 982

3499, Block 1, Lot 1) from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1", subject to public hearing input.

CARRIED

- b) **Bylaw ____-10 Road Closure**
Part of Road Plan 5662PX lying south of
SW 33-106-15-W5M; La Crete Rural
Henry Driedger

MOTION 10-272 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the refusal of Bylaw ____-10, being a Road Closure Bylaw for the closure and sale of the westerly 708 meters (2323 feet) of Road Plan 5662PX.

CARRIED

- c) **Bylaw 777-10 Subdivision Cancellation**
Part of SW 25-105-15-W5M
(Plan 952 1919, Block 1, Lot 1); Wilson Prairie Road
Henry N. Friesen and Eva Friesen

MOTION 10-273 **MOVED** by Wally Schroeder

That the Municipal Planning Commission recommendation to Council be for the approval of the Bylaw 777-10 for the cancellation of Subdivision Plan 952 1919, Block 1, Lot 1 for the purpose of reverting the lands back into SW 25-105-14-W5M, from which the subdivision was taken, subject to the public hearing input.

CARRIED

- d) **Development Statistic Report**

MOTION 10-274 **MOVED** by Wally Schroeder

That the Development Statistics report be received for information.

CARRIED

- e) **Action List**

The Action List of September 23, 2010 was reviewed.

10. **IN CAMERA**

There were no In Camera items to discuss.

11. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ December 9, 2010 @ 10:00 a.m. in La Crete
- ❖ December 20 @ 10:00 am in La Crete (Tentative)

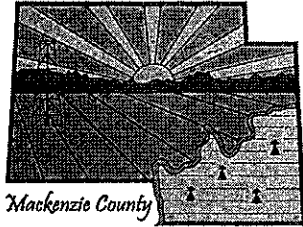
12. **ADJOURNMENT**

MOTION 10-275 **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 2:52 p.m.

CARRIED

These minutes were adopted this 9th day of December, 2010.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel

Reviewed By: _____

CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Current and Completed Corporate Services Department Projects/Activities:

- Community Sustainability Committee
 - Prepared draft Community Sustainability Committee Terms of Reference
 - Preparing KPIs document as per the Committee's direction for the next meeting on January 24.
- Water & Sewer Services Bylaw – a review is underway regarding establishing an industrial water rate and a sewer disposal tipping fee.
- 2011 Budget – prepared the December 13, 2010 budget package and presented to Council. Administration is working on balancing the budget as directed by council and preparing a package for January 14, 2011 meeting.
- Golf Course Assessments – researching the income approach assessments for golf courses.
- Multi-year capital project plans– working with the administrative team on an updated plan.
- 2010 Year End – the preparation of working paper files for 2010 year-end is underway; held a planning meeting with internal staff; the week of March 7, 2011 is scheduled for the audit.
- Tallcree First Nations – preparing a new draft for utilities agreement. Council will receive and update in camera as this is in negotiation stages with Tallcree First Nations.
- Utility Map Books – the first draft books were received and distributed to other departments for a review with March 31, 2011 date as the deadline to submit changes. The utility map books include data regarding the water, sewer and storm sewer infrastructure for each hamlet. The map books will be utilized by public works and utilities personnel to keep track of our annual maintenance records, training new staff (less continuity issues), planning for future infrastructure, etc. The major changes or additions to the existing infrastructure will be added on an annual basis.
- The department is currently researching and working on proposed revisions to the existing reserves policies after receiving some feedback from the Finance Committee members. This information will be presented and

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

reviewed by the Committee prior to being presented to Council with the Committee's recommendations.

Legal Files Update

Legality of a road constructed (4 mile road) issue - the review was undertaken by our legal counsel and the issue with a recommendation will be presented to Council in camera at their January 11, 2011 meeting.

Personnel/Human Resources.

No changes to report

Future Corporate Services Department Projects/Activities (major highlights):

- Long Term Capital Plan that correlates with a new business plan of Council
- Grants applications preparation as new programs become available
- Job Description – a review and update of all job descriptions

Respectfully submitted,

Joulia Whittleton

**Mackenzie County
Quarterly Financial Experience**

For the Period of	Premiums Extended Health Care	Incurred Claims	Loss Ratio %
April 1, 2010 to June 30, 2010	\$15,858	\$14,611	92.1%
July 1, 2010 to September 30, 2010	\$18,671	\$12,190	65.3%
October 1, 2010 to December 31, 2010			
January 1, 2011 to March 31, 2011			
Total Extended Health Care	\$34,529	\$26,801	77.6%

For the Period of	Premiums Dental Care	Incurred Claims	Loss Ratio %
April 1, 2010 to June 30, 2010	\$15,976	\$20,034	125.4%
July 1, 2010 to September 30, 2010	\$18,238	\$7,061	38.7%
October 1, 2010 to December 31, 2010			
January 1, 2011 to March 31, 2011			
Total Dental Care	\$34,214	\$27,095	79.2%

For the Period of	Premiums Short Term Disability	Incurred Claims	Loss Ratio %
April 1, 2010 to June 30, 2010	\$4,460	\$0	0.0%
July 1, 2010 to September 30, 2010	\$7,549	\$0	0.0%
October 1, 2010 to December 31, 2010			
January 1, 2011 to March 31, 2011			
Total Short Term Disability	\$12,008	\$0	0.0%



Municipality	2008 Statistics					2009 Mill Rates	
	Hectares	Kms of Road	Population	Equalized Assessment	Assessment per capita	Res. Rate	Non-Res. Rate
Mackenzie County	7,761,580	1,836	10,002	\$2,299,181,292	\$229,872	7.0980	11.2110
MD of Opportunity	3,142,200	265	3,259	\$2,332,871,127	\$715,824	2.3950	21.4700
MD of Peace	92,488	555	1,487	\$204,359,397	\$137,431	4.6350	12.7774
Northern Sunrise County	2,187,588	1,194	2,909	\$1,483,031,834	\$509,808	5.0000	12.0000
Smoky Lake County	283,526	1,436	2,716	\$606,352,174	\$223,252	4.0000	17.1000
MD of Greenview	3,356,792	2,600	5,464	\$5,944,721,919	\$1,087,980	2.9021	7.7246
Saddle Hills County	607,013	1,855	2,478	\$1,767,035,826	\$713,090	3.6830	12.0000
County of Grande Prairie	572,153	3,384	17,989	\$5,816,713,393	\$323,348	3.5759	10.7393
Athabasca County	629,823	2,476	7,592	\$1,536,129,020	\$202,335	3.6000	12.0300
Clearhills County	1,832,053	2,587	3,293	\$1,026,202,966	\$311,632	7.4500	15.1200
County of Barrhead	246,969	1,495	5,845	\$646,084,703	\$110,536	5.1876	14.71
County of Wetaskwin	337,912	2,022	10,535	\$2,214,170,913	\$210,173	2.0410	11.7000
Lacombe County	292,322	2,169	10,507	\$6,052,280,395	\$576,024	2.1200	4.2000
Lamont County	247,414	2,089	3,952	\$723,880,868	\$183,168	2.6637	17.3023
Mountain View County	381,279	2,905	12,570	\$3,522,251,882	\$280,211	2.4000	9.7400
MD of Big Lakes	1,213,056	1,223	4,030	\$1,594,710,404	\$395,710	3.0000	11.5000
MD of Fairview	136,083	885	1,856	\$314,944,616	\$169,690	7.2500	15.7505
MD of Foothills	357,365	2,081	19,736	\$6,511,423,877	\$329,926	2.1878	5.2150
Northern Lights County	1,772,308	1,931	2,909	\$1,483,031,834	\$509,808	5.0000	12.0000
Rocky View County	383,128	2,372	34,597	\$12,799,585,577	\$369,962	2.2459	6.7377
MD of Willow Creek	478,179	2,264	5,337	\$1,027,739,245	\$192,569	3.7100	7.9660
Ponoka County	281,262	1,932	8,640	\$2,175,715,992	\$251,819	1.8000	10.3500
Regional Municipality of Wood Buffalo	6,845,424	466	89,950	\$25,710,025,554	\$285,826	2.3911	7.52

Municipality	2009 Statistics			2009 Mill Rates	
	Population	Equalized Assessment	Assessment per capita	Res. Rate	Non-Res. Rate
Mackenzie County	10,002	\$2,299,181,292	\$229,872	7.0980	11.2110
MD of Opportunity	3,259	\$2,332,871,127	\$715,824	2.3950	21.4700
MD of Peace	1,487	\$204,359,397	\$137,431	4.6350	12.7774
Northern Sunrise County	2,909	\$1,483,031,834	\$509,808	5.0000	12.0000
Smoky Lake County	2,716	\$606,352,174	\$223,252	4.0000	17.1000
MD of Greenview	5,464	\$5,944,721,919	\$1,087,980	2.9021	7.7246
Saddle Hills County	2,478	\$1,767,035,826	\$713,090	3.6830	12.0000
County of Grande Prairie	17,989	\$5,816,713,393	\$323,348	3.5759	10.7393
Athabasca County	7,592	\$1,536,129,020	\$202,335	3.6000	12.0300
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MD of Foothills	19,736	\$6,511,423,877	\$329,926	2.1878	5.2150
Northern Lights County	2,909	\$1,483,031,834	\$509,808	5.0000	12.0000
Rocky View County	34,597	\$12,799,585,577	\$369,962	2.2459	6.7377
MD of Willow Creek	5,337	\$1,027,739,245	\$192,569	3.7100	7.9660
Ponoka County	8,640	\$2,175,715,992	\$251,819	1.8000	10.3500
Regional Municipality of Wood Buffalo	89,950	\$25,710,025,554	\$285,826	2.3911	7.5280

**Director of Operations (North) Report
January 11, 2011
Regular Council Meeting**

Past

The Operations Team North has completed a number of projects and is continuing to move forward with the remainder of our unfinished 2010 project list.

Present

- The rural water line is continuing and significant progress has been made on the underground waterline.
- The grader sale tender package is complete and has been made available to the public with closing dates of January 11th, 2011.
- The grader purchase tender package is complete with closing date of January 11th, 2011.
- Gravel crushing contracts/tenders are complete and have been made available to the public with closing dates of February 23rd, 2011.
- The lab and storage facility renovations are continuing at the Fort Vermilion Water Treatment Plant and should be completed by the end of January.
- Continuing work on the 2011 Capital and Operating budgets.
- Airports continue to be an on-going challenge. The Fort Vermilion airport is awaiting engineering reports detailing what technical issues need to be addressed to gain full operational status of the new approach lighting systems.

Future

Public Works staff will continue performing regular winter maintenance. Administration will be continuing it's work on the Multi-Year Capital Plan while preparing for the new projects that will be approved in the upcoming 2011 budget.

Yours truly,

Al Hoggan
Mackenzie County
Director of Operations - North

To: William (Bill) Kostiw, Chief Administrative Officer
From: Marion Krahn, Supervisor of Planning and Development
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Completed Projects:

- Subdivision Refund Policy adopted December 14, 2010.

Ongoing Projects:

- Draft County Land Use Bylaw. First reading given December 14th, 2010. Open Houses/Public Presentation dates have been scheduled for February 1, 2011 in La Crete, February 3, 2011 in Zama, February 9, 2011 in Fort Vermilion and February 10, 2011 in High Level.
- Review of draft Airport Vicinity Protection Area is underway.
- Subdivision review of by Stewart Weir is ongoing. Administration met with Stewart Weir on December 16, 2010 to discuss this and other matters. Stewart Weir recommends that a meeting be held with each developer (having an outstanding subdivision) to review the deficiencies and form a plan for resolution.
- Draft General Municipal Improvements Standards are being processed. Stewart Weir has provided Administration with the final draft which is currently under review.
- Safety Codes Service Contract. Three proposals were received in response to the RFP. These proposals will be presented to Council again on February 8, 2011.
- The data for Hamlet maps are being consolidated into one map per Hamlet with layers that can be turned on and off as desired. This will streamline the mapping process as only one map will need to be amended when changes occur. This process has been completed for the Hamlets of Zama and Fort Vermilion. The process for the Hamlet of La Crete maps is currently on hold due to technical problems.
- At the direction of the Municipal Planning Commission (MPC), Administration is conducting a review of the Municipal Reserve Policy RESV 10. The intent of this review is to bring back options for the calculation of Municipal Reserve (money in lieu of land).
- At the direction of the MPC, Administration is preparing a draft policy intended to prevent the issuance of a new Development Permit when the existing development and/or access contains deficiencies. The intent of this policy is to provide an incentive to developers to complete their development to the required specifications and to prevent the existing problems from being compounded upon.
- The matter of the access/road to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) is ongoing.
- 2010 Subdivision and Development Reports are being completed for presentation.
- A new Development Permit application form is being drafted to include additional information/questions.

Future Projects and Goals:

- Review of Development practices to ensure that adequate Bylaws and Policies exist.

To: William (Bill) Kostiw, Chief Administrative Officer

From: Marion Krahn, Supervisor of Planning and Development

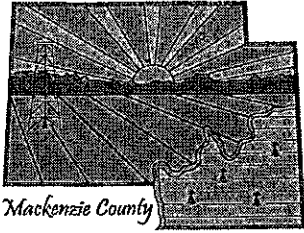
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Personnel/Human Resources

- Cathy Friesen was hired as the Assistant Development Officer and started on January 3, 2011. Training is underway.

Respectfully submitted,

Marion Krahn



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Auction of Tax Notification Default on Payments

BACKGROUND / PROPOSAL:

Plan 0325292, Block 1, Lot 1 is under Tax Notification 092 122 819 and was part of the Tax Forfeiture Auction held on June 8, 2010. An Arrears Agreement was signed and a payment of \$140 was made on June 7th. There have been no further payments and no response to a letter mailed on Aug 13/10.

Part 6 and 7 of the agreement state:

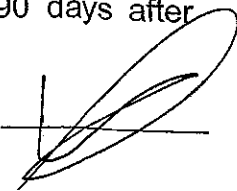
- “Termination of Agreement* 6. The County will terminate the agreement in the following circumstances:
(a) Where the owner of the parcel breaches the agreement by failing to make a payment, as described in clauses 2 and 3.
- Condition upon Termination* 7. The County will immediately offer the parcel for sale at a public auction, per section 418 of the Municipal Government Act.”

The MGA Division 8 equips municipal councils with tools and outlines rules for recovery of taxes related to land.

According to s. 418, each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

The municipality must advertise public auctions. Section 419 of the MGA directs Councils to set a reserve bid, as close as reasonably possible to the market value of the parcel, for each parcel of land to be offered for sale at a public auction.

The auction must be held not less than 40 days and not more than 90 days after appearing in the Alberta Gazette.

Author: _____ Review Date: _____ CAO 

On October 13, 2010 Council approved holding an auction on December 14, 2010. When the notice was sent in to the Alberta Gazette the deadline was missed by 2 days and the earliest date the auction could be held was December 26, 2010.

On November 9, 2010 Council approved the auction for January 11, 2011 at 1:00 p.m. in the Council Chambers located in the Hamlet of La Crete.

OPTIONS & BENEFITS:

The reserved bid for this property has been set at \$32,000.

COSTS & SOURCE OF FUNDING:

To be recovered from sale of property

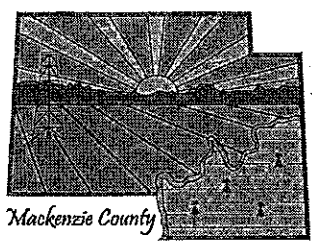
RECOMMENDED ACTION: (requires 2/3)

Motion if an offer is made at or above the reserved bid:

That the property located at Plan 0325292, Block 1, Lot 1 be transferred to the successful bidder.

Motion if no offer at or above the reserved bid is received:

That, as the bids were lower than the reserve bid, the property located at Plan 0325292, Block 1, Lot 1 be transferred into the name of Mackenzie County.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 793-11 Tax Payment Bylaw

BACKGROUND / PROPOSAL:

Council established Bylaw 751/09 in order to allow for preauthorized monthly payments as an option to pay taxes with no penalties to a participating ratepayer.

OPTIONS & BENEFITS:

The current bylaw allows entering into a payment plan on two different dates: January 1 and July 1. If the payment plan starts on July 1, the ratepayer is required to pay 1/2 of the current taxes upfront. There have been instances where a ratepayer on a preauthorized payment plan has entered into the agreement for payments from July to December and then cancelled the plan after the December payment. The ratepayer has then requested to enter into the agreement again in July for the current year's property tax payments.

The preauthorized payment plan was established so that ratepayers who are not in arrears could spread their payments over twelve months with no penalty. By cancelling the plan after six (6) months they are obtaining an interest free loan for six (6) months. In order to ensure that all ratepayers are treated equally it is proposed to amend Bylaw 751/09 to include:

"That, if the preauthorized payment plan is cancelled at the end of the calendar year, the ratepayer may not enter into another preauthorized payment agreement for a minimum of twelve (12) calendar months following the date of cancellation."

COSTS & SOURCE OF FUNDING:

N/A

Author: _____ Review Date: _____ CAO _____

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 793-11 being the Tax Payment Bylaw.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 793-11 being the Tax Payment Bylaw.

Motion 3: (requires unanimous)

That consideration be given to go to third reading of Bylaw 793-11 being the Tax Payment Bylaw.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 793-11 being the Tax Payment Bylaw.

BYLAW NO. 751/09 793-11

**A BYLAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO PROVIDE FOR PAYMENT OF TAXES BY INSTALLMENTS**

WHEREAS, pursuant to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26* and amendments thereto, the Council may pass a bylaw to permit taxes to be paid by installments, at the option of the ratepayer.

NOW THEREFORE, the Council of Mackenzie County in the province of Alberta, duly assembled, hereby enacts as follows:

PART 1 TITLE AND DEFINITIONS

1. In this Bylaw, the following words, terms or expression shall be defined as:
 - (a) "Business Day" shall mean every day of the week, Monday through Friday excepting statutory holidays and other holidays designated by the Mackenzie County;
 - (b) "Act" means the Municipal Government Act;
 - (c) "Council", "property taxes", "local improvement taxes", and other words or phrases defined or used in the Act shall be the meaning provided or attributed in the Act.
 - (d) "Estimated tax" due for the calendar year is the total amount payable in the prior year.
- 1.1 This bylaw may be cited as the "Tax Payment Bylaw".

PART 2 INSTALLMENTS

- 2.1 The Tax Installment plan will only be made available to a ratepayer and a property that has no outstanding tax arrears;
- 2.2 A property owner who wishes to pay property taxes and local improvement taxes with respect to a property tax by installments must make an agreement with Mackenzie County, which shall provide:
 - (a) Payments being made by way of pre-authorized withdrawals, drawn directly from that person's bank account;

- (b) That payments shall be made monthly, commencing in January or July, subject that a preauthorized plan agreement is signed by January 1st or June 30th ;
- (c) If payments commence in January, the payments to be made during each of the months of January to June, inclusive, shall each be equal to one-twelfth (1/12) of the estimated taxes due for that calendar year;
- (d) If payments commence in July, one lump sum payment equal to one half (1/2) the current levy must be made by June 30th;
- (e) The payments to be made during each of the months of July to December, inclusive shall be equal to one-sixth (1/6) of the amount calculated as follows:

Actual taxes due for the calendar year in question

Less:

The aggregate of payments received during January to June, inclusive;

- (f) An exemption from Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes and tax arrears, provided the person is not in breach of the agreement;
- (g) That the penalty provisions of Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes and tax arrears shall apply should the person breach the agreement, with such penalty to apply on the balance of tax outstanding on the date of breach;
- (h) In the event a person's bank fails to honour any pre-authorized payment it shall be deemed to be a breach of the agreement by the person and a non-sufficient funds fee in place shall be charged;
- (i) In the event a person's bank fails to honour a second pre-authorized payment in the same year it shall be deemed to be a breach of the agreement by the person, a non-sufficient funds fee in place shall be charged and the agreement will be terminated;
- (j) The agreement shall be deemed to be null and void if all taxes (including local improvement charges) due from the person with respect to the property or business as the case may be, are not paid in full up to December 31st of the year preceding the year in which the agreement is to commence.

2.3 That, if the preauthorized payment plan is cancelled at the end of the calendar year, the ratepayer may not enter into another preauthorized

payment agreement for a minimum of twelve (12) calendar months following the date of cancellation.

3. That this bylaw shall take effect on the 11th day of January, 2011 and rescinds Bylaw 751/09.

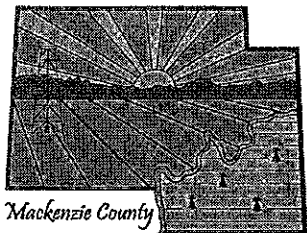
Read a first time this _____ day of _____, 2011.

Read a second time this _____ day of _____, 2011

Read a third time and finally passed this _____ day of _____, 2011

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Lift Station to Serve NE 10-106-15-W5, NW 11-106-15-W5 and SW 11-106-15-W5

BACKGROUND / PROPOSAL:

Bylaw 756/10 was established by Council. The bylaw permits cost sharing for the lift station construction costs with the developer (North Point Business Park Ltd.). The estimated project cost at the time of the bylaw was \$636,000 with the County's share being 376,202 (or 59% of the total cost).

The County borrowed the amount under the Bylaw on December 15, 2010 that is equivalent to its share of the cost.

OPTIONS & BENEFITS:

North Point Business Park Ltd. submitted two invoices to the County regarding this project. As of November 29, 2010, the developer claim is based on the \$346,561.02 total cost. A construction completion inspection took place on December 16, 2010. The County's engineering firm's representative Michael O'Sullivan (Stewart & Weir) was present along with John Klassen, Director of Operations (North).. As-build drawings for the lift station were received. The County's share of costs based on the to-date spent is $\$346,561.02 \times 59\% = \$204,471$ (excluding GST).

Although we have not received a letter from Stewart & Weir in regards to this project yet, we have a letter from Focus (an engineering firm representing the developer) outlining the deficient items and recommending issuing a completion certificate.

The developer is requesting a payment. Administration recommends waiting with making a payment until a letter is received from Stewart & Weir, which is pending Stewart & Weir's review of the developer's agreement.

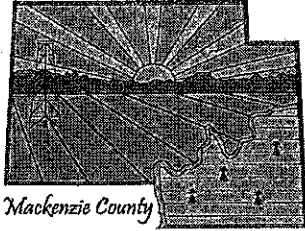
In addition, the developer's engineering firm verbally advised that the total costs will be substantially below the initial estimated costs. Once this has been confirmed, the County will prepare an application to repay a portion of a loan in a lump sum based on the actual cost being lower than the estimated cost.

COSTS & SOURCE OF FUNDING:

2010 Capital Budget

RECOMMENDED ACTION:

That administration be authorized to release a payment equivalent to the County's share of the actual costs to construct a lift station as described in Bylaw 756/10 subject to a construction completion certificate being issued by the County's representative engineering firm.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Penalty Write-Off - Tax Rolls 082299 and 082298

BACKGROUND / PROPOSAL:

Ratepayer advised that he called in to pay both property tax rolls on May 17, 2010 by Visa. He then marked his tax notices paid and filed them. He did not realize that the payment was not processed until he received an arrears letter in August. The taxes were paid immediately upon receiving the arrears notice.

OPTIONS & BENEFITS:

There is no record of his call but history shows that this ratepayer pays his utility bills by Visa on a regular basis.

COSTS & SOURCE OF FUNDING:

2010 operating budget – Tax Write-Offs

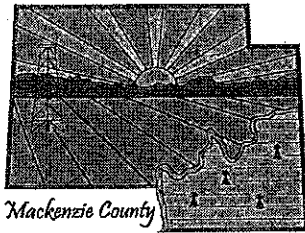
RECOMMENDED ACTION: (requires 2/3)

That the penalties of \$173.40 for roll 082298 and \$22.07 for roll 082299 be written off.

Author: J. Whittleton

Reviewed by: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-Off – Tax Roll 077119

BACKGROUND / PROPOSAL:

A trailer that was located in Stall 7, Footner Drive at Footner Lake was moved off and sold in April 2010. This happened prior to the property tax levy in May and the location is now vacant (AB Sustainable Resource Development lands).

OPTIONS & BENEFITS:

Administration requests that Council authorizes writing off the property taxes and penalties.

COSTS & SOURCE OF FUNDING:

2011 Operating Budget – Property Tax Write-offs

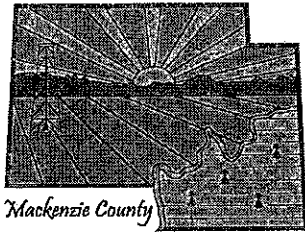
RECOMMENDED ACTION: (requires 2/3)

That the property taxes of \$620.62 and penalties of 37.24 for Stall 7, Footner Drive for roll 077119 be written off.

Author: J. Whittleton

Reviewed by: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-Off – Tax Roll 291449

BACKGROUND / PROPOSAL:

MLL870167 under tax roll 291449 was cancelled retroactive to November 7, 1998 due to rental payment arrears. There are currently outstanding property taxes for 2009 and 2010 totaling \$287.10 including 2010 penalties of \$16.30 for January, 2010 and \$7.64 for July, 2010. Taxes for this roll were paid up to 2008.

OPTIONS & BENEFITS:

Administration requests that Council authorizes writing off the property taxes and penalties.

COSTS & SOURCE OF FUNDING:

2011 Operating Budget – Property Tax Write-offs

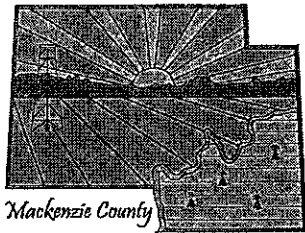
RECOMMENDED ACTION: (requires 2/3)

That the property taxes of \$263.16 and penalties of \$23.94 for tax roll 291449 be written off.

Author: J. Whittleton

Reviewed by: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-off – Tax Rolls 410911, 411097, 410993

BACKGROUND / PROPOSAL:

Please see the January 19, 2010 letter to Brownlee LLP regarding the above rolls. The letter explains the background pertaining to these rolls.

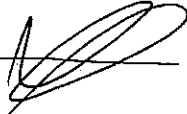
In June of 2010 a motion was passed by Council to issue a Distress Warrant for the properties under the tax rolls 410911, 411097 and 410993. The Consolidated Civil Enforcement agency was engaged by the County. It was determined that there would be no assets to seize and the action was cancelled. On-site inspection was undertaken and it was confirmed that anything of value was removed.

On October 1, 2010 we received a copy of a Notice of Motion Regarding Discharge of Monitor and Receiver which was filed in Calgary on October 6, 2010. The report indicates that there were no sufficient funds remaining to pay any taxes incurred in the operation of the company while in receivership.

OPTIONS & BENEFITS:

Administration requests that Council authorizes writing off the outstanding taxes and penalties.

Tax Roll	Levies	Penalties	Total
410911 (2008-2010 levies)	\$221.26	\$42.38	\$263.64
410993 (2007 levies)	\$14,956.18	\$7,316.92	\$22,273.10
411097 (2008-2010 levies)	\$19,828.93	\$4,805.01	\$24,633.94
Total	\$35,006.37	\$12,164.31	\$47,170.68

Author: J. Whittleton Reviewed by: _____ CAO 

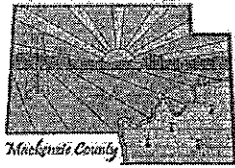
COSTS & SOURCE OF FUNDING:

2011 Operating Budget –Tax Write offs

RECOMMENDED ACTION: (requires 2/3)

That the penalties and levies totaling \$263.64 for roll 410911, \$22,273.10 for roll 410993 and \$24,633.94 for roll 411097 be written off.

Author: J. Whittleton Reviewed by: _____ CAO _____



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 19, 2010

Raymond C Purdy, QC
Brownlee, LLP
Suite 2200 Commerce Place
10155 – 102 Street
Edmonton, AB T5J 4G8

Dear Sir:

RE: 1089814 Alberta Ltd; Interquest Incorporated; Warburg Resources Inc

**Tax Roll: 410993 EUB ONT80 Linear Assessment; Warburg Resources Inc.
411097 EUB A2JK0 Linear Assessment; Interquest Incorporated**

Please provide your opinion as to what recourse the County should pursue regarding collection of tax arrears for a linear property assessed in 2007 under tax roll 410993 and assessed in 2008 and 2009 under tax roll 411097.

As background please see the following:

Tax Roll 410993 (2007 taxes outstanding)

Warburg Resources Inc. (Municipal Affairs ID 24709) was assessed under EUB ONT80. The taxes were \$14,956.18 with accrued penalties totaling \$4,930.52 to make an outstanding balance of \$19,886.70 (Dec. 31, 2009).

We were informed in January 2007 that Warburg Resources Inc. was amalgamated with Interquest Incorporated and was operating under the name of Interquest incorporated. We were subsequently informed that Interquest Incorporated was in debt restructuring and that we had to wait before proceeding with collection of the 2007 taxes.

Tax Roll 411097 (2008 and 2009 taxes outstanding)

Interquest Incorporated (Municipal Affairs ID 4269) was assessed under EUB A2JK0:

<u>Year</u>	<u>Linear</u>	<u>Amount</u>	<u>Levy</u>	<u>Penalty</u>	<u>Total</u>
2008	EUB A2JK0	\$579,320	\$9,203.66	\$552.22	\$9,755.88
2009				\$1,170.71	\$10,926.59
2009	EUB A2JK0	\$577,760	\$8,910.22	\$534.61	\$20,371.42(Dec.31, 2009)

The County has a verbal confirmation from Janet Fortin of Municipal Affairs that both assessments (MAID 24709 and MAID 4269) are for the same well.

RSM Richter Inc., a receiver looking after the debt restructuring for Interquest Incorporated, advised the County that an agreement had been reached with 1089814 Alberta Ltd. to take over the assets of the Interquest Incorporated Alberta operation and the debts.

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January 19, 2010, Letter to Brownlee LLP, Raymond C Purdy, QC
RE: 1089814 Alberta Ltd; Interquest Incorporated; Warburg Resources Inc.

Please note that Mr. John Burlington, the former manager of Interquest Incorporated, is the President of 1089814 Alberta Ltd.

Upon the County's request to pay taxes, Mr. Burlington advised that 1089814 Alberta Ltd. is only responsible for the debts incurred since July 16, 2008 and is not responsible for any previous debts. A Vesting and Approval Order under Action No. 0701-08426 was provided and is being used by Mr. Burlington as a proof that 1089814 Alberta Ltd. is not liable for debts incurred prior to July 16, 2008, including any outstanding property taxes. The Order is attached to this letter for your review.

Please note that the EUB records do not reflect a change of ownership from Interquest Incorporated to 1089814 Alberta Ltd.

Rockingham Recoveries was engaged as an agent of Mackenzie County in order to supplement our collection efforts. Rockingham Recoveries requested from the County a listing of assets for seizure in order to cover the debt and any costs incurred pursuant to sections 437, 439, 440, and 441 of the Alberta Municipal Government Act. The County is not aware of what legally can be seized from a linear property and the County does not wish to take over a linear property.

We were advised that Rockingham Recoveries was taken over by Consolidated Civil Enforcement Inc. and were required to complete new forms. This has not been done.

As of December 31, 2009 the outstanding amount on tax roll 410993 is \$19,886.70 and \$20,371.42 on tax roll 411097, totalling \$40,258.12. A penalty was added to both rolls on January 5, 2010.

Thank you for your early response in your opinion as to our next step.

If you require additional information, please call me or Joulia Whittleton, Director of Corporate Services, at (780) 927-3718.

Yours truly,

William (Bill) Kostiw
Chief Administrative Officer

Cc: Joulia Whittleton, Director of Corporate Services

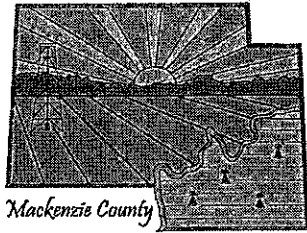
Enclosed:

- ✓ January 14, 2009 response from Municipal Affairs regarding linear taxes collection options;
- ✓ Vesting and Approval Order provided by Mr. John Burlington;
- ✓ Agreement of Purchase and Sale between Interquest Incorporated and 1089814 Alberta Ltd.;
- ✓ Emails exchanged between Dianne Pawlik, Mackenzie County Taxation/Assessment Clerk and Mr. John Burlington;
- ✓ Warburg Resources Inc. and Interquest Incorporated amalgamation documents;
- ✓ February 4, 2009 Mackenzie County collection letter to 1089814 Alberta Ltd.
- ✓ March 2, 2009 1089814 Alberta Ltd. response letter to February 4, 2009 Mackenzie County letter.

Page 2

January 19, 2010, Letter to Brownlee LLP, Raymond C Purdy, QC

RE: 1089814 Alberta Ltd; Interquest Incorporated; Warburg Resources Inc.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Distress Warrant - Tax Rolls 313840, 313845, 3138752, 313853, and 313857

BACKGROUND / PROPOSAL:

Roll 313840 – Stall 2, 10204 – 101 Street - 2010 property taxes plus penalties totaling \$31.22 are currently unpaid and letters written for collection remain unanswered. The assessed value of the improvements is \$3,000.

Roll 313845 – Stall 8, 10304 – 101 Street – 2010 property taxes plus penalties as well as a transfer from utilities of unpaid \$225.94 totaling \$309.20 are currently unpaid with no response to letters sent. The assessed value of the improvements is \$8,000.

Roll 313852 – Stall 11, 10304 – 101 Street – 2010 property taxes plus penalties totaling \$124.92 are currently unpaid and letters written for collection remain unanswered. The assessed value of the improvements is \$12,000.

Roll 313853 – Stall 9, 10304 – 101 Street – 2010 property taxes plus penalties totaling \$104.09 are currently unpaid and letters written for collection remain unanswered. The assessed value of the improvements is \$10,000.

Roll 313857 – Stall 1, 10304 – 101 Street – 2010 property taxes plus penalties totaling \$156.14 are currently unpaid and letters written for collection remain unanswered. The assessed value of the improvements is \$15,000.

OPTIONS & BENEFITS:

Administration recommends that Distress Warrants be issued on each of the improvements with the intent to seize the improvements and offer them for sale.

Author: J. Whittleton

Reviewed by: _____

CAO

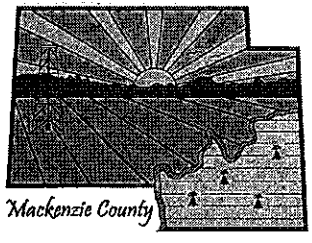
COSTS & SOURCE OF FUNDING:

Costs to be recovered from proceeds of sale of seized improvements.

RECOMMENDED ACTION: (requires 2/3)

That Council authorizes issuing a Distress Warrant on each of the improvements for the amount of outstanding property taxes plus expenses for the following tax rolls: 313840, 313845, 3138752, 313853, and 313857.

Author: J. Whittleton Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – December 31, 2010

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended December 31, 2010:

- Investment Report
- Operating Statement by department and by object
- Projects Progress Report

Please note that the statements do not reflect the year-end entries and the County will continue to receive 2010 related invoices during January of 2011.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial reports for the period ended December 31, 2010 be accepted for information.

Author: J. Whittleton Reviewed by: _____ CAO 

INVESTMENT REPORT, Dec 31, 2010

CHEQUING ACCOUNT ON Dec 31, 2010

Bank account balance 45,463

INVESTMENT VALUES ON Dec 31, 2010

Short term investments (EM0-0377-A) 13,017,580
 Short term T-Bill (859-1044265-26) 429,266
 Long term investments (EM0-0374-A) 4,406,755
17,853,601

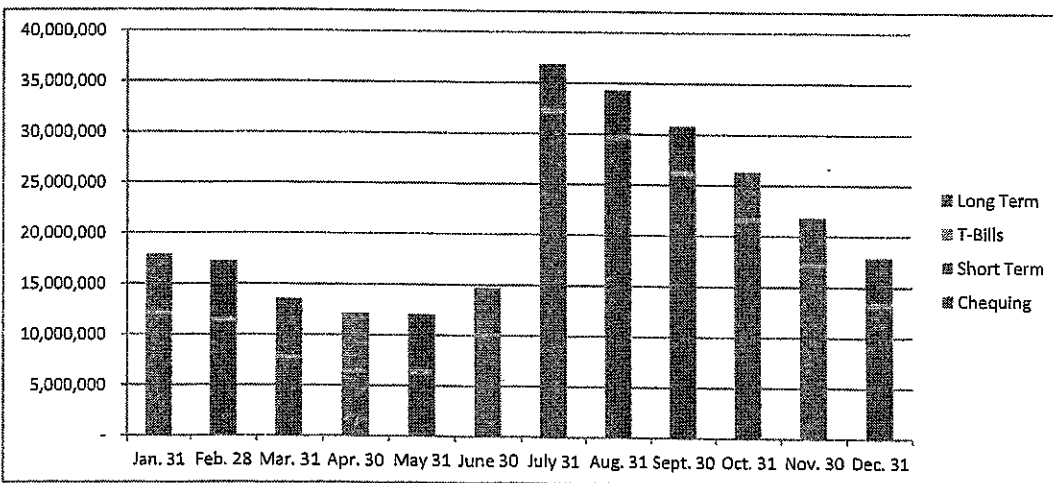
These balances include market value changes

REVENUES

	Total	Short Term	Long Term
Interest received from investments, Nov 2010 (Dec 2010 for T-Bill)	301,385	106,961	194,424
Interest accrued (built up, yet to receive) on investments, Nov 2010	51,595	0	51,595
	352,980	106,961	246,019
Market value changes of investments, Nov 2010	(73,858)	n/a	(73,858)
Interest received on chequing account balance, Dec 2010	32,655	32,655	n/a
Grand total revenues before investment manager fees	311,776	139,616	172,161
Deduct: investment manager fees for investments, Nov 2010	-19,312	-7,173	-12,139
Grand total revenues after investment manager fees	292,465	132,442	160,022

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Jan. 31	4,900,389	7,010,378	427,205	5,556,039	19,234,053
Feb. 28	4,250,354	7,012,476	427,287	5,547,408	17,894,011
Mar. 31	591,446	7,015,089	427,378	5,489,385	17,237,526
Apr. 30	2,207,357	4,007,343	427,466	5,449,831	13,523,298
May 31	6,147,146	-	427,556	5,448,219	12,091,997
June 30	6,873,801	3,000,000	427,729	4,375,153	12,022,922
July 31	9,042,151	23,001,988	427,923	4,374,615	14,676,683
Aug. 31	6,453,324	23,005,425	428,142	4,390,682	36,846,677
Sept. 30	2,958,483	23,012,646	428,402	4,423,221	30,822,751
Oct. 31	1,411,596	20,045,171	428,693	4,416,252	26,301,713
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,017,580	429,266	4,406,755	17,899,064



**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

December 31, 2010

	2009 Actual Total	2010 Actual Total	2010 Budget	Remaining \$	Remaining %
OPERATIONAL REVENUES					
Property taxes	\$32,448,614	\$30,565,277	\$30,590,788	\$25,510	0%
User fees and sales of goods	\$1,939,122	\$1,815,155	\$2,022,398	\$207,243	10%
Government transfers	\$1,448,984	\$1,172,882	\$1,254,523	\$81,641	7%
Investment income (operating)	\$230,586	\$248,690	\$250,000	\$1,310	1%
Penalties and costs on taxes	\$111,547	\$141,654	\$115,000	(\$26,654)	-23%
Licenses, permits and fines	\$266,293	\$324,520	\$177,250	(\$147,270)	-83%
Rentals	\$29,434	\$63,390	\$34,218	(\$29,172)	-85%
Insurance proceeds	\$2,412	\$4,129	\$0	(\$4,129)	0%
Development levies	\$33,000	\$175,572	\$0	(\$175,572)	0%
Municipal reserve revenue	\$34,074	\$93,232	\$0	(\$93,232)	0%
Sale of non-TCA equipment	\$7,913	\$6,056	\$0	(\$6,056)	0%
Other	\$263,459	\$277,624	\$217,000	(\$60,624)	-28%
Total operating revenues	\$36,815,438	\$34,888,180	\$34,661,177	(\$227,004)	-1%
OPERATIONAL EXPENSES					
Legislative	\$559,407	\$524,612	\$539,619	\$15,007	3%
Administration	\$3,589,632	\$4,035,568	\$4,114,197	\$78,629	2%
Protective services	\$1,686,747	\$484,985	\$1,105,656	\$620,671	56%
Transportation	\$10,841,485	\$6,823,036	\$11,507,534	\$4,684,498	41%
Water, sewer, solid waste disposal	\$3,532,975	\$2,234,589	\$4,087,232	\$1,852,643	45%
Public health and welfare (FCSS)	\$583,771	\$598,642	\$635,053	\$36,411	5%
Planning, development, agriculture	\$1,907,330	\$1,579,078	\$2,217,045	\$637,967	29%
Recreation and culture	\$1,388,576	\$1,202,023	\$1,467,530	\$265,507	18%
School requisitions	\$6,768,922	\$4,915,455	\$6,559,007	\$1,643,552	25%
Lodge requisitions	\$568,212	\$720,470	\$720,470	(\$0)	0%
Non-TCA projects	\$1,156,348	\$527,043	\$1,316,763	\$789,720	60%
Total operating expenses	\$32,593,406	\$23,645,501	\$34,270,106	\$10,624,605	31%
Excess (deficiency) before other	\$4,232,032	\$11,242,679	\$391,071	(\$10,851,608)	-2775%
CAPITAL REVENUES					
Government transfers for capital	\$9,072,364	\$4,524,581	\$6,681,557	\$2,156,976	32%
Investment income (capital)	\$10,082	\$0	\$0	\$0	0%
Other revenue for capital	\$115,502	\$25,559	\$359,798	\$334,239	93%
Proceeds from sale of TCA assets	\$320,517	\$1,127,595	\$571,585	(\$556,010)	-97%
EXCESS (DEFICIENCY) - PSAB Model	\$13,750,497	\$16,920,414	\$8,004,011	(\$8,916,403)	-111%
Convert to local government model					
Remove non-cash transactions	\$6,125,091	\$0	\$6,061,556	\$6,061,556	100%
Remove revenue for capital projects	(\$9,518,465)	(\$5,677,735)	(\$7,612,940)	(\$1,935,205)	25%
Long term debt principle	\$1,316,048	\$830,673	\$1,709,972	\$879,299	51%
Transfers to/from reserves	\$8,891,074	(\$353,806)	\$4,742,655	\$5,096,461	107%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$10,765,812	(\$0)	(\$10,765,812)	

Mackenzie County
Summary of All Units
For the Twelve Months Ending December 31, 2010

	2009 Actual Total	2010 Actual Total	2010 Budget	Remaining \$	Remaining %
OPERATING REVENUES					
100-Taxation	\$32,219,106	\$30,263,628	\$30,335,405	\$71,777	0%
124-Frontage	\$211,891	\$307,622	\$264,220	(\$43,401)	-16%
420-Sales of goods and services	\$309,603	\$188,818	\$145,875	(\$42,943)	-29%
421-Sale of water - metered	\$1,281,710	\$1,268,968	\$1,474,902	\$205,934	14%
422-Sale of water - bulk	\$347,810	\$357,369	\$401,621	\$44,252	11%
424-Sale of land	\$24,763	\$7,909	\$0	(\$7,909)	0%
510-Penalties on taxes	\$111,547	\$141,654	\$115,000	(\$26,654)	-23%
511-Penalties of AR and utilities	\$26,409	\$31,087	\$25,000	(\$6,087)	-24%
520-Licenses and permits	\$12,870	\$10,441	\$12,000	\$1,559	13%
521-Offsite levy	\$33,000	\$175,572	\$0	(\$175,572)	0%
522-Municipal reserve revenue	\$34,074	\$93,232	\$0	(\$93,232)	0%
526-Safety code permits	\$189,256	\$225,466	\$150,000	(\$75,466)	-50%
525-Subdivision fees	\$36,815	\$17,260	\$10,000	(\$7,260)	-73%
530-Fines	\$26,902	\$70,900	\$0	(\$70,900)	0%
531-Safety code fees	\$450	\$453	\$5,250	\$4,797	91%
550-Interest revenue	\$288,072	\$299,369	\$250,000	(\$49,389)	-20%
551-Market value changes	(\$57,486)	(\$50,699)	\$0	\$50,699	0%
560-Rental and lease revenue	\$29,434	\$63,390	\$34,218	(\$29,172)	-85%
570-Insurance proceeds	\$2,412	\$4,129	\$0	(\$4,129)	0%
592-Well drilling revenue	\$15,493	\$24,764	\$22,000	(\$2,764)	-13%
597-Other revenue	\$84,940	\$192,126	\$170,000	(\$22,126)	-13%
598-Community aggregate levy	\$111,855	\$21,738	\$0	(\$21,738)	0%
630-Sale of non-TCA equipment	\$7,913	\$6,056	\$0	(\$6,056)	0%
830-Federal grants	\$0	\$1,364	\$0	(\$1,364)	0%
840-Provincial grants	\$1,448,984	\$1,171,518	\$1,254,523	\$83,005	7%
990-Over/under tax collections	\$17,617	(\$5,973)	(\$8,638)	(\$2,865)	32%
TOTAL REVENUE	\$38,815,438	\$34,888,180	\$34,661,177	(\$227,004)	-1%
OPERATING EXPENSES					
110-Wages and salaries	\$4,285,154	\$3,905,853	\$4,409,466	\$503,613	11%
132-Benefits	\$721,693	\$661,762	\$716,378	\$54,616	8%
136-WCB contributions	\$31,815	\$21,300	\$37,381	\$16,081	43%
142-Recruiting	\$0	\$25,155	\$5,000	(\$20,155)	-403%
150-Isolation cost	\$33,554	\$60,200	\$36,000	(\$24,200)	-67%
151-Honoraria	\$396,957	\$325,164	\$446,700	\$121,536	27%
211-Travel and subsistence	\$308,845	\$281,069	\$326,461	\$45,392	14%
212-Promotional expense	\$10,164	\$24,908	\$45,106	\$20,198	45%
214-Memberships & conference fees	\$83,452	\$97,139	\$91,135	(\$6,004)	-7%
215-Freight	\$77,824	\$79,000	\$110,070	\$31,070	28%
216-Postage	\$43,615	\$22,692	\$36,220	\$13,528	37%
217-Telephone	\$203,156	\$174,869	\$166,300	(\$8,569)	-5%
221-Advertising	\$50,215	\$43,685	\$71,645	\$27,960	39%
223-Subscriptions and publications	\$5,199	\$3,716	\$10,650	\$6,934	65%
231-Audit fee	\$54,101	\$41,720	\$54,600	\$12,880	24%
232-Legal fee	\$211,123	\$82,658	\$48,500	(\$34,158)	-70%
233-Engineering consulting	\$297,121	\$67,318	\$186,000	\$118,682	64%
235-Professional fee	\$1,217,551	\$1,065,993	\$1,253,020	\$187,027	15%
236-Enhanced policing fee	\$122,565	\$103,673	\$196,250	\$92,578	47%

239-Training and education	\$29,877	\$33,081	\$79,477	\$46,396	58%
242-Computer programming	\$37,372	\$30,079	\$33,200	\$3,121	9%
251-Repair & maintenance - bridges	\$10,494	\$98,070	\$50,000	(\$48,070)	-96%
252-Repair & maintenance - buildings	\$117,207	\$129,618	\$221,265	\$91,647	41%
253-Repair & maintenance - equipment	\$212,069	\$164,758	\$229,400	\$64,642	28%
255-Repair & maintenance - vehicles	\$108,163	\$100,907	\$118,700	\$17,793	15%
258-Contract graders	\$192,392	\$141,221	\$118,500	(\$22,721)	-19%
259-Repair & maintenance - structural	\$1,483,662	\$1,334,037	\$1,671,031	\$336,994	20%
261-Ice bridge construction	\$90,104	\$68,540	\$100,000	\$31,460	31%
262-Rental - building and land	\$109,123	\$83,607	\$80,701	(\$2,906)	-4%
263-Rental - vehicle and equipment	\$97,745	\$114,462	\$70,862	(\$43,600)	-62%
266-Communications	\$65,486	\$59,580	\$63,406	\$3,826	6%
267-AVL maintenance	\$6,039	\$0	\$0	\$0	0%
271-Licenses and permits	\$8,163	\$3,214	\$12,089	\$8,875	73%
272-Damage claims	\$736	\$20,555	\$10,000	(\$10,555)	-106%
273-Taxes	\$11,326	\$17,089	\$8,030	(\$9,059)	-113%
274-Insurance	\$193,590	\$224,851	\$310,791	\$85,940	28%
342-Assessor fees	\$233,372	\$196,198	\$233,180	\$36,982	16%
290-Election cost	\$0	\$5,725	\$7,500	\$1,775	24%
511-Goods and supplies	\$723,083	\$739,511	\$814,925	\$75,414	9%
512-Medical supplies	\$6,629	\$0	\$0	\$0	0%
521-Fuel and oil	\$550,752	\$343,893	\$522,403	\$178,510	34%
531-Chemicals and salt	\$194,019	\$144,024	\$334,400	\$190,376	57%
532-Dust control	\$390,791	\$639,710	\$340,000	(\$299,710)	-88%
533-Grader blades	\$147,542	\$84,261	\$125,000	\$40,739	33%
534-Gravel (apply; supply and apply)	\$926,651	\$1,525,631	\$1,622,710	\$97,079	6%
535-Gravel reclamation cost	\$41,031	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$107,515	\$106,590	\$132,250	\$25,660	19%
544-Electrical power	\$435,197	\$479,277	\$412,800	(\$66,477)	-16%
710-Grants to local governments	\$1,298,329	\$1,716,546	\$1,500,000	(\$216,546)	-14%
735-Grants to other organizations	\$1,476,112	\$1,443,550	\$1,557,311	\$113,761	7%
747-School requisition	\$6,768,922	\$4,915,455	\$6,559,007	\$1,643,552	25%
750-Lodge requisition	\$568,212	\$720,470	\$720,470	(\$0)	0%
810-Interest and service charges	\$17,731	\$18,953	\$16,800	(\$2,153)	-13%
831-Interest - long term debt	\$395,863	\$230,297	\$456,697	\$226,400	50%
921-Bad debt expense	\$21,784	\$25,016	\$2,000	(\$23,016)	-1151%
922-Tax cancellation/write-off	\$57,491	\$71,804	\$60,000	(\$11,804)	-20%
992-Cost of land sold	\$13,288	\$0	\$0	\$0	0%
993-NBV value of disposed TCA	\$663,848	\$0	\$687,045	\$687,045	100%
994-Change in inventory	\$844,729	\$0	\$77,290	\$77,290	100%
995-Depreciation of TCA	\$4,616,513	\$0	\$5,297,221	\$5,297,221	100%
TOTAL	\$31,427,059	\$23,118,458	\$32,953,343	\$9,834,885	30%
Non-TCA projects	\$1,156,348	\$527,043	\$1,316,763	\$789,720	60%
TOTAL EXPENSES	\$32,583,406	\$23,645,501	\$34,270,106	\$10,624,605	31%
EXCESS (DEFICIENCY)	\$4,232,032	\$11,242,679	\$391,071	(\$10,851,608)	-2775%
OTHER	\$90,000	\$0	\$0	\$0	0%
125-Connection fees	\$335,908	\$203,849	\$975,144	\$771,295	79%
830-Federal transfers for capital	\$8,736,456	\$4,320,732	\$5,706,413	\$1,385,681	24%
840-Provincial transfers for capital	\$10,082	\$0	\$0	\$0	0%
550-Interest revenue	\$19,230	\$0	\$0	\$0	0%
575-Contributed TCA	\$6,272	\$25,559	\$359,798	\$334,239	93%
597-Other -ital revenue					

630-Proceeds of sold TCA asset	\$141,735	\$954,497	\$300,000	(\$654,497)	-218%
631-Proceeds of traded-in TCA assets	\$178,782	\$173,098	\$271,585	\$98,487	36%
	\$9,518,465	\$5,677,735	\$7,612,940	\$1,935,205	25%
EXCESS (DEFICIENCY) - PS MODEL	\$13,750,497	\$16,920,414	\$8,004,011	(\$8,916,403)	-111%

CONVERT TO LG INCOME STATEMENT

Remove non-cash transactions associated with PSAB changes

993-NBV value of disposed TCA	\$663,848	\$0	\$687,045	\$687,045	100%
994-Change in inventory	\$844,729	\$0	\$77,290	\$77,290	100%
995-Amortization of TCA	\$4,616,513	\$0	\$5,297,221	\$5,297,221	100%
Remove TCA revenues	(\$9,518,465)	(\$5,677,735)	(\$7,612,940)	(\$1,935,205)	25%
Total of OTHER per above	\$1,316,048	\$830,673	\$1,709,972	\$879,299	51%
Add LTD principle paid					
832-Principle Payments					
Add/Deduct LG model TF to/from reserves					
930-Contributions from Operating Reserve	(\$108,339)	(\$353,806)	(\$266,514)	\$87,292	-33%
762-Contribution to Capital (funding TCA projects)	\$4,884,901	\$0	\$3,094,169	\$3,094,169	100%
763-Contribution to Capital Reserves	\$2,829,907	\$0	\$1,795,000	\$1,795,000	100%
764-Contribution to Operating Reserves	\$1,384,606	\$0	\$120,000	\$120,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$10,765,812	(\$0)	(\$10,765,812)	

Projects Progress Report

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Dec 31, 2010	2010 Budget Remaining, on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion	
Administration Department								
Questica Budget Module	12,050	0	15,000	12,050	2,950	Implementation completed. Being used now.	100%	
FV Buildings Alarm System	0	0	13,128	0	13,128	Will be undertaken as part of the FV office upgrade.	0%	
La Crete Office Building	3,061,292	2,134,880	1,051,375	926,412	124,963	Tender Complete/ Finishing the outfitting of the board room	99%	
Zama Multi-Use Facility	2,853,522	359,991	2,611,956	2,493,531	118,425	The project is near completion. Official opening is scheduled for Jan 17, 2011.	95%	
Virtual City Hall (Diamond Municipal Solutions)	15,585	0	20,000	15,585	4,415	The module was purchased, and the implementation will be commenced in January 2011.	5%	
FV - Ford 9 Passenger Handivan	73,501	0	80,000	73,501	6,499	Completed.	100%	
Fort Vermilion - Corporate Office Upgrade	488,114	16,850	1,738,150	451,264	1,286,886	In progress	20%	
Vehicle for Public Works	32,640	0	35,000	32,640	2,360	Completed.	100%	
La Crete Library Building	1,950	0	5,000	1,950	3,050	To be determined during 2011 budget deliberations	1%	
Land Purchase in the Hamlet of Zama	0	0	140,000	0	140,000	County is negotiating land purchase	10%	
Total department 12								
5,709,609							1,702,676	
Fire Department								
2009 Pumper Truck (Zama FD)	345,556	132,972	199,063	212,584	13,521	Purchased and delivered	100%	
Tompkins Fire Hall Construction	83,126	0	300,000	83,126	216,874	Tender is advertized, closing Jan 26/11	10%	
2009 Fire/Water Truck (as per RSSA with the Town of High Level)	231,622	0	300,000	231,622	68,378	Completed	100%	
New Fire Hall / Public Works Building (Zama)	754,962	144,546	594,954	610,416	15,462	Done	100%	
Fire Guard Expansion Zama	347,621		369,696	347,621	22,075	Done	100%	
Total department 23								
1,763,713							278,344	

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Dec 31, 2010	2010 Budget Remaining on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
Transportation Department							
La Crete 98th Ave - Urban Standard	3,646,610	3,645,813	154,187	792	153,390	Project complete	100%
Wolfe Lake Road & Water Point	30,571	30,571	0	0	0	In conjunction with AJA drainage project	0%
Road Construction Requests (South)	77,556	77,556	22,444	0	22,444	Complete	100%
FV Rural - Gull Creek Bridge (BF 9041)	202,714	0	250,000	202,714	47,286	Completed	100%
FV - Compact Utility Tractor	20,966	0	25,000	20,966	4,035	Completed	100%
Public Works Shop Construction (relocate to WTP site) (La Crete)	826,298	736,298	90,000	90,000	0	Complete	100%
FV - Coverall Shelter for Rocky Lane Grader	33,720	0	30,000	33,720	3,720	Completed	100%
FV - Paving 53 St from River Rd. to 48 Ave (Urban Standard)	8,672	0	5,000	8,672	3,672		0%
FV - Paving D.A. Thomas Park	0	0	1,000	0	1,000	Not going to do project.	0%
FV - Paving Lodge Parking	0	0	1,000	0	1,000	Not going to do project.	0%
FV - Skid Steer (Bobcat)	0	0	38,195	0	38,195	Done	100%
HL Rural - Drainage (East)	63,577	0	650,000	63,577	586,423	The contract has been awarded to Forest Trotter Contracting. Brush will be removed this winter. Construction will commence in late spring of 2011.	10%
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles)	88,701	0	150,000	88,701	61,299	1 Road has been completed. Currently working on another road rebuild south of High Level.	50%
LC - Grader Replacement (Blue Hills)	338,961	0	350,000	338,961	11,039	Complete	100%
LC 102 St & 92 Ave curb, gutter & sidewalk	1,711,394	1,710,218	39,782	1,716	38,606	Tender 100% complete, needs some warranty work.	100%
LC - Public Works - Salt and Sand Shelter & Asphalt Pad for Salt and Sand Shed	109,025	0	133,180	109,025	24,155	Asphalt pad complete.	75%
Zama Bearspaw Crescent	511,261	492,261	49,633	19,000	30,633	Paving completed. Ditches in progress.	95%
LC - Public Works Shop - Plow Truck Replacement (unit 1844)	65,245	0	70,000	65,245	4,755	Complete	100%
River Road (Fort Vermilion)	1,130,231	1,102,493	55,490	27,738	27,752	The is still line painting to complete next spring.	95%
LC - Public Works Shop - Skid Steer Replacement	38,272	0	38,195	38,272	77	Complete, waiting for invoice.	100%
LC - Paving of Parking Lot at the Lodge	0	0	1,000	0	1,000	On hold.	0%
Road Construction Requests	183,924	0	250,000	183,924	66,076	Mackenzie County South:Complete	100%
Zama - Skid Steer (Bobcat)	0	0	38,195	0	38,195	Deleted	0%
Zama - Holsby 1270 Hot Water Steamer	0	0	7,000	0	7,000	In Progress-will be completed in spring	50%
Zama - Truck Box Sander	0	0	15,000	0	15,000	Subjected to 2011 Budget for truck	0%
Zama - Water Tank	0	0	7,900	0	7,900	In Progress-will be completed in spring	50%

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Dec 31, 2010	2010 Budget Remaining, on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
Apache Road - Pull Out Area	0	0	50,000	0	50,000	In planning stage.	
Hwy 697 Drainage (Buffalo Head)	109,450	15,176	66,780	94,274	-27,494	Complete; waiting for AT funding.	100%
Rocky Lane Road Reconstruction	289,210	130,760	169,240	158,450	10,790	Pavement & road repairs complete.	100%
AJA Friesen Road Reconstruction	952,690	457,645	711,784	495,045	216,739	Project in progress.	30%
LC 100th Ave Reconstruction - CAMRIF (BCF)	1,349,349	99,431	1,279,213	1,249,918	29,295	Final inspection is scheduled for Sept 8, 2010	99%
Service box for FV truck	19,000	0	19,000	19,000	0	Done	100%
Demo Gravel Truck (Prairie Hydraulics)	232,564	0	240,000	232,564	7,436	Completed	100%
FV Vehicle for public work			35,000	32,930	2,070		
Total department 32			5,043,218	3,574,667	1,468,551		

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Dec 31, 2010	2010 Budget Remaining, on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
Airport Department							
LC - Airport Paving	2,430,091	0	2,595,670	2,430,091	165,579	Project complete, will be finalized spring of 2011.	97%
FV - Airport Paving	1,217,836	0	1,308,890	1,217,836	91,054	Project complete, will be finalized spring of 2011.	97%
Zama - Helipad	0	0	100,000	0	100,000	Waiting for specs from integrated engineering.	
Total department 33			4,004,560	3,647,928	356,632		

Project Name	Total costs so far (E prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Dec 31, 2010	2010 Budget Remaining on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
Water Treatment & Distribution Department							
FV - Water Line Services (school, church, college)	4,960	0	50,000	4,960	45,040	Waiting for engineering.	
Zama Water Treatment System	13,489,974	13,489,351	30,000	623	29,377	Distribution pump Ordered	98%
Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)	0	0	10,000	0	10,000	Posponed	
FV WTP - Lab Renovation & Equipment	3,723	0	16,000	3,723	12,277	In progress	
FV WTP - Upgrades	455,242	455,242	30,000	0	30,000	In progress	
FV WTP - Truck 3/4 Single Cab	35,484	0	35,000	35,484	484	Completed	100%
Raw Water Truck Fill - Zama	0	0	100,000	0	100,000	Planning stage	
Treated Water Truck Fill - La Crete	109,572	0	170,000	109,572	60,428	Complete	100%
FV WTP - Boiler/ Header	17,852	0	31,537	17,852	13,685	Complete	100%
FV WTP - Filter Media Replacement	0	0	24,713	0	24,713	In Progress	
LC - Hydrant Replacement Program	101,901	0	100,000	101,901	-1,901	Complete	100%
LC WTP - Power Backup	0	0	99,000	0	99,000	On hold.	0%
Rural Water - Phase I	551,264	0	3,520,969	551,264	2,969,705	In progress	5%
Water Meter Reading System	51,407	0	50,000	51,407	1,407	Complete	100%
Underground Sprinkler System at WTP site LC (Froese Enterprises)	0	0	6,000	0	6,000	Complete	100%
Cardlock Water Usage Reading System	6,886	0	10,000	6,886	3,114	Complete	100%
Total department 41			4,283,219	883,673	3,399,546	Complete	100%

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Dec 31, 2010	2010 Budget Remaining on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
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Sewer Disposal Department

Zama Waste Water Upgrade - phase 2 (CF)	4,107,548	4,024,619	100,000	82,929	17,071		
LC - Lagoon Upgrade	0	0	20,000	0	20,000	Under review	0%
LC - Sewer Flusher	55,011	0	55,000	55,011	-11	Complete	25%
LC - Sewer Trunk Main	421,935	0	420,400	421,935	1,535	Complete	100%
North Point Subdivision Lift station	3,600	0	636,000	3,600	632,400	In progress	80%
Total department 42			1,231,400	563,475	667,925		

Solid Waste Disposal

WTS Fencing Fort Vermilion	27,852	2,011	32,989	25,841	7,148	Done	100%
Total department 43			32,989	25,841	7,148		

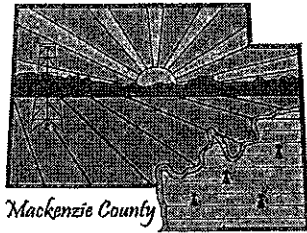
Agricultural Services Department

Blue Hills Storm Water Control & 103-2 rd (Blue Hills Drainage)	474,590	281,823	144,431	192,767	48,336	Complete.	100%
Bushe River Flood Control (CN Ditch)	6,160	0	60,000	6,160	53,840	Complete.	100%
Blue Hills Drainage Study	9,895	9,895	10,105	0	10,105	To be reviewed at next ASB meeting.	
Total department 63			214,536	198,927	15,609		

Recreation Department

Fort Vermilion Arena - Dressing Rooms	267,850	0	725,000	267,850	457,150		
Fort Vermilion Recreation Board	6,624	0	25,000	6,624	18,376		
La Crete Recreation Board	61,358	0	65,000	61,358	3,642		
La Crete Ball Park	0	0	61,759	0	61,759		
Zama Recreation Board	0	0	40,000	0	40,000		
Total department 71			916,759	335,832	580,927		

Project Name	Total costs so far (prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Dec 31, 2010	2010 Budget Remaining, on Dec 31, 2010	Status Update on Dec 31, 2010	% Completion
Parks & Playgrounds Department							
Machesis Lake Playground Additions: playground equipment & preparation	18,923	5,888	17,112	13,036	4,077	Done	100%
Dock Improvements	49,020	0	60,000	49,020	10,980	Complete	100%
Water Spray Park (Fort Vermilion)	0	0	80,000	0	80,000	On hold until budget complete.	0%
Zama Park - Installation of Water Line	10,175	0	10,000	10,175	175	Complete - Combined with 6-72-30-05	100%
Zama Community Park Expansion	281,964	0	344,760	281,964	62,796	In progress	80%
Concrete Toilet - Zama	19,975	0	19,975	19,975	0	Complete	100%
Concrete Toilet - Machesis Lake	16,650	0	16,650	16,650	0	Done	100%
Concrete Toilet - FV Arena Park	15,450	0	16,650	15,450	1,200	Done	100%
Concrete Toilet - LC Arena Park	14,450	0	14,450	14,450	0	Complete	100%
Concrete Toilet - Hutch Lake	17,250	0	17,250	17,250	0	Done	100%
Fence around green space at Wadlin	10,303	0	11,000	10,303	697	Complete	100%
La Crete Walking Trails	56,600	0	57,000	56,600	400	Complete	100%
Cell Tower - Wadlin Lake	6,571	0	7,000	6,571	429	Complete	100%
RV Dump - Hutch Lake	0	0	6,600	0	6,600	Installed but waiting for contractor to come back for warranty work.	100%
La Crete - Water Spray Park	0	0	120,000	0	120,000		
Total department 72			798,447	511,443	287,004		
TOTAL 2010 TCA Projects			23,998,450	15,234,088	8,764,362		



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Reimbursement – Vehicle Incident

BACKGROUND / PROPOSAL:

On August 16, 2007 a concern form was completed in La Crete advising that, when a ratepayer was travelling on 101 Avenue in La Crete, his van hit a manhole. 101 Avenue was under construction at that time. The ratepayer claimed that the coil spring and stabilizer on his van broke and he asked what the County would do about this. At that time the ratepayer advised that the van was fixed at the cost of \$1,820.11 (including GST). The concern form was filed in La Crete office. Since the county's Risk Manager was not advised of this, no insurance claim was filed.

A call was received in La Crete from the ratepayer in August 2009 regarding this incident stating that there was no response from the County. He was requested to write a letter explaining what compensation he was looking for as well as why it took two years for him to come forward since he received no response from the County. At that time the ratepayer advised that he had no funds to repair the broken van so he purchased a new one and the old van was parked on his property. The ratepayer provided a copy of a new quote of \$2,249.89 to repair the old van.

The ratepayer contacted the County again on April 13, 2010 looking for money to repair his van. Several calls were made to him requesting a letter describing what happened and what the damages were.

On November 26, 2010 we received a typed, signed statement advising that "In June 2007 I was driving on 101 Avenue in La Crete when I hit an open manhole."

OPTIONS & BENEFITS:

Although a municipality generally is not responsible for any vehicle damages due to road conditions associated with the general repairs and maintenance (per MGA), the

Author: J. Whittleton Reviewed by: _____ CAO 

road in question was under construction and the ratepayer claims that there was an open manhole on the road.

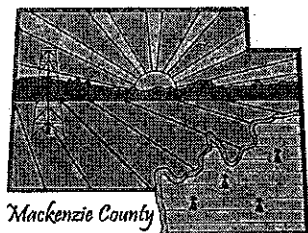
Ideally, the incident should have been referred to the construction company at the time when it happened and questions should have been asked regarding having unmarked open manholes on the public road.

COSTS & SOURCE OF FUNDING:

2011 Operating Budget – Claims

RECOMMENDED ACTION:

For discussion.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Community Sustainability Committee – Terms of Reference

BACKGROUND / PROPOSAL:

Council established the Community Sustainability Committee in 2009.

Initially, the Committee was established to work with the consulting firm that was engaged in preparation of the Four-Step Community Sustainability Plan.

The public meetings were held and the Plan was approved by Council during their August 2010 Council meeting. Key Performance Indicators document was reviewed by Council during their planning session of November 25-26, 2010.

OPTIONS & BENEFITS:

In order to continue being productive in their quest, the newly appointed members of the Committee, with some administrative help, drafted a Terms of Reference (TOR) for Council's consideration.

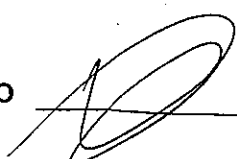
Please review the attached draft TOR.

COSTS & SOURCE OF FUNDING:

Annual operating budget for the Committee – estimated at \$15,000/annually

RECOMMENDED ACTION:

That the Community Sustainability Committee's Terms of Reference be established and approved as presented.

Author: J. Whittleton Reviewed by: _____ CAO 

Mackenzie County Community Sustainability Committee

Terms of Reference

1. Committee Designation:

Mackenzie County Community Sustainability Committee

2. Community Sustainability Committee Members:

The Mackenzie County Community Sustainability Committee shall be comprised of:

- Four Councillors
- Chief Administrative Officer
- Director of Corporate Services
- Others as required

3. Quorum

Any three Councilors present at a meeting shall be considered a quorum.

4. Committee's Mandate & Scope of Work:

In August 2010, Mackenzie County Council approved the Four-Step Community Sustainability Plan.

In general, the County will follow the Four-Step Community Sustainability Plan. The plan is a comprehensive plan and discusses matters of community sustainability with respect of economic, environment, social and cultural factors. The Four-Step Community Sustainability Plan includes a document outlining the key performance indicators and the associated deadlines for achieving these.

The Committee will monitor and provide guidance in plan implementation.

In an attempt to strengthen a unified message from Council as a Whole, the Committee and the Reeve will prepare the County's Briefs at no less than an annual basis. The Briefs will be presented to Council as a recommendation for approval prior to being communicated to the outside agencies or persons. The individual Briefs may identify:

- Regional and local priorities for communication to the Ministers and/or during a meeting with the Minister's personnel;
- Regional and/or local priorities in an order of importance to the other local government supporting agencies to which a Council member(s) has been appointed, such as Regional Economic Development Initiative.

The Committee will provide recommendations to Council regarding modifications to future goals and strategies as opportunities arise and threats emerge.

The Committee shall be responsible to prepare a sustainability plan implementation report every two years for Council's approval that will be circulated to residents.

The two-year report should identify specific actions with regards to solving problems and measuring the results as it pertains to community sustainability and within the following County's visions:

- Creating sustainable communities where people respect each other and nature, to the benefit of all;
- Achieving long-term economic and social security;
- Minimizing the communities' ecological footprint;
- Recognizing and building on the distinctive characteristics of the County communities such as human and cultural values, history and natural resources.
- Enabling communities to work together towards a common, sustainable future;
- Enabling continuing improvement for accountable, transparent and good governance.

The Committee shall make efforts to stay informed and educated regarding the methods of strengthening the community capacity and make strategy recommendations to Council regarding solving communities' and regional problems.

5. Meetings:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

Meetings shall generally be held on monthly basis or as required taking into consideration the demands imposed by the Scope of Work and the availability of information.

The Committee and the Reeve may be required to liaison with other stakeholders, other government organizations and public in order to carry out the Scope of Work, with prior approval by Council.

The Committee's members' attendance of government sustainable communities conferences are encouraged, with prior approval by Council.

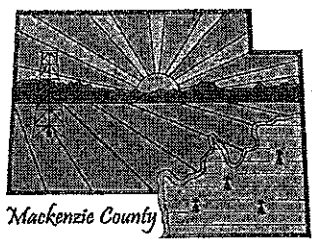
6. Reporting Structure:

The Committee shall report directly to the County Council on all matters including recommendations with the Committee's approved minutes being presented to Council on regular basis.

7. Committee Administrative and Financial Support:

- The Mackenzie County shall provide resource and financial support.
- The Mackenzie County office shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Expenses Reimbursement Bylaw.

	Date	Resolution Number
Approved		
Amended		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	External Organizations with Council Representation

BACKGROUND / PROPOSAL:

Council established the Community Sustainability Committee. The first committee's meeting (since the elections) took place on December 13, 2010.

OPTIONS & BENEFITS:

Amongst other things, the Committee discussed Council's involvement on the external boards, committees or other groups and the County's effectiveness at such.

In order to be more productive and be able to provide better direction to a council member that may be appointed to represent the County on an external board, committee, etc., the Community Sustainability Committee passed the following motion:

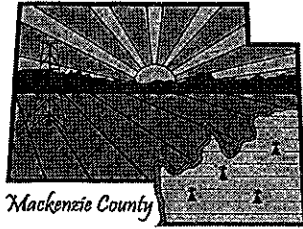
That a recommendation be taken to Council to request the Terms of References, listing of goals and specific activities in progress from the external organizations (non-County committees and boards to which a County Councilor(s) have been appointed) and that the County respectfully requests the external organizations' minutes be submitted for Council's information on regular basis.

COSTS & SOURCE OF FUNDING:

All applicable costs of honorariums and expenses for the appointed members associated with attending the meetings.

RECOMMENDED ACTION:

That the Terms of Reference, listing of goals and specific activities in progress from the external organizations (non-County committees and boards to which a County Councilor(s) have been appointed) be respectfully requested through the appointed Councilor(s) and that the external organizations' minutes be requested for Council's information on a regular basis.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Education Task Force Terms of Reference

BACKGROUND / PROPOSAL:

The Northeast Community Adult Learning Council submitted a letter to Council requesting a Council representative to attend their meetings. At the November 24th meeting council requested that a terms of reference be brought back for council representation on Community Adult Learning Councils.

Since the County already has an Education Task Force in place with three councilors appointed, administration recommends that the Education Task Force Terms of Reference include participation on the various local adult learning councils (La Crete, Fort Vermilion, and High Level).

The Education Task Force members include:

- Councillor Driedger
- Councillor Flett
- Councillor Wardley

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Education Task Force Terms of Reference be approved as presented.

Author: C. Gabriel Review by: _____ CAO

Mackenzie County

EDUCATION TASK FORCE TERMS OF REFERENCE

1. **Committee Designation:**

The Education Task Force is a Council Committee established by Mackenzie County Council to provide a more comprehensive, community focused education plan for Council's perusal.

2. **Authority:**

The Education Task Force shall make recommendations to Council.

3. **Membership:**

The Education Task Force shall be comprised of:

- a. Three Councillors
- b. Chief Administrative Officer
- c. Directors (as required)

4. **Committee Objective, Scope of Activities, and Duties:**

The objective, scope of activities and duties of the Education Task Force shall encompass:

- a. Review current education standards to determine shortfalls (K – 12).
- b. Review current secondary education opportunities and recommend improvements for Council review.
- c. Recommend to Council any other education related objectives the committee wishes to address.
- d. Participate on the Community Adult Learning Councils in their respective areas.
- e.

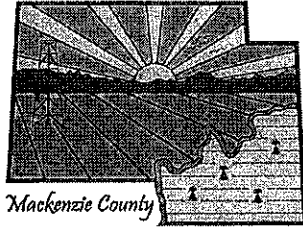
5. Meeting Schedule:

The Education Task Force will meet at the call of the chair or CAO.

6. Administrative and Financial Support:

- Mackenzie County shall provide resources and financial support.
- The Mackenzie County shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.

	Date	Resolution Number
Created		
Approved		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Land Sale (SRD)

BACKGROUND / PROPOSAL:

This information is in regards to the SRD public land sale and survey work required to complete the transaction.

OPTIONS & BENEFITS:

The best option for the County to keep up with the paper and information is to hire an experience clerk specifically for the project.

COSTS & SOURCE OF FUNDING:

The County would have to pay for the clerks wages but it would be a benefit to the inquiring public. Estimated cost is \$70,000.00 per year.

RECOMMENDED ACTION:

That Council authorize hiring a special lands clerk for the land sale project.

Author: W. Kostiw Review by: _____ CAO 

Carol Gabriel

Next cc -/ R.F.D.

From: Bruce Gudim [bruce@maltaisgeomatics.com]
Sent: Wednesday, December 22, 2010 10:42 AM
To: Bill Kostiw
Subject: Official Township Survey - Mackenzie County Expansion
Attachments: Email to Forestry.pdf; TFA application.doc; TFA Proposal.pdf

Bill

**Re: Official Township Survey - Mackenzie County Expansion - South Area within Townships 102-18-W5, 102-17-W5, 101-18-W5, and 101-17-W5 Agreement 11-0012
Official Township Survey - Mackenzie County Expansion - North Area within Townships 104-18-W5, 104-19-W5, 103-18-W5, and 103-19-W5. Agreement 11-0011**

I've attached a copy of our Forestry TFA application for your information.

Bruce Gudim, BSc, ALS, CLS
Senior Project Manager

Cell (403) 333-5466
bruce@maltaisgeomatics.com
www.maltaisgeomatics.com



Edmonton - Calgary - High Level

4852 - 50 Avenue NE
Calgary, AB T3J 4L8
Ph. (403) 291-1344
Fax. (403) 291-5431

Bruce Gudim

From: Milton Lemke [milton@maltaisgeomatics.com]
Sent: Tuesday, December 21, 2010 4:06 PM
To: michael.kozij@gov.ab.ca
Cc: 'Bruce Gudim'
Subject: RE: Official Township Survey for Mackenzie County Expansion - North/South Areas - MGI Job Number C070910 and C074310
Attachments: TFA application.doc; TFA Proposal.pdf; 101-18-5.pdf; 102-17-5.pdf; 102-18-5.pdf; 103 & 104-18 & 19-W5.pdf; 101-17-5.pdf; LOC_760780.TIF; PLA_860510.TIF; PLA_860511.TIF; PNT_100051.PDF; PNT_100052.PDF; PNT_100056.PDF; PNT_100083.PDF; PNT_100084.PDF; PNT_100085.PDF; PNT_100102.PDF; PNT_100111.PDF; PNT_100112.PDF; PNT_100113.PDF; PNT_100129.PDF; PNT_100130.PDF; PNT_100131.PDF; PNT_100142.PDF; PNT_100144.PDF; PNT_100174.PDF; PNT_100175.PDF; PNT_100176.PDF; PNT_100178.PDF; PNT_100185.PDF; PNT_880536.PDF; REA_830013.TIF; 0121248.tif; 0125438.tif; EZE_920191.TIF; ISP_070060.TIF; ISP_070061.TIF; ISP_070062.TIF; ISP_070403.TIF; ISP_070408.TIF; ISP_100015.TIF; ISP_100016.TIF; LOC_012169.PDF; LOC_031037.TIF

Hello Michael,

**Re: Official Township Survey for Mackenzie County Expansion - North/South Areas
Our Files C070910 and C074310**

Please find attached the TFA application form, along with the following:

1. A sketch map showing the locations of where we plan to cut.
2. Public Land Standing reports for the affected sections
3. ISP Dispositions
4. PNT Dispositions

We will need to brush trails and cut GPS windows in some PNT Depositions. Please provide written permission for us to do so. We do not anticipate brushing trails in any of the ISP Dispositions.

Thanks in advance for your attention to our request.

Milton Lemke
Calgary Branch Manager

Cell (403) 803-6159
Direct (403) 280-8283
milton@maltaisgeomatics.com
www.maltaisgeomatics.com



Edmonton - Calgary - High Level

4852 - 50 Avenue NE
Calgary, AB T3J 4L8
Ph. (403) 291-1344
Fax. (403) 291-5431

Milton Lemke

From: Milton Lemke [mailto:milton@maltaisgeomatics.com]
Sent: Monday, December 20, 2010 9:32 AM
To: 'michael.kozij@gov.ab.ca'
Cc: 'Bruce Gudim'

Subject: Official Township Survey for Mackenzie County Expansion - North/South Areas - MGI Job Number C070910 and C074310

Hi Michael,

**RE: Official Township Survey for Mackenzie County Expansion - North/South Areas
MGI Job Number C070910 and C074310
Within Townships 101-17-W5, 101-18-W5, 102-17-W5, 102-18-W5, 103-18-W5, 103-19-W5, 104-18-W5, and 104-19-W5**

As discussed on the phone, MGI was recently awarded the contracts to establish and post the quarter section boundaries for both the North and South areas on the above captioned project.

We will be signing the contracts today, and our preparatory work has already begun. Specifically, we are in the process of developing our safety plan and emergency response plan which will be communicated to all our staff during our kick-off meeting scheduled for 7:00AM on January 10th, 2011 at our High Level office (10476 - 92 Street, High Level, Alberta T0H 1Z0). I understand that you will not be able to attend that meeting but I will email the minutes of the meeting to you for your records. We estimate completing all the field work before the end of February.

Also as discussed, our proposal includes the clearing of access trails to overgrown quarter section corners and we understand that a TFA will be required. To the end, please email me the TFA application at your earliest convenience so we can initiate the process.

I would also like to provide you with our project manager's contact information:

Bruce Gudim, ALS, CLS
(403) 291-1344 Calgary Office Number
(780) 926-1234 High Level Office Number
(403) 333-5466 Cell Phone
bruce@maltaisgeomatics.com

Bruce will be stationed in High Level for the duration of the project.

Please contact Bruce or myself at anytime should you have any questions or concerns, and I look forward to hearing back from you.

Milton Lemke
Calgary Branch Manager

Cell (403) 803-6159
Direct (403) 280-8283
milton@maltaisgeomatics.com
www.maltaisgeomatics.com



Edmonton - Calgary - High Level

4852 - 50 Avenue NE
Calgary, AB T3J 4L8
Ph. (403) 291-1344
Fax. (403) 291-5431

Application for a Temporary Field Authorization (TFA)

GOA Area:		Date of Application: December 21, 2010			
Company Name/Organization: Maltais Geomatics Inc.					
Address: 4852-50 Avenue NE					
City: Calgary		Province: Alberta		Postal Code: T3J 4L8	
Telephone: (403) 291-1344		Fax: (403) 291-5431		Email: Milton@maltaisgeomatics.com	
Purpose of TFA (list multiple purposes if required) Survey Quarter Section corners for the Official Township Survey for Mackenzie County Expansion - North/South Areas					
X Public Lands TFA			<input type="checkbox"/> Geophysical TFA		
Associated Disposition(s) (if applicable): ISP 070060, ISP 070061, ISP 070062, ISP 070403, ISP 070408, ISP 100015, ISP 100016, PNT 100051, PNT 100052, PNT 100056, PNT 100083, PNT 100084, PNT 100085, PNT 100102, PNT 100111, PNT 100112, PNT 100113, PNT 100129, PNT 100130, PNT 100131, PNT 100138, PNT 100141, PNT 100142, PNT 100143, PNT 100144, PNT 100174, PNT 100175, PNT 100176, PNT 100178, PNT 100185, PNT 880536, PNT 900260, PNT 940158, PNT 940158					
Period of Intended Use:		Requested start date: Jan 10, 2011		Estimated completion date: Feb 28, 2011	
Date of expected final cleanup/reclamation: Feb 28, 2011					
Location (legal description of all lands to be utilized)					
Legals ATS:	¼	Sec 26,36	Twp 101	Rge 18	Mer 5
	¼	Sec 5, 6, 7, 8, 11, and 13 to 36	Twp 101	Rge 17	Mer 5
	¼	Sec 9, 10, 15, 16, 17, 20, 21, 22, 28, 29, 31, 32, and 33	Twp 102	Rge 18	Mer 5
	¼	Sec 1, 2, 5, 8, and 11 to 14	Twp 102	Rge 17	Mer 5
	¼	Sec 6, 7, 18, 19, 30, and 31	Twp 103	Rge 18	Mer 5
	¼	Sec 9 to 28, and 33 to 36	Twp 103	Rge 19	Mer 5

	¼	Sec 34, 35, and West ½ 36	Twp 104	Rge 18	Mer 5
	¼	Sec 1, 2, 3, 10, 11, 12, and 13	Twp 104	Rge 19	Mer 5
GPS Coordinates (points at centre of activity if possible)					
Latitude:		Longitude:			
Latitude:		Longitude:			
Dimensions:					
<input checked="" type="checkbox"/> X New Cut	Length: 288 Kilometers		Width: 2.5m Meters		
	Length: Meters	Width: Meters			
	Length: Meters	Width: Meters			
<input type="checkbox"/> Existing	Length: Meters		Width: Meters		
	Length: Meters	Width: Meters			
	Length: Meters	Width: Meters			
<p>Sketch Plan Attached?.. Yes (Sketch Plan must be submitted to the reviewing office prior to TFA issuance. Refer to section 5 of the TFA on Sketch Plan Standards.</p>					
<p>Attach proof of land status review to application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why?</p>					
<p>Is the land free of any adjacent conflicts? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, please indicate what the conflict is and what action you have taken to mitigate this conflict.</p>					
<p>Are there any other significant details or special requirements not previously outlined or covered in the application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (add extra pages or other documentation if required) At every quarter section corner, we will cut a 30m diameter window to obtain GPS coordinates and position the survey posts – there will be approximately 200 posts placed</p>					
<p>Have you obtained all required consent(s)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach and submit with the application. If no, the TFA can not be issued until these are presented to the issuing officer.</p>					

Note: The issuance of a TFA does not preclude the need for other possible approvals required in the use of public land. The proponent is required to ensure all additional approvals as required are obtained prior to entry or construction of the activity.

For example, business permits and/or a development permit from the local municipal authority, or watercourse approvals from Environment of the Department of Fisheries.

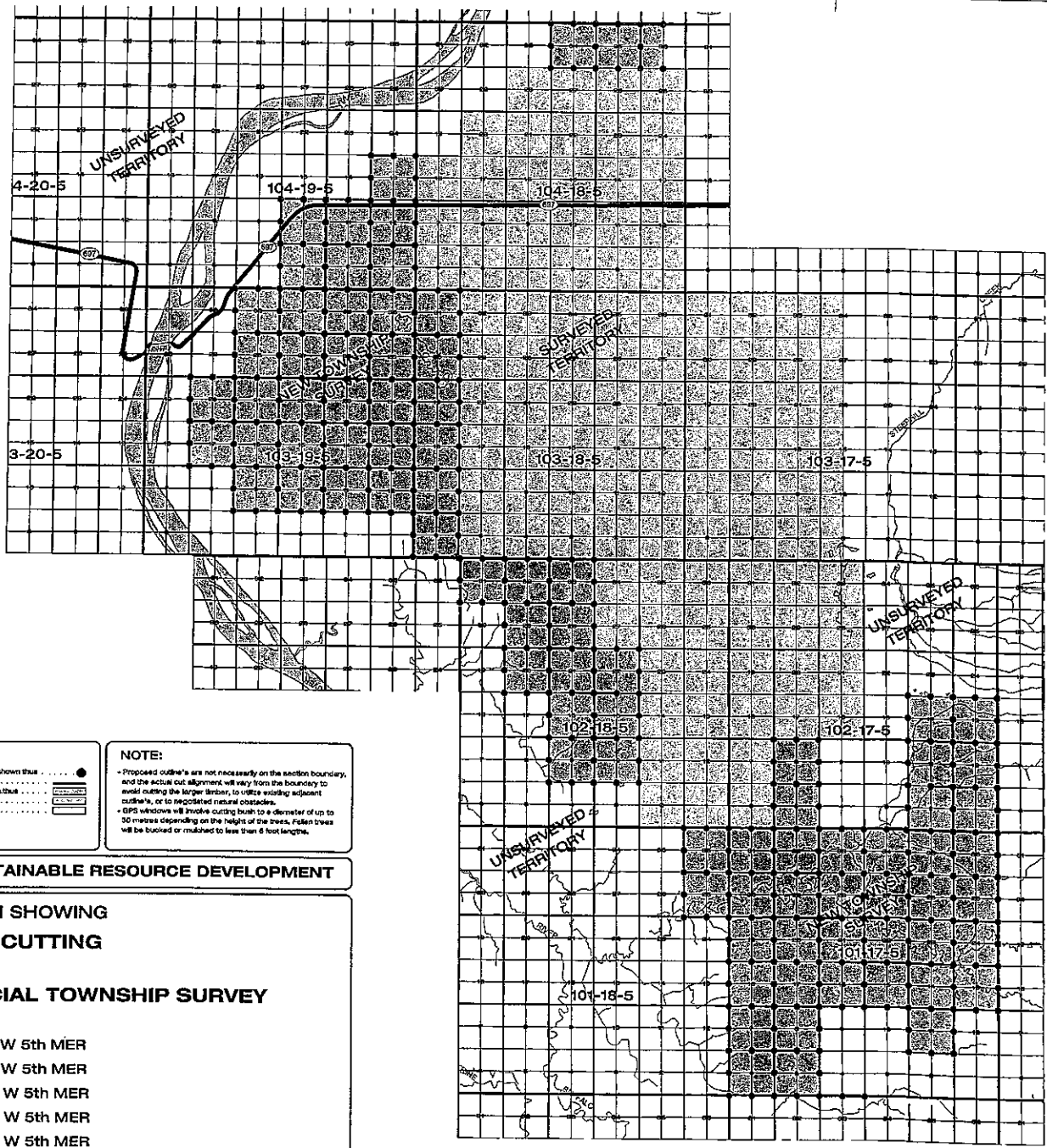
Signature of Applicant: _____

Position within Company: Calgary Branch Manager

Sustainable Resource Development requires at minimum two (2) full working business days from receipt of application (mail / fax / email drop-off) for review. An officer will contact the applicant within that time to discuss the application, status of approval, and when the TFA can be picked up if granted.

To ensure a timely response, please submit your TFA application as soon as possible to the appropriate area office for consideration.

Contact information is available on the SRD external website at <http://srd.alberta.ca/>



LEGEND:

- Proposed 30 metre GPS window is shown thus
- Proposed outline is shown thus
- New Township Survey area is shown thus
- Surveyed Territory is shown thus
- Unsurveyed Territory is shown thus

NOTE:

- Proposed outline's are not necessarily on the section boundary, and the actual cut alignment will vary from the boundary to avoid cutting the larger timber, to utilize existing adjacent outlines, or to negotiated natural obstacles.
- GPS windows will involve cutting bush to a diameter of up to 30 metres depending on the height of the trees, fallen trees will be bucked or mulched to less than 6 foot lengths.

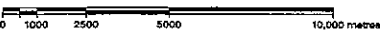
ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT

**SKETCH PLAN SHOWING
PROPOSED CUTTING**

**FOR
ASRD OFFICIAL TOWNSHIP SURVEY**

- WITHIN
- TWP 101, RGE 17, W 5th MER
 - TWP 101, RGE 18, W 5th MER
 - TWP 102, RGE 17, W 5th MER
 - TWP 102, RGE 18, W 5th MER
 - TWP 103, RGE 18, W 5th MER
 - TWP 103, RGE 19, W 5th MER
 - TWP 104, RGE 18, W 5th MER
 - TWP 104, RGE 19, W 5th MER

**MACKENZIE COUNTY
ALBERTA**



SCALE 1:100,000

	Phone (403) 291-1544	Fax (403) 291-6431	JOB No: C070010
	4857-50 Avenue, N.E. Calgary, Alberta T2B 1L8		DWG No: C070010TFA

Carol Gabriel

From: Eldeen Gray [Eldeen.Gray@gov.ab.ca]
Sent: Tuesday, January 04, 2011 2:17 PM
To: Bill Kostiw
Subject: Mackenzie County February 15/16 acution Notice etc.
Attachments: Appendix Mackenzie February Auction.doc; Notice Mackenzie February Auction .doc; Dummy Sheet February Auction.doc

Bill;

As per your conversations with Keith Lysing and Diane Fournier, attached is a copy of the Auction Notice, Appendix and Ad.

Eldeen Gray

*Sustainable Resource Development
Lands Division, Land Disposition Branch
5th Floor, 9915 - 108 Street
Edmonton, Alberta T5K 2G8*

Ph. 780-422-5744 Fax: 780-422-2545

From: Eldeen Gray
Sent: Tuesday, January 04, 2011 1:06 PM
To: 'office@mackenziecounty.com'; Ashley Sturges; Bonita Duperron; Brenda Lenton; Carrie Schoendorfer; Darrin Britton; Debbie Hebert; Dennis Palkun; Diane Laliberte; Dixie Farrell; Elizabeth Grilo; Erin Arthur; Eva McGill; Gail Tucker; George Robertson; SRD.Info-Centre M; Joyce Comeau; Julia Roang; Karen Guillemette; Kay Hankinson; Kim Klassen; Laurie Biernacki; Leslie Buckton; Lori Berg; Mark Storie; Michelle Keohane; Patrick Porter; Pauline Heck; Sadie Kronebusch; Shelley Stark; Stuart Taylor; Sylvia Rodgers; Tammy Cunningham; Brenda Chmielewski; Brian Kremeniuk; Bruce Cairns; Camille Ducharme; Carol Sellin; Dale Smith; Debra Palfreyman; Donna Koropczak; Donna McCulley; Edith Ramey; Isabel Blakney; Janice Malcolm; Julie Demchuk; Kurt Kushner; Marion Taylor; Nancy Chambers; Pamela Anderson (SRD); Pat Kostrub; Paula Hoffman; Ross Spence (SRD); Susan Kuzemchuk; Susan Michaud (SRD); Sylvie Berube; Vicky Poirier; Wanita Uhersky

Subject:

Please post the attached Auction Notice and Appendix. A copy of the ad is attached for your reference.

<<Appendix Mackenzie February Auction.doc>> <<Notice Mackenzie February Auction .doc>> <<Dummy Sheet February Auction.doc>>

Thank you

Eldeen Gray

*Sustainable Resource Development
Lands Division, Land Disposition Branch
5th Floor, 9915 - 108 Street
Edmonton, Alberta T5K 2G8*

Ph. 780-422-5744 Fax: 780-422-2545

Pa 1

Ordered by		Invoice to	
Name	Eldeen Gray	Name	Diane Fournier
Section	Disposition Services Section	Branch	Disposition Services Section
Address	5 th Floor, South Petroleum Plaza 9915 - 108 th Street Edmonton, Alberta T5K 2G8	Address	5 th Floor, South Petroleum Plaza 9915 - 108 th Street Edmonton, Alberta T5K 2G8
Phone #	(780) 422-5744 Fax #: (780) 427-1029	Phone #	(780) 415-4669 Fax # (780) 427-1029

Expenditure Officer Signature
Diane Fournier
Expenditure Officer - Please type name
069/01/0638/02977
Centre Code

This Advertisement to appear in:

(1) <u>High Level Echo</u>	_____	Jan 19/11	Feb 2/11
	Name of newspaper	insertion date(s)	
(2) <u>Northern Pioneer</u>	_____	Jan 19/11	Feb 2/11
	name of newspaper	insertion date(s)	
(3) <u>Big Deal Bulletin</u>	_____	Jan 15/11	Feb 1/11
	name of newspaper	insertion date(s)	
(4) _____	_____	_____	_____
	name of newspaper	insertion date(s)	
(5) _____	_____	_____	_____
	name of newspaper	insertion date(s)	
(6) _____	_____	_____	_____
	name of newspaper	insertion date(s)	

This form authorizes the agency of record for the legal/tender advertising account to proceed.

Please use a 12 pt. Font for advertising copy on this form and please check copy carefully.



**LAND AUCTION
SUSTAINABLE RESOURCE DEVELOPMENT**

Lands Division will take bids in the Heritage Centre, in La Crete, Alberta, on February 15 and 16, 2011 (if required) for the auctioning of approximately 19,887 acres of public land. Doors will open at 8:00 am for registration with the auction commencing at 10:00 am.

The lands are in Mackenzie County within Townships 102 to 105 and Ranges 13, 15, 16, 17 and 18, all are west of the 5th Meridian.

UNITS WILL BE AUCTIONED IN RANDOM ORDER.

A list of Units showing the reserve bid amount can be obtained from Sustainable Resource Development field offices, Edmonton Office and Mackenzie County Office.

Bidders must be 18 years of age or older and Canadian citizens or permanent residents of Canada.

Disposition of this land is subject to a reserve bid.

Payment terms: 10% down payment, plus 5% GST on the total purchase price. The balance of the purchase price will be payable within 30 days of the date of the sale.

Other restrictions may apply. For additional information, terms and conditions, please contact:

Camille Ducharme, Peace River, Alberta
(780) 624-6321

Eldeen Gray or Donna-Jean Zubko, Edmonton, Alberta
(780) 427-3570.

Eric J. McGhan
Deputy Minister
Sustainable Resource Development

LAND AUCTION

SALE OF ALBERTA PUBLIC LANDS by AUCTION

PLEASE SEE ATTACHED 5 PAGE APPENDIX OF LANDS TO BE AUCTIONED

UNITS WILL BE AUCTIONED IN RANDOM ORDER

Location of Auction: Heritage Centre, La Crete, Alberta
Date of Auction: February 15, 2011 and February 16, 2011 (if required)
Time: 10:00 a.m. (Doors will open at 8:00 a.m.)

125 1/4 Sec's

Sustainable Resource Development (SRD) is offering approximately 19,887 acres, more or less, of public land by auction.

Disposition of this land is subject to a reserve bid, as indicated.

A plan suitable for registration at the Land Titles Office may be required for the sale parcels. It will be the successful bidder's responsibility to obtain an appropriate plan as part of the terms of sale.

NB
Developed access to these parcels is not guaranteed. It is the successful bidder's responsibility to ensure access to the land is available and suitable.

DOWN PAYMENT

10% of the amount bid, 5% GST on the total purchase price and the \$50.00 administration fee plus GST by bank draft or cheque made payable to the Minister of Finance, Province of Alberta, at the auction. The balance of the purchase price, Land Titles Office registration fees and any applicable taxes will be payable within 30 days of the date of the sale.

The total amount of the GST must be paid at the auction unless the successful bidder submits his/her registration number. GST registrants may make remittance directly to the Government of Canada.

The down payment will not be returned, if the successful bidder fails to complete the sale.

TERMS AND CONDITIONS OF SALE

Bidders must be 18 years of age or older and Canadian citizens or permanent residents of Canada.

Employees of the Government of Alberta may not bid unless it is done in compliance with Section 24 of the *Public Service Act* and Article 4.4 of the Code of Conduct for the Public Service.

Anyone submitting a bid on behalf of an association or corporation must ensure that the organization is eligible in accordance with the regulations, and provide evidence of the status of the organization.

Sustainable Resource Development reserves the right to withdraw any of the lands from the auction, or to include any other lands therein.

The Department of Sustainable Resource Development reserves the right to reject any bid, and the highest or any bid will not necessarily be accepted. No bid is accepted and no disposition of a parcel is final until the director has, in writing, approved and accepted a bid, notwithstanding any other statements, discussion, apparent acceptance or decision concerning the bid before, at, or after the bid. The fact that the highest bidder may have paid the balance of or any part of the price as required herein, does not mean his bid is accepted, and does not oblige the director to accept his bid.

No bid may be withdrawn at anytime before, or after the director has accepted a bid.

The successful bidder will be required to sign a declaration attesting to age and citizenship, and remit the payment previously mentioned, or the bid will be rejected and the land may be offered for sale again at a later time.

If the successful bidder is an agent representing another party, an original written consent (proxy) must be presented to Sustainable Resource Development at the auction when completing the auction declaration form.

Title to the land will be issued to the successful bidder only in the name(s) listed on the auction declaration form. Changes will not be accepted.

The land and/or buildings are sold on a "where is/as is" basis. The Crown in the right of Alberta makes no representations or warranties of any kind about the land and/or buildings. The purchaser is solely responsible to inspect the land and/or buildings, and to conduct such searches and inquiries as it deems appropriate. There are no collateral agreements as to the fitness, suitability for any particular purpose, merchantability or condition of the land or buildings.

The sale will not include or convey any mines and minerals which shall be reserved to the Crown, and will be subject to the *Public Lands Act* and the Dispositions and Fees Regulation.

Sand or gravel may not be removed from the lands, without prior approval, until the full purchase price has been paid, and title is conveyed to the purchaser.

Prospective bidders are advised to contact the financial institution of their choice before the auction to obtain tentative approval regarding their financing. This will reduce the time involved in processing the mortgage after acceptance of the bid by Sustainable Resource Development.

If there are any improvements on this land, including fencing, which were not required to be paid for separately (or included in the purchase price) it will be necessary for the successful bidder to deal directly with the owner of these improvements.

Local development restrictions will apply, and any development must conform with all requirements of the development control and public health authorities. The purchaser is required to obtain a development permit before commencing any work on the land.

The successful bidder is responsible for payment of municipal taxes, and will be advised if any reimbursement to the Crown is required.

Any indebtedness to Sustainable Resource Development and all other sale requirements must be satisfied, before title will be issued to the successful bidder.

The land listed above will be subject to any further instruments and caveats, if any, registered at the Land Titles Office that might affect the subject land.

NOTE

For further information, please contact: Eldeen Gray or Donna-Jean Zubko, in Edmonton, at (780) 427-3570, or the local area agrologist, Camille Ducharme, in Peace River, at (780) 624-6321.

These telephone numbers may be reached toll free by dialing 310-0000.

APPENDIX

Location of Auction: Heritage Centre, La Crete Alberta
Date of Auction: February 15, 2011 and February 16, 2011 (if required)
Time of Auction: Doors open 8 am and Auction starting 10:00 am

PLEASE NOTE: UNITS WILL BE AUCTIONED IN RANDOM ORDER

Unit 1:	NE 16-102-17-W5M, 160 acres, more or less	Reserve Bid: \$32,725.00
Unit 2:	SW 16-102-17-W5M, 156 acres, more or less	Reserve Bid: \$31,875.00
Unit 3:	SE 16-102-17-W5M, 158 acres, more or less	Reserve Bid: \$32,300.00
Unit 4:	SW 17-102-17-W5M, 156 acres, more or less	Reserve Bid: \$31,875.00
Unit 5:	SE 18-102-17-W5M, 157 acres, more or less	Reserve Bid: \$31,875.00
Unit 6:	NE 21-102-17-W5M, 159 acres, more or less	Reserve Bid: \$29,750.00
Unit 7:	SE 21-102-17-W5M, 159 acres, more or less	Reserve Bid: \$29,750.00
Unit 8:	Part NW 21-102-17-W5M, 78.5 acres more or less, described as: northwest quarter of section 21 containing 63.5 hectares (157 acres) more or less. Excepting thereout all that portion which lies to the west of a line drawn parallel to and perpendicularly distant 395.752 metres easterly from the west boundary thereof, containing 31.8 hectares (78.5 acres) more or less	Reserve Bid: \$15,725.00
Unit 9:	Part SW 21-102-17-W5M, 78.5 acres more or less, described as: southwest quarter of section 21 containing 63.5 hectares (157 acres) more or less. Excepting thereout all that portion which lies to the west of a line drawn parallel to and perpendicularly distant 395.752 metres easterly from the west boundary thereof, containing 31.8 hectares (78.5 acres) more or less	Reserve Bid: \$15,725.00
Unit 10:	NE 28-102-17-W5M, 160 acres, more or less	Reserve Bid: \$27,200.00
Unit 11:	SE 28-102-17-W5M, 157 acres, more or less	Reserve Bid: \$26,775.00
Unit 12:	Part NW 28-102-17-W5M, 79.5 more or less, described as: northwest quarter of section 28 containing 63.9 hectares (158 acres) more or less. Excepting thereout all that portion which lies west of a line drawn parallel to and 395.752 metres perpendicularly distant easterly from the west boundary thereof, containing 31.8 hectares (78.5 acres) more or less	Reserve Bid: \$14,450.00

Unit 13:	NE 33 102-17-W5M, 159 acres, more or less	Reserve Bid: \$26,775.00
Unit 14:	SE 33-102-17-W5M, 159 acres, more or less	Reserve Bid: \$27,200.00
Unit 15:	NW 1-102-18-W5M, 158 acres, more or less,	Reserve Bid: \$35,275.00
Unit 16:	NE 1-102-18-W5M, 160 acres, more or less,	Reserve Bid: \$35,700.00
Unit 17:	SW 1-102-18-W5M, 156 acres, more or less,	Reserve Bid: \$34,850.00
Unit 18:	SE 1-102-18-W5M, 158 acres, more or less,	Reserve Bid: \$35,275.00
Unit 19:	NW 2-102-18-W5M, 158 acres, more or less	Reserve Bid: \$30,600.00
Unit 20:	NE 2-102-18-W5M, 160 acres, more or less	Reserve Bid: \$34,425.00
Unit 21:	SW 2-102-18-W5M, 156 acres, more or less	Reserve Bid: \$30,175.00
Unit 22:	SE 2-102-18-W5M, 158 acres, more or less	Reserve Bid: \$33,575.00
Unit 23:	SW 11-102-18-W5M, 158 acres, more or less	Reserve Bid: \$34,850.00
Unit 24:	SW 27-102-18-W5M, 155 acres, more or less	Reserve Bid: \$38,250.00
Unit 25:	NE 3-103-17-W5M, 161 acres, more or less	Reserve Bid: \$31,875.00
Unit 26:	SE 3-103-17-W5M, 160 acres, more or less	Reserve Bid: \$28,050.00
Unit 27:	SW 10-103-17-W5M, 159 acres, more or less	Reserve Bid: \$28,475.00
Unit 28:	NW 27-104-15-W5M, 158 acres, more or less	Reserve Bid: \$43,350.00
Unit 29:	NE 28-104-15-W5M, 160 acres, more or less	Reserve Bid: \$39,100.00
Unit 30:	NW 28-104-15-W5M, 158 acres, more or less	Reserve Bid: \$39,100.00
Unit 31:	SW 28-104-15-W5M, 156 acres, more or less	Reserve Bid: \$40,800.00
Unit 32:	SE 28-104-15-W5M, 158 acres, more or less	Reserve Bid: \$37,400.00
Unit 33:	NE 29-104-15-W5M, 160 acres, more or less	Reserve Bid: \$37,400.00
Unit 34:	NW 29-104-15-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 35:	NE 30-104-15-W5M, 160 acres, more or less	Reserve Bid: \$50,150.00
Unit 36:	NW 30-104-15-W5M, 158 acres, more or less	Reserve Bid: \$49,300.00
Unit 37:	SE 31-104-15-W5M, 160 acres, more or less	Reserve Bid: \$41,650.00
Unit 38:	SW 31-104-15-W5M, 158 acres, more or less	Reserve Bid: \$45,050.00
Unit 39:	SE 32-104-15-W5M, 160 acres, more or less	Reserve Bid: \$37,400.00
Unit 40:	SW 32-104-15-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 41:	NE 32-104-15-W5M, 160 acres, more or less	Reserve Bid: \$37,400.00
Unit 42:	NW 32-104-15-W5M, 158 acres, more or less	Reserve Bid: \$39,100.00
Unit 43:	SE 33-104-15-W5M, 160 acres, more or less	Reserve Bid: \$39,100.00

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Unit 44:	SW 33-104-15-W5M, 158 acres, more or less	Reserve Bid: \$33,150.00
Unit 45:	NE 33-104-15-W5M, 160 acres, more or less	Reserve Bid: \$37,400.00
Unit 46:	NW 33-104-15-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 47:	SW 34-104-15-W5M, 158 acres, more or less	Reserve Bid: \$34,000.00
Unit 48:	NW 34-104-15-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 49:	NE 1-105-13-W5M, 160 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$39,100.00
Unit 50:	SE 1-105-13-W5M, 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$38,250.00
Unit 51:	NW 1-105-13-W5M, 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$34,000.00
Unit 52:	SW 1-105-13-W5M, 156 acres, more or less	Reserve Bid: \$35,700.00
Unit 53:	NW 2-105-13-W5M, 158 acres, more or less	Reserve Bid: \$40,375.00
Unit 54:	NE 2-105-13-W5M, 160 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$40,800.00
Unit 55:	SW 2-105-13-W5M, 156 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$39,950.00
Unit 56:	SE 2-105-13-W5M, 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$40,375.00
Unit 57:	NW 3-105-13-W5M, 158 acres, more or less	Reserve Bid: \$44,200.00
Unit 58:	NE 3-105-13-W5M, 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 59:	SW 3-105-13-W5M, 156 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$39,950.00
Unit 60:	SE 3-105-13-W5M, 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$40,375.00
Unit 61:	NE 4-105-13-W5M, 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 62:	NW 4-105-13-W5M, 158 acres, more or less	Reserve Bid: \$40,375.00
Unit 63:	SE 4-105-13-W5M, 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$40,375.00

Unit 64:	SW 4-105-13-W5M , 156 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$39,950.00
Unit 65:	NE 5-105-13-W5M , 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 66:	NW 5-105-13-W5M , 158 acres, more or less	Reserve Bid: \$40,375.00
Unit 67:	SE 5-105-13-W5M , 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$40,375.00
Unit 68:	SW 5-105-13-W5M , 156 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$39,950.00
Unit 69:	NE 6-105-13-W5M , 160 acres, more or less	Reserve Bid: \$38,675.00
Unit 70:	NW 6-105-13-W5M , 158 acres, more or less	Reserve Bid: \$36,975.00
Unit 71:	SE 6-105-13-W5M , 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$38,250.00
Unit 72:	SW 6-105-13-W5M , 156 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$36,125.00
Unit 73:	NE 7-105-13-W5M , 160 acres, more or less	Reserve Bid: \$42,500.00
Unit 74:	NW 7-105-13-W5M , 158 acres, more or less, and subject to a Licence of Occupation in favour of Tolko Industries Ltd.	Reserve Bid: \$36,975.00
Unit 75:	SE 7-105-13-W5M , 160 acres, more or less	Reserve Bid: \$39,100.00
Unit 76:	SW 7-105-13-W5M , 158 acres, more or less	Reserve Bid: \$36,975.00
Unit 77:	NE 8-105-13-W5M , 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 78:	NW 8-105-13-W5M , 158 acres, more or less	Reserve Bid: \$38,250.00
Unit 79:	SE 8-105-13-W5M , 160 acres, more or less	Reserve Bid: \$36,975.00
Unit 80:	SW 8-105-13-W5M , 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 81:	NE 9-105-13-W5M , 160 acres, more or less	Reserve Bid: \$36,975.00
Unit 82:	SE 9-105-13-W5M , 160 acres, more or less	Reserve Bid: \$36,975.00
Unit 83:	SW 9-105-13-W5M , 158 acres, more or less	Reserve Bid: \$43,350.00
Unit 84:	NW 10-105-13-W5M , 158 acres, more or less	Reserve Bid: \$43,350.00
Unit 85:	NE 10-105-13-W5M , 160 acres, more or less	Reserve Bid: \$38,675.00
Unit 86:	SW 10-105-13-W5M , 158 acres, more or less	Reserve Bid: \$44,625.00
Unit 87:	SE 10-105-13-W5M , 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 88:	NW 11-105-13-W5M , 158 acres, more or less	Reserve Bid: \$40,375.00

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Unit 89:	NE 11-105-13-W5M, 160 acres, more or less	Reserve Bid: \$36,975.00
Unit 90:	SW 11-105-13-W5M, 158 acres, more or less	Reserve Bid: \$42,500.00
Unit 91:	SE 11-105-13-W5M, 160 acres, more or less	Reserve Bid: \$38,675.00
Unit 92:	NE 12-105-13-W5M, 160 acres, more or less	Reserve Bid: \$43,775.00
Unit 93:	SE 12-105-13-W5M, 160 acres, more or less	Reserve Bid: \$36,975.00
Unit 94:	NW 12-105-13-W5M, 158 acres, more or less	Reserve Bid: \$32,300.00
Unit 95:	SW 12-105-13-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 96:	NE 13-105-13-W5M, 160 acres, more or less	Reserve Bid: \$38,675.00
Unit 97:	SE 13-105-13-W5M, 158 acres, more or less	Reserve Bid: \$34,425.00
Unit 98:	NW 13-105-13-W5M, 158 acres, more or less	Reserve Bid: \$38,250.00
Unit 99:	SW 13-105-13-W5M, 156 acres, more or less	Reserve Bid: \$37,825.00
Unit 100:	SW 14-105-13-W5M, 156 acres, more or less	Reserve Bid: \$35,700.00
Unit 101:	SE 14-105-13-W5M, 158 acres, more or less	Reserve Bid: \$38,250.00
Unit 102:	NW 14-105-13-W5M, 158 acres, more or less	Reserve Bid: \$36,550.00
Unit 103:	NE 14-105-13-W5M, 160 acres, more or less	Reserve Bid: \$42,925.00
Unit 104:	SW 15-105-13-W5M, 156 acres, more or less	Reserve Bid: \$39,950.00
Unit 105:	SE 15-105-13-W5M, 158 acres, more or less	Reserve Bid: \$40,375.00
Unit 106:	NW 15-105-13-W5M, 158 acres, more or less	Reserve Bid: \$40,375.00
Unit 107:	NE 15-105-13-W5M, 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 108:	SE 16-105-13-W5M, 158 acres, more or less	Reserve Bid: \$44,200.00
Unit 109:	Part SE 17-105-13-W5M, 39 acres, more or less, described as: all that portion which lies south of a line drawn parallel to the south boundary thereof and perpendicularly distant 392.28 metres northerly therefrom and west of a line drawn parallel to the east boundary thereof and perpendicularly distant 402.03 metres westerly therefrom	Reserve Bid: \$26,775.00
Unit 110:	NE 18-105-13-W5M, 160 acres, more or less	Reserve Bid: \$36,550.00
Unit 111:	NW 18-105-13-W5M, 158 acres, more or less	Reserve Bid: \$34,000.00
Unit 112:	LSD's 12, 13 and 14 of Section 20-105-13-W5M, 118 acres, more or less	Reserve Bid: \$29,750.00
Unit 113:	NE 24-105-13-W5M, 160 acres, more or less	Reserve Bid: \$40,800.00

Unit 114:	SE 24-105-13-W5M , 160 acres, more or less	Reserve Bid: \$40,800.00
Unit 115:	NW 24-105-13-W5M , 158 acres, more or less	Reserve Bid: \$38,250.00
Unit 116:	SW 24-105-13-W5M , 158 acres, more or less	Reserve Bid: \$38,250.00
Unit 117:	LSD 4 of Section 29-105-13-W5M , 38 acres, more or less	Reserve Bid: \$12,750.00
Unit 118:	NE 30-105-13-W5M , 160 acres, more or less subject to an Easement in favour of Mackenzie County	Reserve Bid: \$29,750.00
Unit 119:	NW 30-105-13-W5M , 158 acres, more or less subject to an Easement in favour of Mackenzie County	Reserve Bid: \$32,300.00
Unit 120:	NW 34-105-13-W5M , 157 acres, more or less	Reserve Bid: \$35,700.00
Unit 121:	NE 34-105-13-W5M , 157 acres, more or less	Reserve Bid: \$34,850.00
Unit 122:	NE 4-105-15-W5M , 160 acres, more or less	Reserve Bid: \$39,100.00
Unit 123:	NW 4-105-15-W5M , 160 acres, more or less	Reserve Bid: \$34,850.00
Unit 124:	SE 4-105-15-W5M , 160 acres, more or less	Reserve Bid: \$43,350.00
Unit 125:	SW 4-105-15-W5M , 160 acres, more or less	Reserve Bid: \$43,350.00
Unit 126:	Part NE 5-105-15-W5M , 97.3 acres, more or less, described as: northeast quarter of section 5, containing 64.7 hectares (160 acres) more or less Excepting thereout all that portion which lies to the west of a line drawn parallel to and perpendicularly distant 315.5 metres easterly from the west boundary thereof, containing 25.4 hectares (62.7 acres) more or less	Reserve Bid: \$21,250.00
Unit 127:	Part NE 6-105-15-W5M , 81.1 acres, more or less, described as: all that portion of the northeast quarter of section 6 not covered by the waters of Lake No. 5, as shown on a plan of survey of township 105, range 15, west of the 5 th meridian signed at Edmonton on the 19 th day of September 1961	Reserve Bid: \$26,350.00
Unit 128:	Part LSD 14 of Section 6-104-15-W5M , 34.6 acres, more or less, described as: all that portion of legal subdivision 14 of section 6 not covered by the waters of Lake No. 5, as shown on a plan of survey of township 105, range 15, west of the 5 th meridian signed at Edmonton on the 19 th day of September 1961	Reserve Bid: \$13,600.00

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APPENDIX

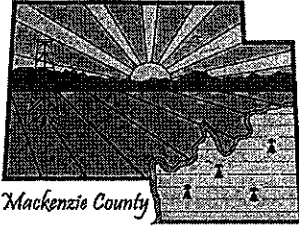
Location of Auction: Heritage Centre, La Crete Alberta

Date of Auction: February 15, 2011 and February 16, 2011 (if required)

Time of Auction: Doors open 8 am and Auction starting 10:00 am

PLEASE NOTE: UNITS WILL BE AUCTIONED IN RANDOM ORDER

Unit 129:	SW 7-105-15-W5M, 144 acres, more or less	Reserve Bid: \$54,400.00
Unit 130:	SE 9-105-15-W5M, 160 acres, more or less	Reserve Bid: \$39,100.00
Unit 131:	Part NE 12-105-16-W5M, 80 acres, more or less, described as: northeast quarter of section 12 containing 64.7 hectares (160 acres) more or less Excepting thereout all that portion which lies to the south a line drawn parallel to and perpendicularly distant 402.336 metres measured southerly from the north boundary of the said quarter section, containing 32.4 hectares (80 acres) more or less	Reserve Bid: \$24,650.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	2011 Federal Census

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

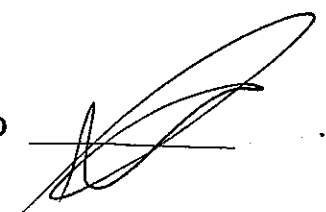
RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw

Review by: _____

CAO





Statistics Canada

Western Region and Northern Territories
300 - 10158 103rd Street NW
Edmonton, Alberta
T5J 0X6

cc agenda - RFD.

Statistique Canada

Région de l'Ouest et des territoires du Nord
300 - 10158, rue 103, N.-O.
Edmonton, Alberta
T5J 0X6

December 21, 2010

Reeve Bill Neufeld
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Bill Neufeld,

I am pleased to inform you that the census and the new National Household Survey (NHS) will take place in May 2011. I am writing to seek your support in our campaign to promote awareness of these activities and to encourage the participation of all residents of Canada.

Census information is important for all communities and is vital for planning services such as schools, daycare, police services and fire protection. The NHS is needed to plan family services, housing, roads and public transportation, and skills training for employment.

Since the census and the NHS are essential sources of information about Canada and the people who live here, they must be complete and accurate. It is therefore imperative that everyone complete and return their questionnaires.

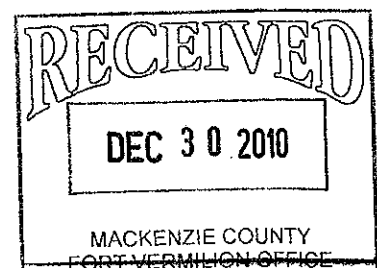
We would like to work with you and your municipality to ensure that residents understand the importance of completing the census and the NHS. Their participation is key to gathering the data that will generate information you need to plan, develop and evaluate your programs and services—including neighbourhood improvement programs, transportation services, and housing programs.

In the coming weeks, a member of our communications team will contact you to discuss ways in which we can work together. Should you have any questions, please feel free to contact Shelly Blizzard Jones, Census Communications Manager, by e-mail at shelly.blizzardjones@statcan.gc.ca or by telephone at 780-495-3895.

Thank you in advance for considering this request to support the 2011 Census and the NHS.

Yours sincerely,

Lise Rivais
Director
Western Region and Northern Territories



Canada



Statistics Canada

Western Region and Northern Territories
300 - 10158 103rd Street NW
Edmonton, Alberta
T5J 0X6

Statistique Canada

Région de l'Ouest et des territoires du Nord
300 - 10158, rue 103, N.-O.
Edmonton, Alberta
T5J 0X6

J'ai le plaisir de vous informer que le recensement et la nouvelle Enquête nationale auprès des ménages (ENM) débiteront en mai 2011. J'aimerais solliciter votre appui à notre campagne visant à mieux faire connaître ces activités et à encourager la participation de tous les résidents du Canada.

Les données du recensement sont importantes pour toutes les collectivités et sont indispensables dans la planification de services tels que les écoles, les garderies, les services de police et de protection contre les incendies. L'ENM est nécessaire pour planifier des services à la famille, des logements, des routes, du transport en commun ainsi que de la formation à l'emploi.

Comme ces enquêtes sont une source essentielle de données sur le Canada et sur les gens qui vivent ici, elles doivent être complètes et précises. Il est par conséquent impératif que tous les gens remplissent et retournent leurs questionnaires.

Nous souhaitons collaborer avec vous et avec votre municipalité afin de s'assurer que tous les résidents comprennent l'importance de remplir le questionnaire du recensement et le questionnaire de l'ENM. Leur participation est primordiale pour rassembler les données qui permettront de produire l'information nécessaire afin que vous puissiez planifier, élaborer et évaluer vos programmes et services, y compris les programmes d'amélioration des quartiers, des services de transport et des programmes d'habitation.

Au cours des prochaines semaines, un membre de notre équipe des communications communiquera avec vous pour trouver des manières propices à la collaboration. Pour toute question à ce sujet, n'hésitez pas à communiquer avec Shelly Blizzard Jones, gestionnaire des Communications du recensement, par courriel à shelly.blizzardjones@statcan.gc.ca ou par téléphone au 780-495-3895.

Je vous remercie à l'avance de votre appui au Recensement de 2011 et à l'Enquête nationale auprès des ménages.

Veillez agréer, Madame, Monsieur, l'expression de mes sentiments distingués.

Directrice
Région de l'Ouest et des territoires du Nord

Canada

Carol Gabriel

From: Joulia Whittleton
Sent: Tuesday, January 04, 2011 4:37 PM
To: Carol Gabriel
Subject: FW: Mackenzie County Alberta - Census 2011 Data (Case 373088)

Joulia Whittleton

Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermillion, AB, T0H 1N0, Canada
Direct Tel: 780.927.3719 ext. 2223
Tel.: 780.927.3718, Fax: 780.927.4266
Toll Free: 1.877.927.0677
Cell: (780)-841-8343 Email: jwhittleton@mackenziecounty.com

The information in this message is confidential and may be privileged, intended for the sole use of the addressee. If you are not the intended recipient of this message, any disclosure, copying, distribution or action taken or omitted in accordance with this message is prohibited. If you have received this communication in error, please destroy & delete from your computer immediately and notify us by email, fax or phone as per the above contact numbers.

From: Pamela.Borland@statcan.gc.ca [<mailto:Pamela.Borland@statcan.gc.ca>]
Sent: Wednesday, December 29, 2010 1:20 PM
To: Joulia Whittleton
Subject: Mackenzie County Alberta - Census 2011 Data (Case 373088)

Hello Joulia,

Thank you for your request for:

- *Mackenzie County to receive the 2011 Federal Census data broken down for each electoral ward (upon completion of Census). We would supply a map showing the boundaries. We would really appreciate this even if there is a fee involved.*

Release dates for various topics from Census 2011 can be found on our website at www.statcan.gc.ca by pasting in the link http://irc/ccr_r002-eng.htm. You will note data release starts with counts of age and sex in February 2012. Specific information pertaining to subscriptions for data release is not yet available but I will most certainly add you to the list of those interested.

Your question regarding early enumeration (Zama City) has been forwarded to our Regional Census Centre - Edmonton. A response should be forthcoming in the near future.

Kindest regards,

Pamela Borland
Account Executive/Analyste-conseil
Western Region and Northern Territories/Region de l'Ouest et des territoires du nord
Statistics Canada/Statistique Canada
300-10158 103 St. NW
Edmonton AB T5J 0X6
Tel: 780 495-8578
Fax: 780 495-5318

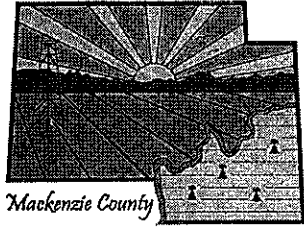
email: Pamela.Borland@statcan.gc.ca

Ask us about our 2010-11 Workshop Series and learn more at:

<http://www.statcan.ca/cgi-bin/workshop/wst.cgi>

Renseignez-vous au sujet de notre programme d'ateliers pour l'année 2010-11 et obtenez plus d'information au :

http://www.statcan.ca/cgi-bin/workshop/wst_f.cgi



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northern Boreal Birding Project

BACKGROUND / PROPOSAL:

See attached information from the Northern Alberta Development Council regarding the Northern Boreal Birding Project.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Cost to participate is \$500.00 per year.

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Review by: _____ CAO 

merit agenda RFD

Carol Gabriel

From: Audrey DeWit [Audrey.DeWit@gov.ab.ca]
Sent: Friday, December 17, 2010 11:42 AM
To: Bill Kostiw
Subject: Northern Boreal Birding Project
Attachments: Boreal Buy-In 2011 2012.pdf

Hello Bill,

Please find attached the Northern Alberta Boreal Birding project buy-in document.

<<Boreal Buy-In 2011 2012.pdf>>

In 2009 Travel Alberta and NADC funded the initial meetings and brochure development.

In 2011 we are proposing this project become a cooperative marketing project with Travel Alberta matching the partner contributions and NADC providing some additional resources to complete the website. We looking to increase the community/regional buy-in to 10 partners from the original 5 that were featured in the original brochure.

The cost to buy-in is \$500 + GST to include both 2011 and 2012.

The dollars would fund an expanded brochure, a website and incidental costs related to both these marketing activities.

Please note we need confirmation of participation by January 17, 2011 – earlier would be better!

Important dates:

Program Registration Deadline: January 17, 2011

Material Content Deadline: January 24, 2011

Scheduled Completion: March 25, 2011

Submit to:

Patti Campsall

Executive Director,

Boreal Centre for Bird Conservation

Ph: 780.849.8236

Fax: 780.849.8239

E: executive.director@borealbirdcentre.ca

Call me if you have questions or would like to discuss this.

Audrey

Audrey DeWit

Manager of Programs and Coordination

Northern Alberta Development Council

Postal Bag 900-14, Peace River, AB T8S 1T4

780-624-6342 (toll free in Alberta first dial 310-0000)

audrey.dewit@gov.ab.ca

Visit NADC websites:

About NADC: www.nadc.gov.ab.ca

Student funding www.benorth.ca

About northern Alberta www.opportunitynorth.ca



NORTHERN ALBERTA BOREAL BIRDING
2011-2012 PROGRAM REGISTRATION
REGISTER NOW!

Dear Tourism Partner,

In 2009 we developed a Birdwatcher's Paradise brochure that featured different regions in the Northern Alberta Boreal Forest. The feedback on the brochure has been positive and with such interest and demand we will be reproducing this brochure for a March 2011 release. We are currently looking to expand the brochure with more partners and anticipate creating a Northern Alberta Boreal Forest birding website. As one of our partners, you are a cornerstone of our marketing and we are inviting you to participate in this program.

YES!

Yes! I want to participate in the 2011-2012 Birdwatcher's program.
(A low cost opportunity of \$500.00 + GST)

A signed commitment form begins the confirmation process.

Yes, I am purchasing the following quantity of COPY space in the 2011-2012 Birding Project.

1 x \$500 = \$ 500.00

GST @ 5% = \$ 25.00

Total Commitment
\$525.00

IMPORTANT DATES

Program Registration Deadline: **January 17, 2011**
Material Content Deadline: **January 24, 2011**
Scheduled Completion: **March 25, 2011**

COPY SPECS: (Copy Space is approx. 3"w x 2.5"h)
Maximum 75 words.

SUBMIT TO:
Patti Campsall
Executive Director,
Boreal Centre for Bird
Conservation
Ph: 780.849.8236
Fx: 780.849.8239
E: executive.director@boreal
birdcentre.ca

Please include the following contact information for publishing purposes such as: Company Name, Phone Number, email, website, Toll Free, Hours of operation, admission prices, etc...

Any photos that could possibly be used throughout any of these marketing materials should be a minimum of 3"w x 4"h (Vertical Format) in a high resolution 300dpi .jpg or .tif file formats.

Please Invoice the following:

Date: _____ Company Name: _____

Contact: _____ Mailing Address: _____

Town: _____ Postal Code: _____ Phone: 780- _____

Fax: 780- _____ Email: _____

The Northern Alberta Boreal Birding Project is in collaboration with Travel Alberta, Boreal Centre for Bird Conservation, Northern Alberta Development Council, northern birding organizations and communities.



Carol Gabriel

From: Audrey DeWit [Audrey.DeWit@gov.ab.ca]
Sent: Friday, December 17, 2010 3:36 PM
To: Bill Kostiw
Subject: FW: Northern Boreal Birding Project
Attachments: birding final brochure.pdf; Boreal Buy-In 2011 2012.pdf

Hello Bill,

This is some additional information about this initiative.

We produced 7,500 of the brochure (attached) in 2009 with over 6,000 being distributed almost immediately to partners and VICs and the remainder being distributed since then. I have attached a spreadsheet that lists the locations. We are looking at printing 10,000 but this could increase to 12,000 – 15,000 depending on other plans and our dollar resources.

Similar distribution as in 2009 but this can be expanded – any suggestions would be appreciated – such as birding retail location and birding clubs, communities can take the brochure to trade and consumer shows too. We are looking for local, regional stories in newspaper initiated by our partners in each region/community, the website and web marketing (dependent on dollars) and Travel Alberta stories in their publications.

Copy of 2009 brochure attached (8 ½ x 11”) – new brochure is expected to be 8 ½ x 14”

As well, we are planning to develop a website with information about locations of birding opportunities based on an inventory developed a few years ago. This was developed in collaboration with birding organizations in the north.

<<birding final brochure.pdf>>

Audrey DeWit

Northern Alberta Development Council

Audrey DeWit

Northern Alberta Development Council

From: Audrey DeWit
Sent: December 17, 2010 11:42 AM
To: 'bkostiw@mackenziecounty.com'
Subject: Northern Boreal Birding Project

Hello Bill,

Please find attached the Northern Alberta Boreal Birding project buy-in document.

<<Boreal Buy-In 2011 2012.pdf>>

Grande Prairie

Saskatoon Island Provincial Park is a federal migratory bird sanctuary. Visitors can catch a glimpse of over 200 bird species including waterfowl, shorebirds, and forest flycatchers, thrushes and warblers.

No trip to Saskatoon Lake would be complete without taking a moment to observe nesting trumpeter swans, the species that headline the city's annual Swan Festival.

Saskatoon Mountain and Kleskun Hills Natural Area are also excellent nearby birding locations.

Alberta's Lakeland Region

With more than 150 lakes, Alberta's Lakeland is prime habitat for over 230 resident and migratory birds, including warblers, woodpeckers, ospreys, owls and bald eagles.

The heart of birdwatching territory lies in Lac La Biche, which was designated a bird sanctuary in 1920. American white pelicans are visible from the shoreline all summer long. The Cold Lake Provincial Park and Jessie Lake in Bonnyville offer first-rate birding opportunities.

Feathered friends to watch for:

- Horned grebes and blue-winged teals nest on the shoreline in the spring.
- Ospreys and bald eagles fish offshore.
- Hundreds of loons gather at Touchwood Lake in late summer.
- Finches and crossbills visit for the winter.

Athabasca Country

There are seven birdwatching stations situated around Athabasca Country, which is located between Lac La Biche and Lesser Slave Lake. The area also hosts an extensive bluebird box project and a bird checklist.

Alberta's Northern Boreal Forest

The boreal forest within Alberta is located in the northern half of the province and covers nearly 35 million hectares which is approximately 52% of Alberta's total land area.

Alberta's boreal forest is characterized by mixed wood

forests comprised of both coniferous (spruce and pine)

and deciduous (poplar and birch) tree species. Three major

North American flyways converge in the northern Alberta

boreal forest, making this a birdwatchers' paradise.

NORTHERN ALBERTA BOREAL FOREST

BIRDWATCHERS' PARADISE



TravelAlberta.com • 1.800.ALBERTA

For information on birding and visiting Northern Alberta, contact the following organizations:

Peace River Region

- Kimiwan Lake Naturalists
www.KimiwanBirdWalk.ca
(info@kimiwanbirdwalk.ca; 780.324.2004)
- Mighty Peace Tourism Association
www.MightyPeace.com
(info@mightypeace.com; 1800.215.4535)

Lesser Slave Lake

- Boreal Centre for Bird Conservation
www.BorealBirdCentre.ca
(info@borealbirdcentre.ca; 1.866.718.BIRD)
- Big Lake Country Tourism
www.LesserSlaveLake.ca
(tourism@lesserslavelake.ca; 1.800.267.4654)

Grande Prairie

- Saskatoon Island Provincial Park
www.AlbertaParks.ca
(margot.henieux@gov.ab.ca; 780.538.5350)
- Grande Prairie Tourism Association
www.GPTourism.ca
(info@gtourism.ca; 780.539.7588/1.866.202.2202)

Alberta's Lakeland Region

- Lac La Biche Region
www.lacabicheregion.com
(cflb@telus.net; 1.877.623.9696)
- Alberta's Lakeland
www.AlbertasLakeland.com
(info@albertaslakeland.com; 1.888.645.4155)
- Alberta Parks
www.AlbertaParks.ca
(Dixie.Coller@gov.ab.ca; 780.645.6315/
toll free dial 310-000 first)

Athabasca County

- Athabasca County
www.AthabascaCounty.com
(Tourism@athabascacounty.com; 1.877.211.8669)

Peace River Region

Travel to McLennan, "Canada's Birding Capital" to view over 200 species of birds along the wetlands of Kimiwan Lake. You will find thousands of waterfowl, shorebirds and waterbirds throughout the summer and into early fall. The lake lies in the path of several major migratory bird routes. Along with the Kimiwan Birdwalk, there is also an exciting interpretive centre. Opened in 1992, the centre offers interpretive displays and educational resources for visitors of any age.

Tours of the facility and the birdwalk can be self-guided or guided by an experienced birder. Open May 1 - Aug 31.

Lesser Slave Lake

Stroll through the boreal forest on any spring morning and listen to a sweet serenade. Every spring, over 260 species of birds flock to the forests and wetlands of the Lesser Slave Lake area.

Designated an Important Bird Area, Lesser Slave Lake provides habitat for many migratory and breeding birds. Ospreys, bald eagles, white pelicans, western grebes, wood warblers, waterfowl and shorebirds can be spotted along its shores throughout the summer.

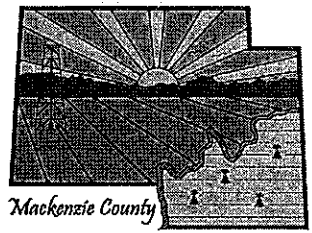
Stop in at the Boreal Centre for Bird Conservation in Lesser Slave Lake Provincial Park. This year-round research and education centre hosts interpretive programs and exhibits for visitors of all ages. While you are there, tour the Lesser Slave Lake Bird Observatory for the unique opportunity to see beautiful migratory songbirds up close.

Alberta's northern region is a BIRDWATCHERS'



- Over 260 bird species
- Pristine lakes, diverse boreal forest & fertile wetlands
- Bird sanctuaries & interpretive centres
- Active birdwatchers' clubs





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Footner OSB Mill

BACKGROUND / PROPOSAL:

The Footner Mill has been shut down for several years which has caused much hardship for many local people as well as a \$2,000,000 tax loss. There now seems to be real effort to re-open the mill and in discussions with senior employees and others at Ainsworth it may be beneficial for administration to meet with the group in the near future to show support and confirm that the County will endeavor to assist wherever possible (ie. FRIAA). The meeting would likely be in Edmonton or Vancouver. If this meeting shows progress the next step would be for the Reeve and local Councillor to meet the new President and Board of Directors.

OPTIONS & BENEFITS:


The benefit of the mill start up is many fold.

COSTS & SOURCE OF FUNDING:

The cost of an administrative meeting could be up to \$2,000.00 depending on location.

RECOMMENDED ACTION:

That Council approve administration meeting with the Footner Forest Products administration to endeavor to facilitate a re-opening of the High Level Mill.

Author: W. Kostiw Review by: _____ CAO 

Carol Gabriel

From: Jayson Kofluk [jaysn.kofluk@footner.ca]
Sent: Monday, December 20, 2010 1:39 PM
To: Carol Gabriel
Subject: FW: Ainsworth Lumber Co. Ltd.

From: Jayson Kofluk [mailto:jaysn.kofluk@footner.ca]
Sent: Monday, December 20, 2010 1:37 PM
To: 'bkostiw@mackenziecounty.com'
Subject: Ainsworth Lumber Co. Ltd.

Ainsworth Enters Into an Agreement to Acquire the Remaining 50% Interest of Footner OSB Mill in High Level, Alberta

Last Update: 12/20/2010 3:05:46 PM

VANCOUVER, BRITISH COLUMBIA, Dec 20, 2010 (Marketwire via COMTEX) -- Ainsworth Lumber Co. Ltd. (ANS)(ANS.WT) announced today that it has entered into an agreement with Grant Forest Products Inc. to indirectly acquire the remaining 50% interest in Footner Forest Products Inc. ("Footner") and its oriented strand board ("OSB") facility in High Level, Alberta for CDN \$20 million. If completed, the transaction will result in Ainsworth owning 100% of Footner.

The transaction is subject to a number of conditions, including approval by the Court in respect of Grant Forest Products' proceedings under the Companies' Creditors Arrangement Act (CCAA). The transaction is expected to close in the first quarter of 2011.

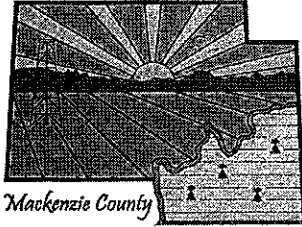
Forward Looking Statements

Forward-looking information provided in this news release relating to the Company's proposed acquisition and the Company's future prospects are forward-looking information pursuant to National Instrument 51-102 promulgated by the Canadian Securities Administrators. The Company believes that expectations reflected in such information are reasonable, but no assurance is given that such expectations will be correct. Forward-looking information is based on the Company's beliefs and assumptions based on information available at the time the assumption was made and on management's experience and perception of historical trends, current conditions and expected further developments as well as other factors deemed appropriate in the circumstances. Investors are cautioned that there are risks and uncertainties related to such forward-looking information and actual results may vary. Important factors that could cause actual results to differ materially from those expressed or implied by such forward looking information include, without limitation, factors detailed from time to time in the Company's periodic reports filed with the Canadian Securities Administrators and other regulatory authorities. The forward-looking information is made as of the date of this news release and the Company assumes no obligation to update or revise them to reflect new events or circumstances, except as explicitly required by securities laws.

SOURCE: Ainsworth Lumber Co. Ltd.

Ainsworth Lumber Co. Ltd.
Bruce Gibson
Investor Relations
604-661-3200
604-661-3201 (FAX)
bruce.gibson@ainsworth.ca
www.ainsworthengineered.ca

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Premier's Dinner – April 7, 2011

BACKGROUND / PROPOSAL:

Attached is the information regarding the Premier's Dinner being held in Edmonton on April 7, 2011 which was presented to Council for information in December. Council requested that this item be brought back for discussion in January.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw

Review by: _____

CAO 

November 26th, 2010

**Mr. Bill Kostiw
PO BOX 1015
FORT VERMILION, AB T0H 1N0**

**Reserve your seats and mark your calendar to attend the
Edmonton Premier's Dinner
Thursday, April 7th 2011**

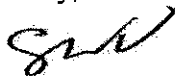
As signs of economic improvement continue, the Progressive Conservative government of Alberta continues to follow its plan to ensure a strong recovery of our economy, creating long-term prosperity and enhancing the quality of life for all Albertans. This is the expectation of our conservative roots – that a government's role is to create a competitive environment that allows entrepreneurial and community minded citizens to thrive in their chosen fields of endeavor. A Progressive Conservative government understands and appreciates the absolute necessity of a strong partnership between government and business.

Your support of fundraising events such as the Edmonton Premier's Dinner allows PC Alberta, under the leadership of Premier Stelmach, to continue providing highly effective and innovative government. Just as importantly, it gives the Premier, cabinet ministers and MLAs the opportunity to meet and hear your ideas and thoughts on the future of our great province. They welcome and need your input!

On behalf of the dinner committee, we are hopeful you will be able to join us and support the PC Party of Alberta. Please mark your calendar for April 7th, 2011. Invitations with all the details will follow in the near future.

This event sells out quickly each year and we are confident that 2011 will not be an exception. **If you wish to arrange for seats at the dinner now, please use the enclosed form. We look forward to seeing you on April 7th, 2011.**

Sincerely,



Cory Wosnack, 2011 Dinner Chair

Presented to Council

13. Dec. 10

**The Premier's Dinner
2011 Edmonton**

ADVANCE ORDER FORM

Email: gkelly@albertapc.ab.ca **From:** (contact name): _____
Fax: 780-423-1634 **Phone:** _____
Phone: 780-442-4662 or 1-800-461-4443 **Date:** _____
Re: Premier's Dinner Tickets **Pages:** _____

Email: _____

Please reserve _____ ticket(s) for the Edmonton Premier's Dinner, The Shaw Conference Centre, Edmonton, Thursday, April 7th, 2011.

Ticket Price \$450.00 Tables of 10 \$4,500.00 Official Tax Receipt for \$425.00/ticket will be issued.

NOTE: WE CANNOT ACCEPT PAYMENT FROM, OR ISSUE TAX RECEIPTS TO: TOWNS, VILLAGES, MUNICIPALITIES, SCHOOL DIVISIONS OR SOCIETIES. Call Gail @ 780-442-4662 for more information.

Name (FOR OFFICIAL TAX RECEIPT) _____

Address: _____

City: _____ Postal Code: _____

Method of Payment _____ Cheque _____ Visa _____ Mastercard

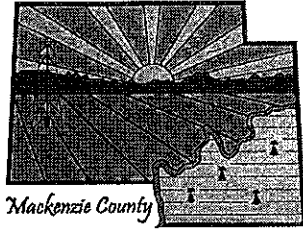
Card# _____

Expiry: _____ Amount _____

Name of Cardholder _____ Signature _____

Guest List _____

- Please make cheque payable to PC Alberta
- Fax or Mail this form with payment to PC Alberta **NEW ADDRESS** - 9823 103 ST NW - Edmonton, AB T5K 0X9



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	John Klassen, Director of Operations-South
Title:	Policy PW026 License Agreement for Undeveloped Road Allowance

BACKGROUND / PROPOSAL:

As per Council Motion 10-12-1115:

“That Policy PW026 License Agreement for Undeveloped Road Allowance be brought back to Council for revision”.

Administration has revised the License Agreement for Undeveloped Road Allowance Policy PW026 and attach a copy for your perusal.

OPTIONS & BENEFITS:


To clarify License Agreement for Undeveloped Road Allowance Policy.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy PW026 License Agreement for Undeveloped Road Allowance be adopted as amended.

Author: Pauline Short Review By: _____ CAO 

Municipal District of Mackenzie No. 23 Mackenzie County

Title	License Agreement for Undeveloped Road Allowance	Policy No.	PW026
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Purpose:

To establish uses for undeveloped road allowances that are not needed for road or other purposes.

Policy Statement and Guidelines

If an undeveloped road allowance is not needed for road or other purposes it may be licensed to an adjacent landowner.

1. Use of an undeveloped road allowance shall be established in the following order.
 - a) ~~First priority shall be given to the adjacent landowner who has provided alternate land, from land adjoining the undeveloped road allowance, for other road purposes.~~
 - a) **First priority shall be given to the landowner of the quarter section or subdivision of which the road allowance has been removed from and ONLY for the portion adjacent to the property as outlined in Schedule "A" attached.**
 - b) ~~Second priority shall be given to the adjacent landowner who has obtained appropriate approval to clear and use the undeveloped road allowance.~~
 - b) **Second priority shall be given to the landowner of the quarter section directly West of the road allowance and ONLY for the portion adjacent to the property, as outlined in Schedule "A" attached.**
 - c) ~~Third priority shall be given to the adjacent landowner who wishes to use the undeveloped road allowance for agricultural purposes. In the event that both adjoining landowners wish to use the undeveloped road allowance for agricultural purposes, the priority shall be given to the landowner submitting the highest bid for non-refundable rent payable on a lump sum basis.~~
 - c) **Third priority shall be given to the subdivision titleholder directly West of the road allowance and ONLY for the portion adjacent to the subdivision, as outlined in Schedule "A" attached.**

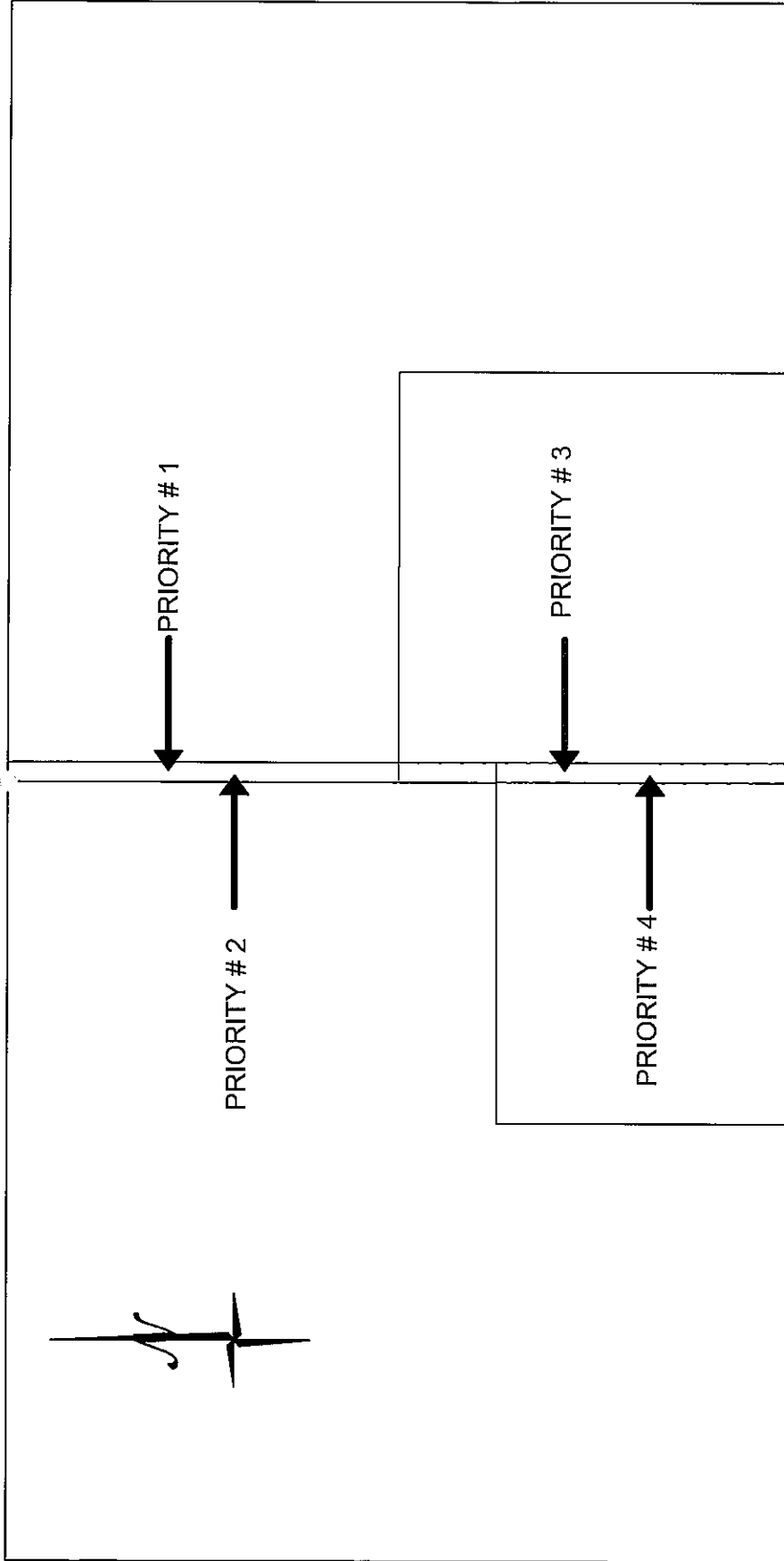
~~d) Last priority shall be given to the adjacent landowner who has cleared and is using the undeveloped road allowance without obtaining appropriate approval.~~

All applications will be subject to consent of first and subsequent priorities for use of the undeveloped road allowance.

2. ~~The Municipal District~~ **Mackenzie County** shall put a caveat on the land owned by the person entering into a License Agreement to protect successor rights for both the landowner and the Municipal District.
3. ~~The M.D.~~ **Mackenzie County** shall enter into a License Agreement with a landowner for the use of an undeveloped road allowance adjacent to his property provided:
 - a) The undeveloped road allowance is not closed for public use.
 - b) The undeveloped road allowance is not required for any municipal purposes as determined by the **M.D. County**.
 - c) Texas gates or another type of security gate must be installed by the adjacent landowner if the undeveloped road allowance is to be used for raising livestock.
4. If a landowner is installing a texas gate or another type of security gate on an undeveloped road allowance:
 - i. The landowner is responsible for all costs, installation and maintenance of the texas gate or other type of security gate.
 - ii. The minimum dimensions of a texas gate must be twenty-four feet in width and six feet in length.
 - iii. If the landowner installs a security gate, it may be closed but must not be locked to allow public access.
 - iv. The landowner, or any successor to the lands involved, shall remove the texas gate or security gate either temporarily or permanently, at their expense, if the municipality requests that this be done for road improvement or any other purpose.

	Date	Resolution Number
Approved	May 7, 2002	02-344
Amended	December 3, 2002	02-882
Amended		

LEGAL PROPERTY PIN



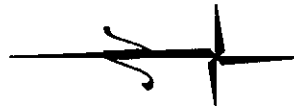
LEGAL PROPERTY PIN

PRIORITY # 1

PRIORITY # 3

PRIORITY # 2

PRIORITY # 4





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	Tompkins Fire Hall Tender

BACKGROUND / PROPOSAL:

The Tompkins Fire Hall Committee reviewed the design/build tender with options of a two or three bay building, the tender has been advertized with a closing date of January 26, 2011 during the regular Council meeting. The tender document is attached for Councils perusal.

OPTIONS & BENEFITS:

For discussion.

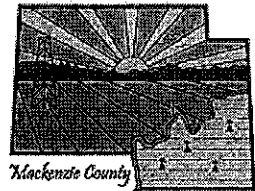
COSTS & SOURCE OF FUNDING:

To be funded from the remaining 2010 capital budget; \$217,000.00
Proposed 2011 capital budget addition; \$200,000.00
Total = \$417,000.00

RECOMMENDED ACTION:

That the Tompkins Fire Hall tender document be approved as presented.

Author: John Klassen Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	Road Construction RGE RD 15-2 (RV Park)

BACKGROUND / PROPOSAL:

Attached for Council review is a proposal that administration developed for distribution to various local contractors in order to obtain quotes for building the road to the La Crete RV Park.

OPTIONS & BENEFITS:


For discussion

COSTS & SOURCE OF FUNDING:

To be funded from the 2010 capital budget (\$120,000.00)

RECOMMENDED ACTION:

That Mackenzie County distributes the local road construction proposal for Range Road 15-2 (RV Park) to various contractors as presented.

Author: John Klassen **Review Date:** _____ **CAO** 

MACKENZIE COUNTY

**LOCAL ROAD CONSTRUCTION LA CRETE
AREA PART OF SW ¼ SECTION 35-106-15 W5M
RGE Road 15-2 (RV Park)**

**PERFORMANCE
SPECIFICATIONS**

Contractor

**MACKENZIE COUNTY LOCAL ROAD
CONSTRUCTION LA CRETE AREA PART OF SW ¼
SECTION 35-106-15 W5M**

PERFORMANCE SPECIFICATIONS

DRAFT

1. Design Specifications

- Classification - Rural Local Road -Finished Graveled Road Top - 7.0 meters
- Height of Fill Above Existing Ground Elevation - 1.0 meter -Road Crown - 3%
- Shoulder Side Slopes - 3:1 -Earth Embankment Compaction - Minimum 95% Standard Proctor Density -Rate of Graveling - 200 cubic meters per mile

2. Roadway Earth Excavation & Embankment

- Topsoil and organic matter shall be removed from all or a portion of the work area. Topsoil material shall be disposed of on adjacent lands.
- Excavated earth material shall be placed in embankments, except unsuitable materials.
- Earth materials for embankments shall consist of acceptable earth materials free from objectionable quantities of organic matter, frozen soil, stumps, trees, moss and other unsuitable materials.
- The embankment shall be constructed by placing the materials in successive layers distributed over the full width of the embankment. Each layer shall not be more than 150mm in depth, uncompacted, and shall be spread & bladed evenly. The slopes and surfaces of the embankments shall be shaped & trimmed to a uniform, smooth surface, conforming to the required cross-section.
- All driveway entrances shall be cut out as required from the edge of road grade to the property line.
- All loose, detached or fragmentary rock not incorporated into embankments shall be disposed of at a disposal site.
- Construct ditches, swales and lot grading to establish positive drainage.
- Embankments shall be compacted in lifts not exceeding 150 mm to not less than 95% of Standard Proctor Density for the material comprising that layer.

2009.12 020200

-If excess moisture exists in the subgrade material, the material shall be dried to the optimum moisture content

-Embankments shall be constructed to ± 25 mm of specified cross-sections, lines and grades.

3. Filter Fabric S Standard woven geotextile shall be Amoco 2006 or equal. S The fabric should be laid smoothly onto the subbase or subgrade with minimum wrinkling.

Placement should be done with approved "fabric placing" equipment. If a large wrinkle should occur, the fabric should be cut and overlapped in the direction of the fill. S All joints in the fabric must be overlapped a minimum of 300mm.

4. Subgrade Preparation -The top 150 mm layer of the subgrade shall be scarified and compacted to not less than 97% of the Standard Proctor Density for the material comprising the layer. -If the moisture existing in the subgrade material is insufficient for compacting to the optimum density and finishing, the Contractor shall add water as required. -If excess moisture exists in the soil, the subgrade shall be dried to the optimum moisture

content. -The subgrade surface shall be completed as specified before the surfacing material is placed.

-Subgrade shall be constructed to ± 20 mm of specified cross sections.

DRAFT

5. Traffic Gravel

Traffic Gravel shall be composed of fragments of durable rock, free from undesirable quantities of soft or flaky particles, loam or other deleterious material and comply with the following gradation requirements.

Standard ASTM Sieve 22.6 mm 5 mm 2 mm 400 micron

Percent Passing 100 40-70 20-45 0-20

-Gravel shall be dumped on the road surfaces at 200 cubic meters per mile.

-Gravel shall be spread uniformly over the surface to be gravelled.

6. Drainage Culverts

-All culvert material shall be supplied by the Contractor and shall be as follows: -Corrugated steel pipe shall conform to the latest AASHTO Specifications. -The location, elevation, and execution for the culvert will be staked by the County. -The bedding line shall be shaped to fit the culvert.

-Corrugated metal pipe culverts shall be placed with the inside circumferential laps pointing

downstream and the longitudinal laps at the side.

-Earth backfill under the haunches of the culverts shall be compacted with mechanical impact tampers. The earth material above the bedding line shall be placed uniformly in lifts on each side of the culvert.

Note #1 - The Contractor will need perform a site visit in order to evaluate all conditions relevant to the project.

Note #2 – Contractor will be responsible for the supply of all material including borrow and clay.

Quote for Immediate Construction

Approx 870 meters of new road
\$ _____

Upgrade Existing Portion of Road
Approx 440 meters

\$ _____

Total \$ _____

Quote for Summer Construction

Approx 870 meters of new road
\$ _____

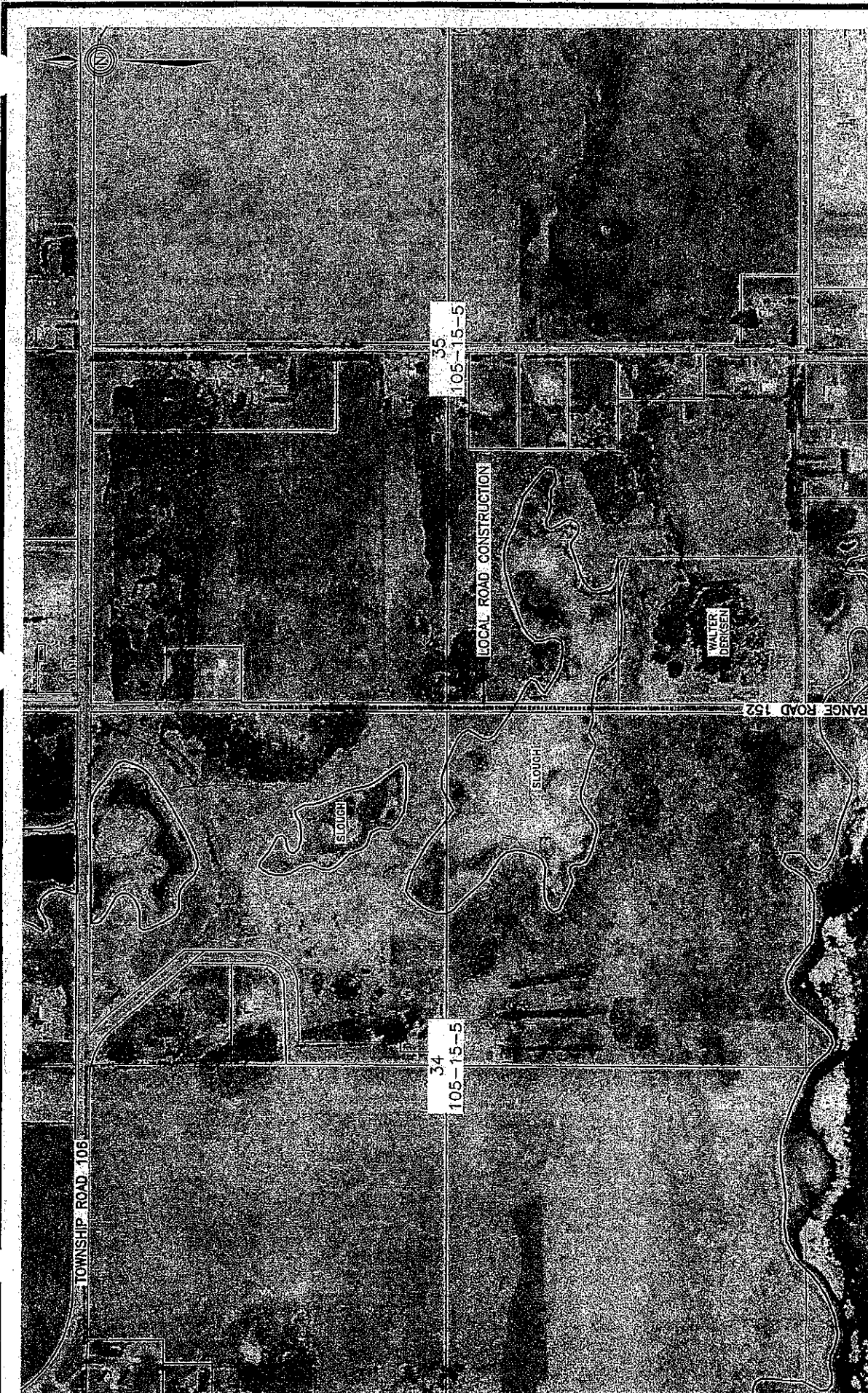
Upgrade Existing Portion of Road
Approx 440 meters

\$ _____

Total \$ _____

Contractor Signature

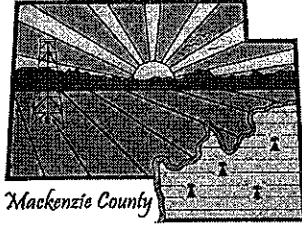
DRAFT



FOCUS
 FOCUS Corporation
 #3, 8909 - 96 Street
 Peace River, AB, Canada T8S 1G8
 Main: 780.624.5631
 Fax: 780.624.3732

MACKENZIE COUNTY
 LOCAL ROAD CONSTRUCTION
 LA CRETE AREA
 PART OF S.W. 1/4 SECTION 35-106-W5M
 LOT 1, PLAN 012 1774 - WALTER DERKSEN

Designed: D.L.S.	Scale: 1:12,500	Date: 2009/12/18
Drawn: K.L.K.	Project No.: 020200???	
Approved: D.L.S.	Drawing No.: 1 OF 1	Rev. A



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rural Water

BACKGROUND / PROPOSAL:

The main portion of the rural water project is going very well, we are now working on the booster station and truck fill.

OPTIONS & BENEFITS:

The options are to continue with the current plan or wait a month and investigate a second truck fill south of Blumenort.

COSTS & SOURCE OF FUNDING:

The project is planned for the 2011 budget and we are also looking into new funding sources.

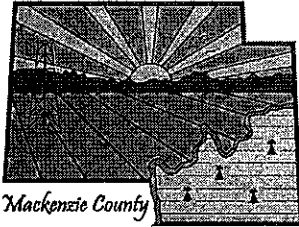
RECOMMENDED ACTION:

That Council reschedule the tender for the pumping station for March 8, 2011 and that administration investigate options for funding and for an additional truck fill.

Author: W. Kostiw

Review by: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 768-10 Road Closure Part of Range Road 15-0 lying East of La Crete Airport and Part of Road Plan 922 3077 lying within SE 1-106-15-W5M (La Crete Rural)

BACKGROUND / PROPOSAL:

Bylaw 768-10, being a Road Closure Bylaw for the closure of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, received first reading on July 8, 2010 and a Public Hearing was held on August 25, 2010. The Bylaw has since been signed by the Minister of Transportation and is presented for second and third readings.

This Bylaw is being completed in conjunction with the La Crete Airport runway extension project and includes the closure of a portion of the road widening plan lying adjacent to the west side of the subject road.

HISTORY/DETAILS:

Bylaw 768-10 was presented to the Municipal Planning Commission (MPC) at the June 29, 2010 meeting, where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 768-10, for the closure and sale of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, subject to public hearing input.

OPTIONS & BENEFITS:

Traffic on the existing Range Road 15-0 could result in dust which would interfere with aircrafts arriving at or departing from the airport. The proposed Bylaw is intended to remove this danger.

Author: M. Krahn

Reviewed by: _____

CAO

COSTS & SOURCE OF FUNDING:

\$1,890.00 Surveying and Registration costs, from Professional Fees (2-61-00-00-235).

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 768-10, being a Road Closure Bylaw for the closure and sale of all that portion of Range Road 15-0 lying east of SE 1-106-15-W5M and the closure and sale of all that portion of Road Plan 922 3077 lying within the limits of SE 1-106-15-W5M, as shown in the attached Bylaw.

MOTION 2

That third reading be given to Bylaw 768-10, being a Road Closure Bylaw for the closure and sale of all that portion of Range Road 15-0 lying east of SE 1-106-15-W5M and the closure and sale of all that portion of Road Plan 922 3077 lying within the limits of SE 1-106-15-W5M, as shown in the attached Bylaw.

Author: M. Krahn

Reviewed by:

CAO

BYLAW NO. 768-10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A
PUBLIC ROAD ALLOWANCE AND ROAD PLAN IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that the original government road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, Council of Mackenzie County has determined that the road plan, as outlined on Schedule "A" attached hereto, be subject to plan cancellation and closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close the original government road allowance and cancel and close the road plan, both described as follows, subject to the rights of access granted by other legislation or regulations:

Meridian 5 Range 14 Township 106


All that portion of original government road allowance
adjoining the west boundary of the South West Quarter of Section 6
lying within the limits of Plan 102 _____
containing 1.01 hectares (2.49 acres) more or less
Excepting thereout all mines and minerals

and

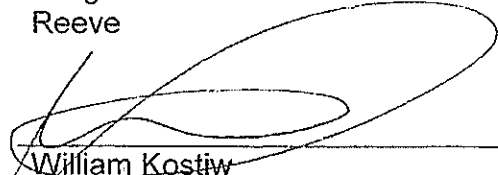
Plan 9223077

All that portion of road lying within the limits
of Plan 102 _____ containing 0.27 hectares (0.67 acres) more or less
(SE 1-106-15-W5M)
Excepting thereout all mines and minerals.

READ a first time this 8th day of July, 2010

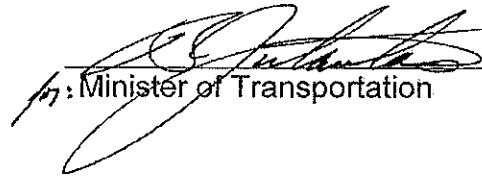


Greg Newman
Reeve



William Kostiw
Chief Administrative Officer

APPROVED this 25th day of NOVEMBER, 2010



Minister of Transportation

Approval valid for _____ months.

READ a second time this _____ day of _____, 2010

READ a third time and finally passed this _____ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

BYLAW No. 768-10

SCHEDULE "A"

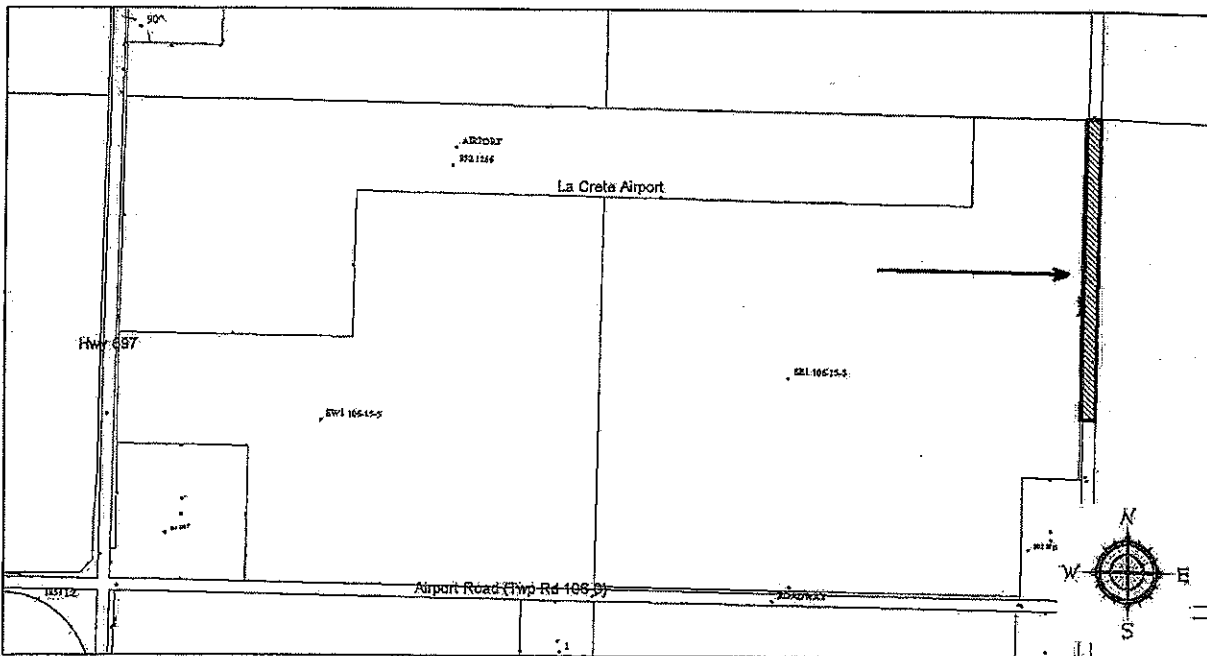
1. That the land use designation of the following property known as:

Meridian 5 Range 14 Township 106
All that portion of original government road allowance
adjoining the west boundary of the South West Quarter of Section 6
lying within the limits of Plan 102_____
containing 1.01 hectares (2.49 acres) more or less
Excepting thereout all mines and minerals.

and

Plan 9223077
All that portion of road lying within the limits
of Plan 102_____containing 0.27 hectares (0.67 acres) more or less
(SE 1-106-15-W5M)
Excepting thereout all mines and minerals.

be subject to closure and plan cancellation.

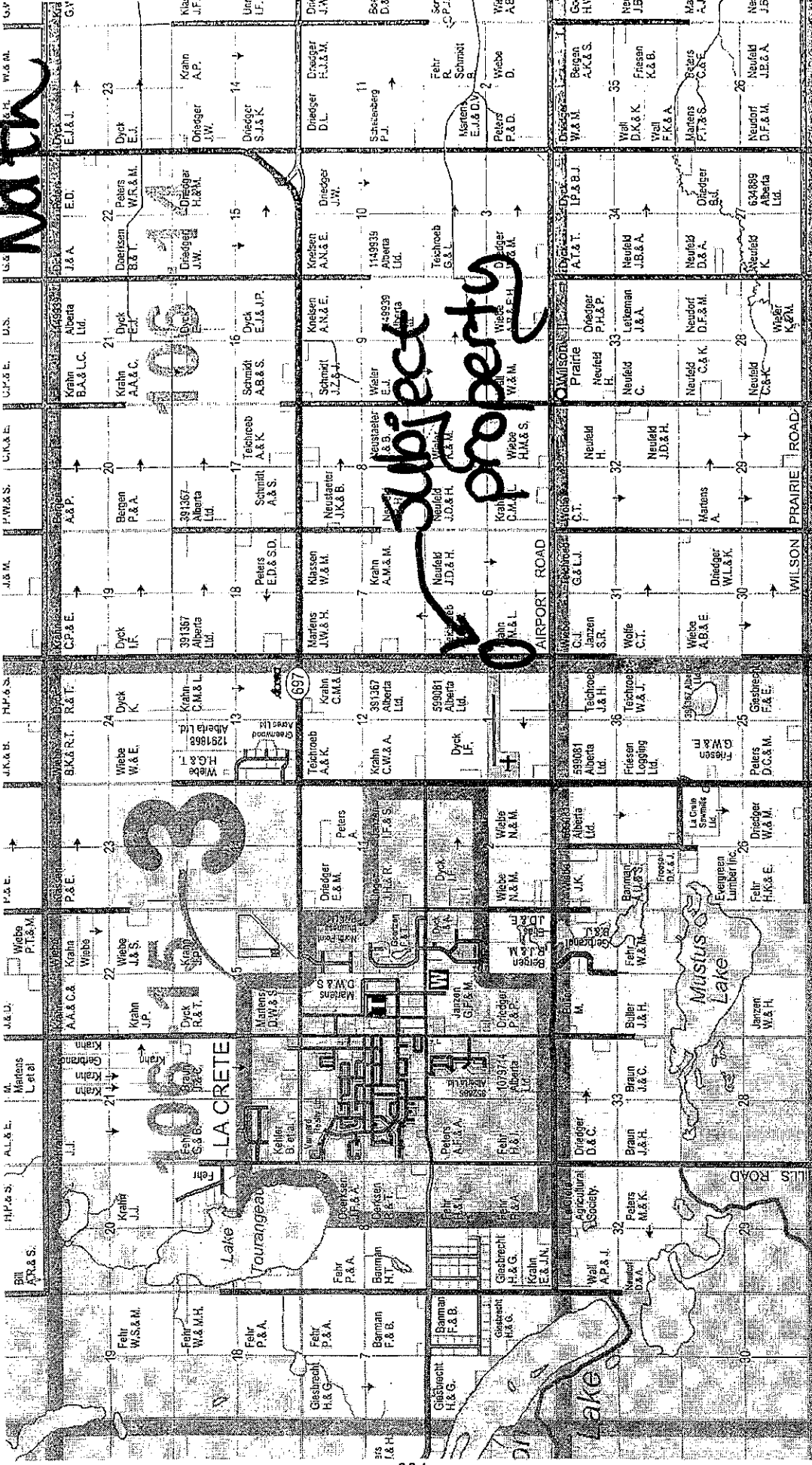


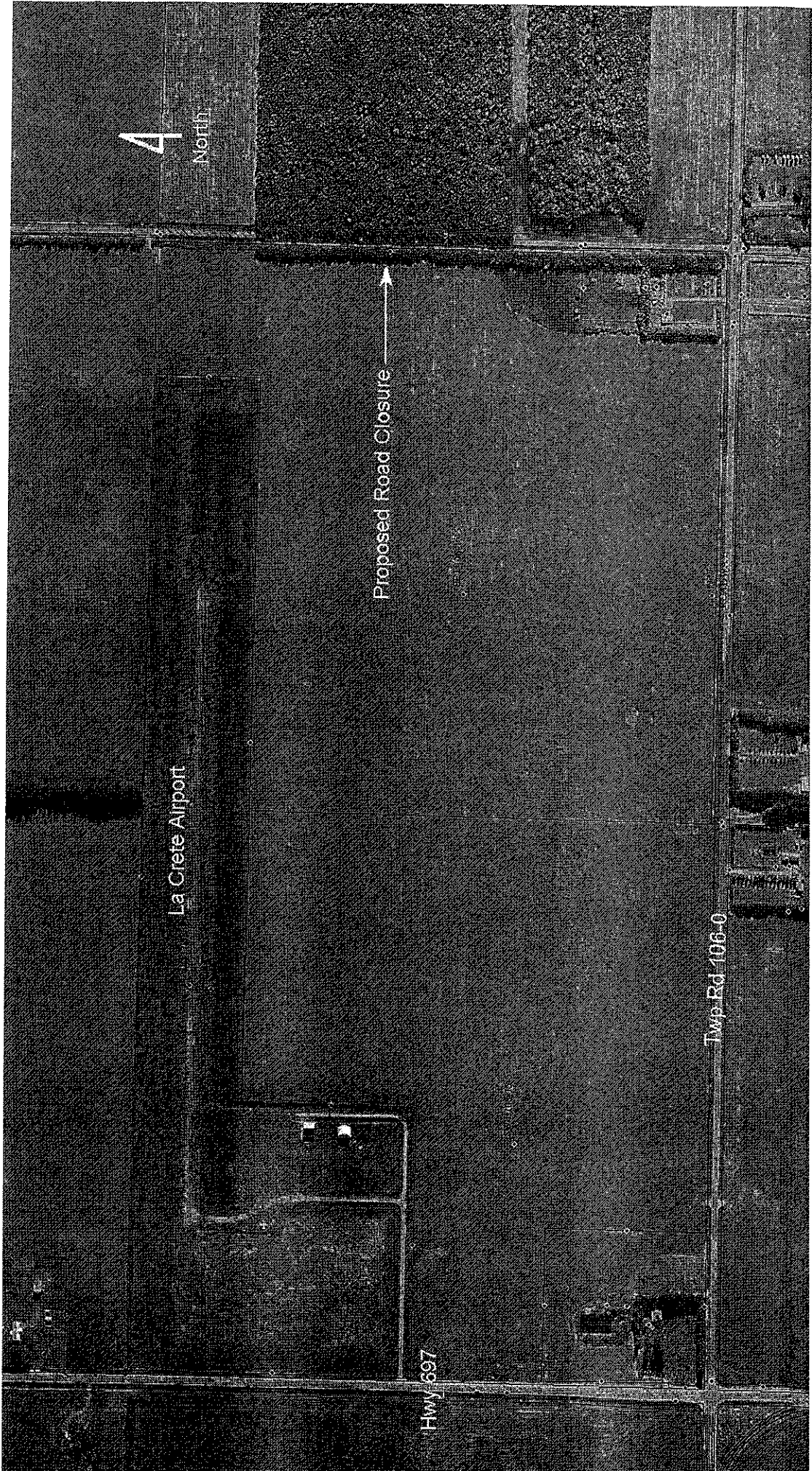
↑ North

North

105

subject property





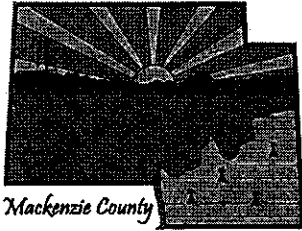
4
North

La Crete Airport

Proposed Road Closure

Hwy 697

Twp Rd 106-0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	John Klassen, Director of Operations-South
Title:	Bylaw 794-11 Traffic Regulation

BACKGROUND / PROPOSAL:

As per Motion 10-11-1049:

“That Bylaw 192/99 being a bylaw to regulate traffic be brought to the next council meeting for review.”

We attach for your perusal a “draft” Bylaw 794-11 for your review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

Motion 2

That second reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

Author: Pauline Short

Review By: _____

CAO

Motion 3 (requires unanimous)

That consideration be given to go to third reading of Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

Motion 4

That third and final reading be given to Bylaw 794-11 being a traffic regulation bylaw for Mackenzie County.

Author: _____ Reviewed by: _____ CAO _____

BYLAW NO. 192/99-794-11

**BEING A BYLAW OF THE
~~MUNICIPAL DISTRICT OF MACKENZIE NO. 23~~
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO REGULATE TRAFFIC IN THE
~~MUNICIPAL DISTRICT OF MACKENZIE NO. 23~~
MACKENZIE COUNTY**

WHEREAS the ~~Highway Traffic Act, Revised Statutes of Alberta 1980, Chapter H-7~~ **Traffic Safety Act, Revised Statutes of Alberta 2000, Chapter T-6** and all amendments and successors thereto, ~~Section 16(1) and Section 16(2)~~ **Section 13 and 14** empowers the Municipal council to pass bylaws dealing with the regulation, control and management of vehicle, animal and pedestrian traffic;

AND WHEREAS the Municipal Government Act, Revised Statutes of Alberta, 1994-2000, Chapter M-26.4, gives a municipality certain powers in regard to transport and transport systems;

NOW THEREFORE, the Council of the ~~Municipal District of Mackenzie No.23~~ **Mackenzie County**, in the Province of Alberta, duly assembled, enacts a bylaw as follows:

PART 1 TITLE AND DEFINITIONS

1. This bylaw may be cited as the "Traffic Bylaw".
2. In this bylaw, unless the content otherwise requires, the word, term, or expression:
 - a) **"ACT"** means the **Municipal Government Act, RSA, 2000, Chapter M-26** and amendments thereto, the **Provincial Offences Procedure Act, RSA 2000, Chapter P-34** and amendments thereto, the **Traffic Safety Act, RSA 2000, Chapter T-6** and amendments thereto.
 - b) **"Alley"** shall mean a narrow highway providing access to the rear of buildings and parcels of land including utility lanes.
 - c) **"Chief Administrative Officer"** shall mean the Chief Administrative Officer for the ~~Municipal District of Mackenzie No. 23~~ **Mackenzie County**.

- d) **“Council”** shall mean the Municipal Council of the ~~Municipal District of Mackenzie No. 23~~ **Mackenzie County**.
- e) **“County”** means **Mackenzie County**.
- f) **“Crossing/Crosswalk”** means that areas used or constructed to provide access from the highway.
- g) **“Emergency Vehicle”** means a vehicle operated by a law enforcement agency, fire department, or ambulance.
- h) **“Heavy Vehicle”** shall mean a vehicle that is properly registered to operate on a highway in Alberta having a licensed maximum gross weight in accordance with the ~~Motor Transport Act of the Province of Alberta, as amended, and the Motor Vehicle Administration Act~~ **Traffic Safety Act** of the Province of Alberta, as amended, of more than five thousand five hundred kilograms (5,500 kg) or exceeding ten meters (10.0 m) in length, excluding a recreational vehicle.
- i) **“Highway”** shall mean any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes
 - i) a sidewalk,(including the boulevard portion of the sidewalk),
 - ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - iii) if a highway right of way is contained between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as cause may be,

but

 - e.1) does not include a place declared by the Lieutenant Governor in council not to be a highway.
- j) **“Municipality”** shall mean the ~~Municipal District of Mackenzie No.23~~ **Mackenzie County**.
- k) **“Owner”** shall include any person renting a motor vehicle or having the exclusive use of it under a lease or otherwise for a period of more than 30 days or the registered owner of the vehicle pursuant

to the ~~Motor vehicle Administration Act~~ **Traffic Safety Act** of Alberta.

- l) **“Park”** shall mean to allow a vehicle (whether occupied or not) to remain standing in one place, except
 - i) when standing temporarily for the purpose of and while actually engaged in loading or unloading passengers, or
 - ii) when standing in obedience to a peace officer or traffic control device.

- m) **“Peace Officer”** shall mean a member of a Royal Canadian Mounted Police, a Bylaw Enforcement Officer appointed by the Municipality, or Special Constable appointed by Alberta Justice for ~~the Municipal District of Mackenzie No. 23~~ **Mackenzie County**.

- n) **“Pedestrian”** shall mean a person afoot or a person in a wheel chair.

- o) **“Person”** shall mean any individual, corporation, society, association, partnership or firm.

- p) **“Roadway”** shall mean that part of a highway intended for use of vehicular traffic.

- q) **“Stop”** shall mean
 - i) when required, a complete cessation from vehicular movement, and
 - ii) when prohibited, any halting even momentarily of a vehicle, whether occupied or not, except when in compliance with the directions of a Peace Officer or traffic control device.

- r) **“Street Furniture”** shall mean every curb, sidewalk, pole, traffic control device, waste receptacle, tree, plant, grass or any other property belonging to the Municipality.

- s) **“Tow Truck”** shall mean a vehicle designed or adapted for towing of other vehicles from place to place.

- t) **“Tracked Vehicle”** shall mean a vehicle having metal spikes, lugs or cleats or bands projecting from the surface of the wheel or tire of such wheel or any vehicle or trailer having skids or not using triple grouser or flat surface tracks.

- u) **“Trailer”** shall mean a vehicle so designed that it may be attached to or drawn by a motor vehicle and intended to transport property or persons and includes any trailer that is designed, constructed and equipped as a dwelling place, living abode or sleeping place, either permanently or temporarily, but does not include machinery or equipment used in the construction or maintenance of highways.
- v) **“Traffic Control Device”** shall mean any sign, signal, marking, or device placed, marked or erected for the purpose of regulating, warning or guiding traffic.
- w) Whenever **“time”** is referred to in this Bylaw, it shall mean either Mountain Standard Time or Mountain Daylight Saving Time, which ever is proclaimed to be in effect by the Province of Alberta.
- x) **“Vehicle”** shall mean a device in, upon or by which a person or thing may be transported or drawn upon a highway.

PART 2 **PARKING**

- | | | | |
|-------------------------------------|----|-----|---|
| PROHIBITED
PARKING | 3. | (1) | No person or owner shall park or permit to be parked a vehicle for any period of time whatsoever at the following locations, namely: |
| EMERGENCY
DOOR | | | (a) where the vehicle may interfere with the use of a doorway intended as a fire or emergency exit from any building abutting the highway. |
| ENTRANCE TO
EMERGENCY
SERVICE | | | (b) in the entrance way to any fire hall, police station, ambulance station or to any ambulance entrance to any hospital. |
| NO PARKING | 4. | (1) | No person or owner shall park or permit to be parked any vehicle upon any portion of a highway which is marked with a traffic control device as “No Parking”. |
| | | (2) | No person or owner shall park or permit to be parked any vehicle upon any portion of a highway which is marked with a traffic control device as “No Parking” during the time indicated on the traffic control device. |

- TEMPORARY
"NO PARKING"
5. (1) Notwithstanding any other provision in this Bylaw, the Chief Administrative Officer or his/her designate may cause "No Parking" traffic control devices to be placed on or near a roadway for roadway maintenance or construction purposes.
- (2) After such traffic control devices are placed on or near a roadway, no person shall park on the portion of roadway contrary to provision of such traffic control devices.
- (3) When roadway maintenance or construction commences, any vehicle parked on a roadway prohibited by a traffic control device may be removed pursuant to section 16 hereof.
- NO STOPPING
6. No person or owner shall stop or permit to be stopped any vehicle upon any portion of a highway which is marked with a traffic control device as "No Stopping".
- DISABLED
PERSONS
PARKING
7. (1) The Chief Administrative Officer or his/her designate is hereby delegated authority to establish parking places on property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, for the exclusive use of persons with disabilities who display on their vehicles a handicap placard or license plate that is issued or recognized by the Solicitor General.
- (2) No person or owner shall park or permit to be parked a vehicle in a parking place marked for the use of persons with disabilities, on public or private property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, unless:
- (i) the vehicle displays a handicap placard or license plate that is issued or recognized by the Solicitor General, and
- (ii) the vehicle is operated by, or being used to transport a disabled person.
- FIRE LANE
8. (1) The Chief Administrative Officer or his/her

designate is hereby delegated authority to establish Fire lanes on property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, for the exclusive use of Emergency vehicles as defined in the ~~Highway Traffic~~ **Traffic Safety Act** of Alberta.

(2) No person or owner shall park or permit to be parked a vehicle in a designated Fire lane on property that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, unless:

(i) the vehicle is a Emergency vehicle as defined in the ~~Highway Traffic Act~~ **Traffic Safety Act** of Alberta.

UNATTACHED TRAILER 9. No person or owner shall park or permit to be parked a trailer upon a highway unless the trailer is attached to a vehicle by which it may be drawn.

PARK IN ALLEY 10. No person or owner shall park or permit to be parked any vehicle in an alley except for the purpose of loading or unloading delivery of goods, wares, or merchandise.

PART 3 **RULES FOR OPERATION OF VEHICLES**

TRACKED VEHICLE 11. (1) Unless written authorization to do so has been issued by the Chief Administrative Officer or his/her designate, no person shall operate on a highway;

(a) a vehicle or trailer having metal spikes, lugs or cleats or bands projecting from the surface of the wheel or tire of such vehicle, or

(b) any vehicle or trailer having skids or not using triple grouser or flat surface tracks,

excluding a graveled highway.

(2) The Tracked Vehicle written authorization must be in the possession of the operator of the

15(1) or 15(2) shall be responsible for the repair or replacement costs of the damage, in addition to any fine or penalty imposed in respect to the violation.

PART 4 ENFORCEMENT

- | | | |
|------------------------------------|-----|---|
| AUTHORITY TO ENFORCE | 16. | Any Peace Officer is hereby authorized to enforce this bylaw. |
| REMOVAL AND IMPOUNDMENT OF VEHICLE | 17. | <p>(1) Any Peace Officer is hereby authorized to remove or cause to be removed any vehicle;</p> <p style="margin-left: 40px;">(a) Parked in contravention of a provision of the bylaw; or</p> <p style="margin-left: 40px;">(b) Where emergency conditions may require such removal from a highway.</p> <p>(2) (a) Any vehicle may be removed under section 17(1) by a regular towing service with an impound yard by a tow truck, where it will remain impounded until claimed by the owner.</p> <p style="margin-left: 40px;">(b) No impounded vehicle shall be released to its owner until towing and storage charges have been paid; such charges shall be in addition to any fine or penalty imposed in respect of the said violation.</p> |

PART 5 PENALTIES

18. Every person who contravenes a section of this bylaw is guilty of an offence and shall forfeit and pay a penalty as set out in Schedule "A" attached and forming part of this bylaw or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2000.00) and/or imprisonment for not more than six (6) months.
19. A Peace Officer may serve a summons or offence notice in the form of a violation ticket or long information for a contravention of this bylaw, pursuant to the Provincial Offences Procedure Act. A Peace Officer may serve upon such a person a violation ticket allowing a payment of a

specified penalty in the amount prescribed in Schedule "A", in lieu of prosecution for the offence.

PART 6 **EFFECTIVE DATE AND REPEAL OF BYLAW**

20. This bylaw repeals **Bylaw 192/99** ~~previous bylaw No. 101/97~~ and any amendments thereto, ~~for the regulation of truck traffic in the Hamlet of Fort Vermilion.~~

21. This bylaw shall come into effect upon third reading thereof.

First Reading given on the _____ day of _____, 2011.

Second Reading given on the _____ day of _____, 2011.

Third Reading and Assent given on the _____ day of _____, 2011.

Bill Neufeld
Reeve

William Kostiw
Chief Administrative Officer

**BYLAW No. 192/99-794-11
Schedule "A"**

SCHEDULE OF FINES

PARKING – PART 2

Offence	Section	Fine
Prohibited Parking – Emergency Exit Door	3(1)(a)	\$50.00
Prohibited Parking – Entrance to Emergency Service	3(1)(b)	\$50.00
Park in No Parking Zone Prohibited by Traffic Control Device	4(1)	\$30.00
Park in No Parking Zone During Prohibited Times	4(2)	\$30.00
Park in No Parking Zone Prohibited by Temporary Traffic Control Device	5 (2)	\$30.00
Stop in a No Stopping Zone Prohibited by Traffic Control Device	6	\$30.00
Park in a Disabled Person's Parking Space	7(2)	\$50.00
Park in Fire Lane	8(2)	\$50.00
Park an Unattached Trailer on Highway	9	\$30.00
Park in Alley	10	\$30.00

RULES FOR OPERATION OF VEHICLES – PART 3

Offence	Section	Fine
Drive Tracking Vehicle on Highway Without Authorization	11(1)	\$100.00
Fail to Produce Tracked Vehicle Authorization	11(2)	\$ 50.00

CONTROLLED AND RESTRICTED HIGHWAYS – PART 4

Offence	Section	Fine
Operate / Park Heavy Vehicle in Prohibited Area	13(1)	\$75.00

MISCELLANEOUS – PART 5

Offence	Section	Fine
Proceed Beyond Designated Point Near Fire	14	\$50.00
Cause Damage to Street Furniture	15(1)	Court
Cause Damage to Highway	15(2)	Court
Damage Costs for Sections 14(1) / 14(2)	15(3)	amount expended

**BYLAW No. 794-11
Schedule "B"**

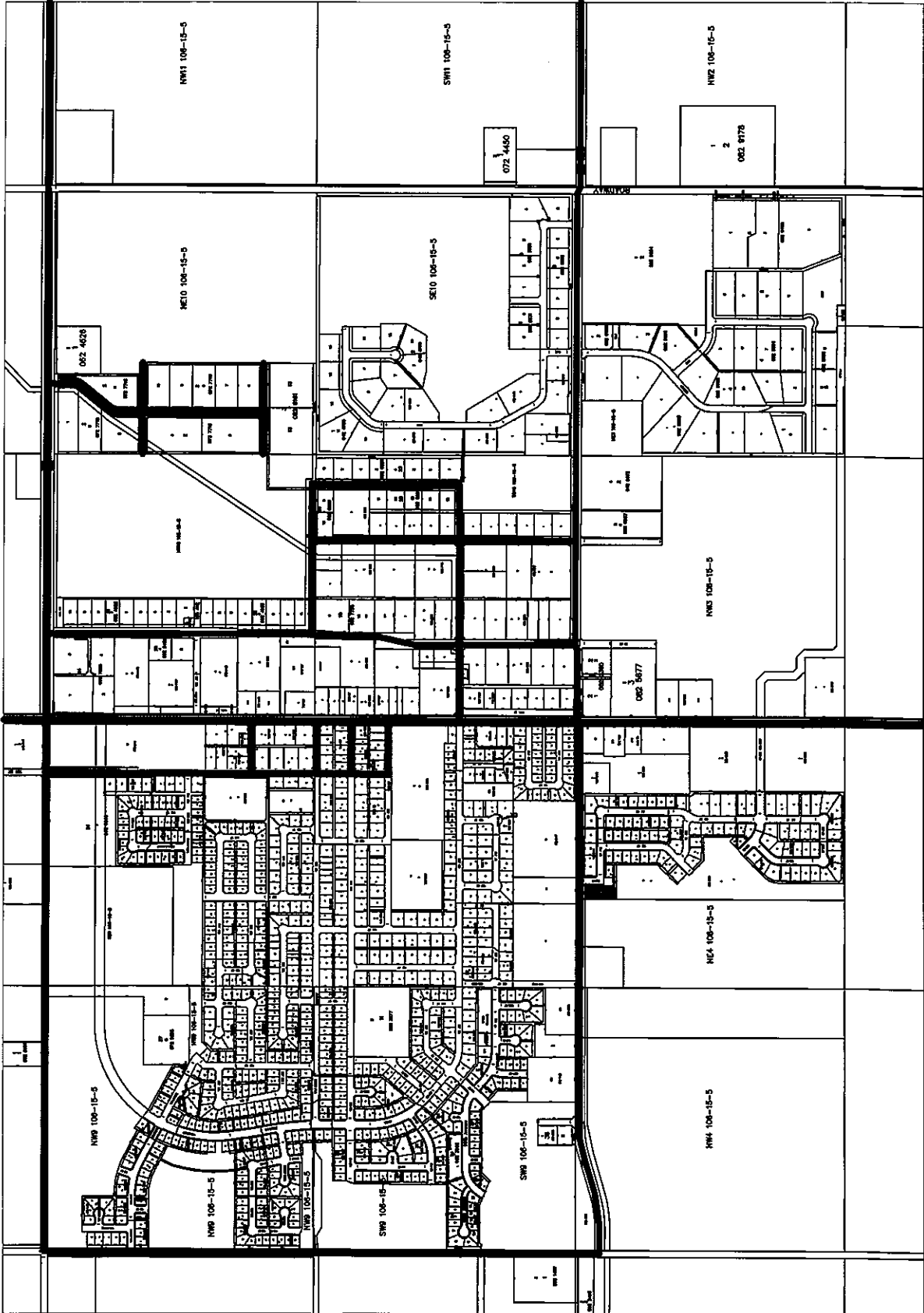
**HAMLET OF FORT VERMILION
TRUCK ROUTE**

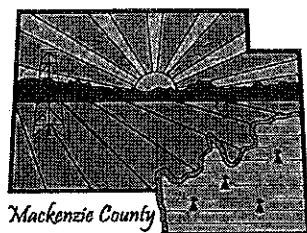
**BYLAW No. 794-11
Schedule "C"**

**HAMLET OF LA CRETE
TRUCK ROUTE**

Bylaw No. 794-11
Schedule C
Hamlet of La Crete
Designated
Truck Route

Legend:
Truck Route





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2011
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

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Author: C. Gabriel **Review by:** _____ **CAO** _____

- Council Workshop 417
- Projects Meeting Agenda 419
- Zama Multi-Use Cultural Facility Official Opening 421

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO

**Mackenzie County
Action List as of December 20, 2010**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status	Budget
September 9, 2008 Council Meeting				
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Parks & Rec John K. Al Bill K.	In progress	\$0.00
July 23, 2009 Council Meeting				
09-07-614	That administration be instructed to develop incentives for developers in Zama.	Bill K. Lisa, Don, Joulia	Under Review	2010 Budget
August 11, 2009 Council Meeting				
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia Al Grant	In Progress	
May 11, 2010 Regular Council Meeting				
10-05-408	That Council continues to negotiate with the Town of High Level for comparable fire rates.	Council Joulia	In progress	
June 8, 2010 Regular Council Meeting				
10-06-510	That the airport committee investigate the pros and cons of a regional airport authority.	Bill John Al	Under review	
June 23, 2010 Regular Council Meeting				
10-06-526	That Mackenzie County request that the Provincial Water and Waste Water branch amend the La Crete Lagoon discharge license to allow dual discharges per year.	John Bill	In progress	
July 8, 2010 Regular Council Meeting				
10-07-595	That administration bring back a bylaw for rezoning the airport property in Fort Vermilion and La Crete.	Marion, Joulia, John, Al	In progress (LUB)	
10-07-605	That the draft agreements with Tallcree First Nations (Fire Protection Services Agreement, Water, Sewer and Solid Waste Agreement) be accepted subject to review by legal counsel.	Joulia Al Finance Committee	In progress Pending INAC review	
September 14, 2010 Regular Council Meeting				
10-09-746	That administration explore the option of a causeway across the sandbar at the Tompkins Ferry crossing.	Bill Bill N.	In progress	

Motion	Action Required	Action By	Status	Budget
September 29, 2010 Regular Council Meeting				
10-09-801	That Council approve tendering the Rural Water Booster Station and Truck Fill and close tenders on January 11, 2011.	Bill K. Joulia	In progress	
10-09-819	That administration proceed with the land purchase in the Hamlet of Zama with the maximum offer per lot as discussed.	Bill K. Don Joulia	In progress	
October 13, 2010 Regular Council Meeting				
10-10-866	That a bylaw be prepared, with public hearings, to adjust the electoral boundaries to split Ward 6 with Wards 7 and 8 and that an additional Councillor be added for Ward 3 and that the boundaries between Ward 1 and 2, and Ward 9 and 10 be adjusted to accommodate better geographic representation.	Council		
November 24, 2010 Regular Council Meeting				
10-11-1048	That Gertrude Bueckert, chairperson of the Help Yourself Support Group, be invited to attend the next council meeting.	Carol		
10-11-1056	That the preliminary internal lot layout for the La Crete Airport, Part of S ½ 1-106-15-W5M (Plan 852 1266, Block OT), be approved and that administration be instructed to bring back options of selling vs. leasing.	John Al Marion Joulia	Jan. 10/11 Finance Committee Meeting	
10-11-1061	That administration proceed with registering the road plan as per Bylaw 783-10.	Marion		
10-11-1069	That a waste management ad hoc task force consisting of Councillor Braun, Councillor J. Driedger, Councillor Derksen, and Councillor Jorgensen review the options for waste management and hauling.	John Al Don	In progress	
December 13, 2010 Special Council Meeting				
10-12-1078	That the Finance Committee reviews the bursary application and drafts a bursary policy for Council's consideration.	Joulia Finance	Jan. 10/11	
10-12-1079	That a letter be sent to the Town of High Level advising of Mackenzie County's approval of the 2011 proposed projects, subject to the fire projects being reviewed by the Executive Committee (Reeve, Mayor and CAOs) prior to ordering.	Joulia	In progress	
December 14, 2010 Regular Council Meeting				
10-12-1094	That the La Crete airport building space lease be referred to the La Crete Building Committee to bring back a recommendation to Council.	John K. LC Building Committee		
10-12-1100	That the industrial truck fill rates be brought back for discussion in January.		Budget Meeting	

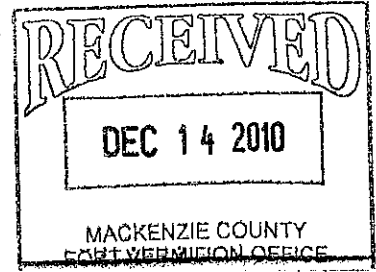
Motion	Action Required	Action By	Status	Budget
10-12-1110	That charge accounts be added to a future agenda.			
10-12-1114	That the Mackenzie Housing Management Board request be TABLED to the next meeting for further information.	Joulia	In progress	
10-12-1117	That the County will not give permission for ratepayers to work on our road allowances without prior written authority from council.	John K.	Under review	
10-12-1120	That administration bring back options for the income approach for assessing golf courses.	Joulia	Under review	
10-12-1125	That additional information be requested for the partners involved in the Dare to Care Program and cost for full regional program.	Joulia Carol	Under review	
10-12-1128	That the County continue to lobby the Minister for an effective solution for the Tompkins Crossing.	CAO John K. Committee	In progress	
10-12-1136	That the awarding of the Safety Codes Service contract be TABLED to the new year.	Marion	Feb. 8/11	
10-12-1137	That the request from Envision be deferred to the 2011 budget deliberations.		Budget Meeting	
10-12-1148	That the tri-council meeting be held on February 2, 2011.	Bill Carol	In progress	
December 20, 2010 Special Council Meeting				
10-12-1160	That the Finance Committee be authorized to obtain quotes for house repairs and make a recommendation to Council.		Jan. 10/11	

cc info
RFD



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Dunvegan - Central Peace



December 9, 2010

AR49458

Mr. Bill Neufeld
Reeve, Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Recently, there has been much discussion about property rights and recent legislation that supports the ability of the Alberta government to plan for our province's future. I understand this topic also came up during the recent municipal association conventions. I would like to follow up with you on information shared by the Honourable Ed Stelmach, Premier, the Honourable Ron Liepert, Minister of Energy, and the Honourable Ray Danyluk, Minister of Infrastructure.

The *Land Assembly Project Area Act* clarifies how government acquires land for major long-term transportation and water management projects like ring roads and reservoirs. Under this law, government must notify and consult landowners when their land is being considered as part of a project area. Government must also make a decision about the use of the land within two years after a plan is made public and enter into negotiations to purchase land as soon as a landowner within a project area chooses to sell.

The *Alberta Land Stewardship Act (ALSA)* allows for the creation of regional plans that outline land use across the province. These plans may direct conservation of an exceptional environmental or ecological landscape or viewscape on private land, if doing so is deemed to be in the public interest. Landowners retain title to their land if this happens and are entitled to compensation as set out in the *ALSA*.

The *Electric Statutes Amendment Act, 2009*, states that government is responsible for approving the need for critical transmission, just as it is responsible for ensuring other important infrastructure is in place, such as roads, schools and hospitals. Landowners continue to have the right to have their concerns heard and have impacts mitigated to the extent possible. They also continue to have the right to receive fair compensation for transmission facilities located on their property.

.../2

Alberta

104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

P.O. Box 1054, 035-1 Avenue SW, Falher, Alberta T0H 1M0 Canada Telephone 780-837-3846 Fax 780-837-3849
Toll Free From All Areas 1-866-835-4988

Reeve Neufeld

Page 2

As a government, we take the responsibility to plan for the future needs of all Albertans very seriously. And we will always do so in a way that is open, transparent, accountable and fair. These laws are the tools that will allow us to meet the needs of a growing population and economy. Rest assured, we have worked hard to ensure that when plans are developed and implemented, landowners are listened to and respected. Alberta's tradition of good planning and respect for landowners remains in place.

I believe in open, honest conversation and I encourage you to continue to share your thoughts and ideas with me. I, in turn, will be pleased to bring them to the attention of my Cabinet colleagues so that you can be assured the voice of Alberta's municipalities is heard.

Sincerely,

A handwritten signature in black ink, appearing to read "Hector Goudreau". The signature is fluid and cursive, written in a professional style.

Hector Goudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

cc: Honourable Ed Stelmach, Premier
Honourable Ron Liepert, Minister of Energy
Honourable Ray Danyluk, Minister of Infrastructure

CC
Info



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Dunvegan - Central Peace

AR49507

December 10, 2010

Reeve Bill Neufeld
Reeve, Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Strengthening Alberta's communities is something that each of us is passionate about. Recently, a book was written about ways to enhance our towns and villages with the help of truths and insights that can create successful mindsets in any community, club or professional organization. I am pleased to enclose a complimentary copy of *13 Ways to Kill Your Community* by Mr. Doug Griffiths, MLA, Battle River-Wainwright, and Kelly Clemmer, Editor-in-Chief for Star News Inc., in Wainwright.

I trust that you will find the book, which is based on actual experiences in the community, both entertaining and practical. I encourage you to share it with your colleagues and then perhaps donate it to your local public library.

All proceeds from this book are being donated to a charitable trust to help ensure the future of two young Albertan boys who lost their father to an illness a few years ago.

I wish you joy and peace for the holiday season and much success in the new year.

Sincerely,

Hector Goudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

Enclosure



104 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

P.O. Box 1054, 035- 1 Avenue SW, Falher, Alberta T0H 1M0 Canada Telephone 780-837-3846 Fax 780-837-3849
Toll Free From All Areas 1-866-835-4988



LEGISLATURE OFFICE:
#502A, Legislature Annex
9718 – 107 Street
Edmonton, AB T5K 1E4

Tel: (780) 638-3504
Fax: (780) 638-3506

LEGISLATIVE ASSEMBLY
ALBERTA

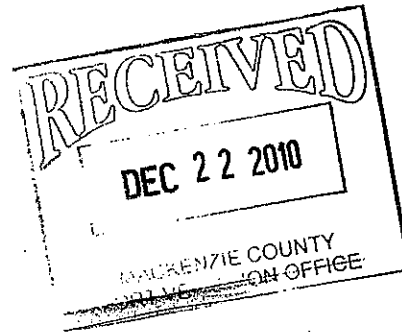
Paul Hinman
Calgary-Glenmore Constituency
Deputy Leader, Wildrose Alliance

CONSTITUENCY OFFICE:
#A210, 1600 – 90 Avenue SW
Calgary, AB T2V 5A8

Tel: (403) 216-5421
Fax: (403) 216-5423

December 14, 2010

Reeve Bill Neufeld
County of Mackenzie
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Reeve Neufeld:

The Wildrose Caucus, and our leader Danielle Smith, would like to congratulate you on your victory in the October 18th municipal election. We know you are passionate about the community you have been elected to serve, as are we.

We would like to thank the AUMA for allowing us the opportunity to address your association on the 25th of November. We appreciated being able to share a few thoughts about the future governance of our province and how we can ensure our communities receive the best value and address priorities with the tax dollars that have been collected from your communities, by working together.

We strongly believe a new improved shared revenue formula needs to be put in place that ensures tax and royalty revenues that leave our communities are returned and used for the priorities of the local area rather than the priorities set out by the provincial government. We know the government closest to the people will make the best decisions for the people they serve, but they must have the proper funding in order to do so.

The Wildrose Caucus has repeatedly asked the Government to release their list of priority projects and the criteria used to arrive at these priorities. The PC Government continually refuses our requests to publically release the information.

We hear from municipalities that they are unable to implement adequate long term infrastructure planning due to unstable and unpredictable year to year funding. Many municipalities have had to increase local property taxes due to this chronic under-funding, which has put a major financial burden

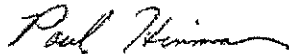
on individuals and businesses. The current grant application system has created a lottery scenario that is unpredictable and inconsistent, making long term planning a significant challenge for municipalities.

A Wildrose Government would provide municipalities with a legislated long-term funding formula tied to the growth of provincial tax revenue and royalties. We would conduct a thorough assessment to determine the province's actual infrastructure deficit and prioritize new projects and a timely and proper maintenance program of current infrastructure to address these needs. The list of prioritized projects would then be publically disclosed along with the rationale for each project.

A Wildrose Government would also restrain per capita infrastructure spending to a level that is more consistent with the Canadian average. We would consult with municipalities to review the property taxation regime to ensure that businesses stay competitive and Alberta ratepayers are treated fairly.

Please go to our website www.wildrosecaucus.ca to view our Municipal Policy. Also, please find enclosed a survey we welcome you to fill out and return to us. We value your feedback and input on municipal issues that are important to you and your community, and look forward to working with you.

Regards,



Paul Hinman MLA
Deputy Leader
Municipal Affairs Critic

Wildrose Caucus Municipal Survey

1. Under the current funding programs from the province, what percentage of your budget is from a more stable predictable source like the Ten Year Municipal Sustainable Initiative funding rather than the year to year lottery of Community Facility Enhancement Program and Community Initiatives Program?

2. What percentage of your operational and capital budget do you believe should be funded with a predictable formula based funding?

3. Is your municipality forced to increase property taxes due to the current funding formula? Do you believe this puts your community at a disadvantage?

Event info



ALBERTA MUNICIPAL PLACE
ALBERTA URBAN MUNICIPALITIES ASSOCIATION



December 14, 2010 .

Dear Mayors, Deputy Mayors:

On behalf of the AUMA, I would like to extend a personal invitation to all Alberta Mayors and Deputy Mayors to attend the 2011 Mayors' Symposium which will be held on January 13 and 14, 2011 at the Ramada Hotel and Conference Centre in Edmonton. **Please be sure to register by January 9, 2011.**

Municipalities across Alberta are both fortunate and honoured to have strong and capable leaders committed to ensuring the best interests of their citizens and the province of Alberta in general. The AUMA strongly values and supports the work of Alberta Mayors, and we would also like to recognize the tremendous dedication and commitment required in fulfilling the many diverse duties of the mayor. This Symposium will give you the opportunity to learn more about leadership, effective engagement, and communication as well as the accountabilities that attend your role as Mayor or Deputy Mayor.

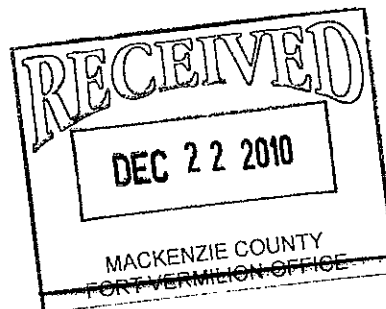
AUMA believes that Alberta's Mayors demonstrate leadership that is essential to an effective council, and we are committed to our responsibility as a valued educator, resource, and advocate for Alberta urban municipalities.

Thank you for your outstanding efforts on behalf of our communities and the many people you serve.

We hope to see you in January!

Sincerely,

Darren Aldous
AUMA President



Mayors' Symposium

The Mayors' Symposium, promises to be a rewarding networking and training experience for mayors, deputy mayors, and other stakeholders, particularly those in new positions. The focus will be strengthening leadership, communication, and engagement skills from the perspective of the office of the Mayor.

Registration is \$350.00 (+GST) and includes all sessions, breakfast & lunch for the two days and entrance to AMSC-sponsored dinner on Jan 13.

Register online at www.auma.ca

Event Location:

Ramada Hotel
and Conference Centre
11834 Kingsway Avenue,
Edmonton, AB



AUMA Mayors' Symposium

January 13 & 14, 2011

Striving for

Excellence through

Effective Leadership,

Communication, &

Engagement

Day 1

January 13

7³⁰ Breakfast & Registration

8³⁰ Opening Remarks

9⁰⁰ Visionary Leadership

Ruth Kelly, CEO & President Venture Inc

10⁰⁰ Chairmanship

Ernie Patterson
AUMA Past President (2003-2004)

11¹⁵ The Mayor and the CAO Team

Bob Tarleck, Past Mayor of Lethbridge

12:15 Lunch

1⁰⁰ Partnerships with the Media

Grant Ainsley

2⁰⁰ Partnerships with Business
& Community Organizations

Ken Kobly, President & CEO, ACC

3⁰⁰ Engaging Community and Citizens

Jeanette DeRosario

4⁰⁰ Working with AUMA

Darren Aldous, AUMA President

5³⁰ AMSC-Sponsored Dinner

Day 2

January 14

7³⁰ Breakfast & Registration

8³⁰ Opening Remarks

9⁰⁰ The Balanced Leader

David Irvine, Author, Speaker, Consultant

10⁰⁰ Legal Obligations

Sheila McNaughtan, Q.C.

11¹⁵ Ethics

Kevin Feehan, Q.C.

12¹⁵ Lunch

1⁰⁰ Financial Accountability

Colerrie Miller, F.C.A.

2⁰⁰ Risk Governance

Brent Collingwood

Senior Director, Executive Education

3⁰⁰ Corporate Governance &

Accountability

Chris Bart, F.C.A.

4⁰⁰ Effective Leadership

Hon. A Anne McLellan P.C., O.C.

5⁰⁰ Closing Remarks



About the AUMA

The Alberta Urban Municipalities Association was founded in 1905 and represents Alberta's 278 urban municipalities including cities, towns, villages, summer villages, and specialized municipalities, as well as Associate and Affiliate members.

AUMA is a dynamic and evolving association which represents and advocates the interests of all members to both the provincial and federal governments as well as other provincial and federal organizations.

To learn more about the AUMA, please visit our main website at www.auma.ca



The Mayors' Symposium brings together Mayors, Deputy Mayors and other stakeholders to gain a better understanding of their role through the shared experience of a number of notable speakers.

Info.

Carol Gabriel

From: Danielle Ferguson [dferguson@auma.ab.ca]
Sent: Tuesday, January 04, 2011 9:26 AM
Subject: Final Reminder about AUMA's Mayors' Symposium

Dear CAOs,

On behalf of the AUMA, I wanted to send out our best wishes to you for the New Year. With a municipal election behind us and with provincial and federal elections on the horizon, 2011 promises to be an exciting year for municipal governments.

AUMA is holding a Mayors' Symposium January 13th and 14th in Edmonton which is ideal for mayors, deputy mayors, and other stakeholders. CAOs are welcome to register; however, the event is primarily focused on the role of the mayor. Please note that the Symposium is separate and distinct from the Mayors Caucus meetings since the Symposium is primarily a training/education session for municipal officials and only takes place once every three years following a municipal election. Unlike the Mayors' Caucuses, which focus on current issues and activities, the Symposium agenda is built to develop or enhance skills in municipal leadership - municipal governance, municipal finance, engaging citizens, working with the media, municipal legal obligations etc.

Registration is \$350.00 (+GST) and includes all sessions for the two day event, breakfast and lunch for the two days as well as a networking dinner sponsored by AMSC for the evening of January 13th. It all takes place at the renovated Ramada Hotel and Conference Centre, 11834 Kingsway Avenue, Edmonton. **Registration closes on January 9th 2011.**

You can register online by [clicking here](#) and you can view the entire agenda by [clicking here](#).

Best wishes,

John McGowan



Alberta Health
Services

CC - info

Our File: 1012076

December 15, 2010

Dear Elected Official:

Alberta Health Services is undertaking a system wide project to help reduce patient wait times in the Emergency Departments and increase access to safe care for all patients throughout the province in hospitals, in the community and at home.

The wait times in Emergency Departments (EDs) are merely a symptom of the many challenges occurring throughout the health care system. Fixing ED wait times starts outside the ED by getting people who are waiting in hospital beds for placement in continuing care beds, for discharge home, or placement in the right setting to meet their needs. Every health system, across Canada and internationally, has tried to address this issue and if we are to fix it for the long term, we have to adopt multiple strategies.

Alberta Health Services is currently focusing efforts on continuing to improve access and flow throughout our hospitals. As we work towards increasing continuing care capacity, the Minister has asked us to review other strategies and measures, in particular, our ability to move admitted patients out of EDs on an as needed, urgent basis to avoid critical over-capacity situations. It is expected that our enhanced processes for dealing with peak pressures will be in use by Christmas at key sites in Calgary, Edmonton and Red Deer.

We have put key protocols in place to help us achieve this. The protocols for each facility in the province have general similarities, but have also been customized to meet the needs of the population each facility serves.

Patients entering this new system may experience care and treatment in different ways and have different expectations about where and how they will receive services in our health system.

As elected officials, you can help us help our patients and families understand why their health care experience may be different from what they had in the past or different from what they expected.

The attached Q&A of our Over Capacity Protocol initiative will provide you with additional information that may be helpful when speaking with your constituents.

If you require additional information, please contact us at ocp.feedback@albertahealthservices.ca. For patient specific concerns, please refer patients and family members to our Patient Relations office at (1-877-753-2170 Red Deer and North or 1-877-957-9771 South of Red Deer) or www.albertahealthservices.ca/patientfeedback.asp

Yours truly,

Chris Eagle, MD, MBA, FRCPC
Acting President and Chief Executive Officer

Attachment

Over Capacity Protocol

Q&A

The following script/key messages have been prepared to help the public better understand Alberta Health Services over capacity protocol and how they may be impacted by the initiative.

What is Over Capacity Protocol?

Over capacity is a stage at which the hospital encounters an exceptional 'surge' or increase in patient volume. It is meant to ensure this increase in the number of patients does not create barriers to patient care.

Why is Alberta Health Services introducing the over capacity protocol?

Although AHS staff and physicians continually work to address daily demands in hospitals and across the system, there can be times when a day is exceptionally busy with higher than normal numbers of patients needing to be admitted.

AHS has identified specific triggers which will signal staff to begin implementing protocols to ensure those with more serious illnesses or injuries are treated first. These triggers can be found on the AHS website at <http://www.albertahealthservices.ca/3167.asp>.

How will this impact me if I arrive at the Emergency Department or if I'm already a patient in the hospital?

When a patient presents at any Emergency Department in Alberta, she/he undergoes an assessment to sort or triage him/her based on a common set of criteria called the Canadian Triage and Acuity Scale (CTAS). This tool allows Registered Nurses and Physicians to sort or triage patients according to the type and severity of their presenting signs and symptoms, ensure the sickest patients are seen first when ED capacity has been exceeded due to an increase in the number of patients visiting ED and ensure a patient's need for care is reassessed while in the ED. This will remain unchanged.

At times during your stay, you may experience some of the effects of this project. Some of the possibilities include:

- As an Emergency patient; being admitted to a unit in the hospital and given a bed or a stretcher in a temporary location
- As a patient in the hospital; being temporarily moved to another room on your unit, to another unit or to another facility
- As a patient; being asked to temporarily share a room with other patients
- As a patient waiting for discharge to a bed in long-term care; being moved to a first available bed in the community
- Waiting in waiting rooms or other designated areas for tests, test results, appointments, transfers or to be picked up by a family member upon discharge
- Working with your care team toward a set discharge time or discharge plan
- Having Ambulance personnel provide some of your care
- As a recovering patient at a tertiary-level care hospital (Edmonton or Calgary), you may be transferred to another health care centre closer to your home community (i.e. Medicine Hat, Lethbridge, Red Deer, Grande Prairie or Fort McMurray) to complete your recovery.

Over Capacity Protocol - Q&A – cont'd

Why would you move me around if I'm already an inpatient?

As part of a province-wide effort to reduce patient wait times in Emergency Departments we have identified the addition of these alternate beds as one solution to get patients admitted through Emergency into regular hospital beds where they can get the care they need. Often these patients are the more seriously ill or injured patients and you are in fact helping us to ensure that these patients get the care they need. We appreciate your cooperation and understanding as we work to improve patient flow and care for all patients in Alberta.

Are others in the hospital being moved too?

This is a province-wide plan so at any given time across the province, there may be patients in these alternate beds. In addition we have also identified additional alternate spaces in the community to help move people into community settings such as long term care or another level of care.

Can I help by staying away from the Emergency Department?

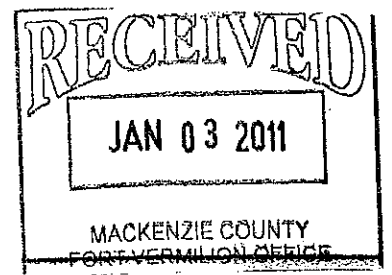
AHS does not wish to discourage Albertans from using the Emergency Department; however you do have choices depending on your condition. If you're not sure whether to go to the emergency room, an urgent care centre, a walk-in clinic or your family physician, contact Health Link Alberta at **1-866-408-LINK (5465) or 780-408-LINK (Edmonton area) or 403-943-LINK (Calgary area)** and a Registered Nurse will assist you in deciding your best option.

What if I don't agree with decisions to move me either within a hospital setting or the community?

AHS knows that these types of moves can be upsetting to individuals who are hospitalized and undergoing care. It is not their intention to disrupt care but to maintain quality care while ensuring all Albertans have access to the system, particularly those that are most ill or injured. They are asking for your patience and understanding while they endeavour to improve patient flow and care for all Albertans.

If you have questions or concerns, please ask to speak with the Patient Care Manager on the unit or Alberta Health Services' **Patient Relations Department** (1-877-753-2170 Red Deer and North or 1-877-957-9771 south of Red Deer).

cc info



December 16, 2010

Attention: Mayor and Council

RE: Canada - European Union Trade Agreement Could Hurt

Canada has been negotiating a new trade agreement with the European Union, an agreement that could hurt local governments. The Comprehensive Economic and Trade Agreement (CETA) could take away your municipalities' right to have buy local & buy Canadian policies, increase your administrative costs through forced reporting, and threaten sovereignty over water.

The agreement is complex and to help inform local governments we have commissioned a legal opinion from renowned trade lawyer Steven Shrybman. Included is an issue backgrounder highlighting the potential loss of 'buy local' policies and services.

Why should you care? Buy local policies are important tools for stimulating local economic activity, job creation and innovation, and are often the backbone of other public policy goals such as food security and social equity.

Local Government's Protect Their Rights

September 2010, the Federation of Canadian Municipalities (FCM) pass a resolution calling on the federal government to respect municipal autonomy in trade negotiations with the European Union.

October 2010, the National Farmers Union issues statement on CETA, warning that the agreement could prevent municipalities from setting local food preference policies and even extinguish farmers' rights to save and re-use seeds.

October 2010, the Union of British Columbia Municipalities (UBCM) pass a resolution calling on the provincial government to negotiate a clear, permanent exemption for local governments from CETA.

What can you do? Join other municipal governments across Canada and pass a resolution calling for local governments to remain exempt from the trade deal. Speak up before negotiations in Brussels (January 17-21, 2011), and what could be the final round in Ottawa (April 2011). For more information visit our website (www.civicgovernance.ca) or contact us at info@columbiainstitute.ca

We hope this material will be a useful resource in your work as a local leader.

Sincerely,

Charley Beresford
Executive Director
Enclosures

Will the Canada - European Union Trade Agreement Hurt Our Local Government?

International trade agreements have important consequences for local governance. When a country enters into an international agreement, it can pledge its junior governments to live up to promises made by that senior government.

Commitments made by the Canadian federal government in international trade agreements can potentially take precedence over locally-made policies. This is can be detrimental to the goals of municipal governments and local communities.

Alberta communities and public services targeted by CETA. While CETA has implications for all Canadian municipalities, leaked European Union negotiating documents name a number of specific Albertan communities, crown corporations and public services as targets.

Alberta public bodies targeted by agreement:

- Municipal procurement and public services
- Edmonton Energy - EPCOR Edmonton
- Airports in Edmonton and Calgary
- Drinking water - EPCOR
- Public transit in Edmonton & Calgary

Union of British Columbia Municipalities (UBCM) Resolution - CETA – October 2010

WHEREAS the Canadian government has entered into negotiations with the European Union for a comprehensive economic trade agreement;

AND WHEREAS European corporations are insisting on full access to procurement by sub national governments - including local governments, school boards, universities, hospitals and other provincial agencies, which could significantly reduce or eliminate the right to specify local priorities when public money is invested in goods, services or capital projects;

THEREFORE BE IT RESOLVED that the UBCM request:

- a briefing from the Province of BC on the scope and content of trade negotiations with the European Union;
- the Federation of Canadian Municipalities to provide sector-by-sector analysis of the potential impacts on municipal functions and powers of the procurement regime that the European Union is seeking;
- the Federation of Canadian Municipalities to urge the government of Canada not to provide the European Union with access to sub national government procurement; and
- that the provincial government negotiate a clear, permanent exemption for local governments from CETA.

Federation of Canadian Municipalities (FCM) Resolution - CETA – September 2010

MUNICIPAL IMPACT OF CANADA AND EUROPEAN ECONOMIC PARTNERSHIP TRADE AGREEMENT

WHEREAS The Government of Canada has entered into negotiations with the European Union for an EU-Canada Comprehensive Economic and Trade Agreement; and

WHEREAS The Government of Canada and the European Union have developed a mandate to seek an ambitious agreement that would negotiate a wide range of areas, included central and sub-central government procurement; and

WHEREAS Provinces and Territories are responsible for implementing any treaty obligations resulting from such trade negotiations; and

WHEREAS municipal governments have expressed an interest in local sustainable economic development which can be impacted by a Canada European Trade Agreement that could reduce or eliminate the right to specify local priorities when public money is invested in goods, services or capital projects; therefore, be it

RESOLVED That the Federation of Canadian Municipalities encourage the Government of Canada to inform municipalities of those aspects of the Trade Negotiations which may affect municipal government procurement and, further, to protect the right of municipalities to specify local priorities in purchasing decisions, be it further

RESOLVED That FCM call on the Government of Canada to adopt a negotiating position that supports reciprocity in Canadian and European Union municipal procurement practices.

These resolutions are available on our website at www.civicgovernance.ca

cc Sub



December 17th, 2010

Lisa Wardley - Councillor - Ward 10
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermillion, AB
T0H 1N0

Subject: Update #2 - TransCanada's proposed northwest system expansion projects

In October, TransCanada provided an update to Aboriginal communities and stakeholders about our proposed *Northwest System Expansion projects*. This group of projects includes several pipeline "looping" projects which would parallel existing pipelines in northeast British Columbia, and northwest Alberta, two new compressor stations in Alberta and a new pipeline project which would tie in to TransCanada's proposed Horn River Mainline pipeline in northeast British Columbia.

As we stated in our October update, these proposed facilities are required for different time frames and for different customer requests and therefore will be applied for, with the National Energy Board (NEB), within several separate applications in 2011. The attached fact sheet provides an update as to when these different applications will be made. As we originally shared in October, two Section 58 applications are anticipated to be filed in Q1 2011, the first for one pipeline project in Alberta and the second, for two compressor stations in Alberta.

TransCanada also anticipates filing two Section 52 applications for a number of proposed pipelines in northeast British Columbia and Northwest Alberta. One of these applications is anticipated to be filed in Q2 2011, with the other being filed in Q3 2011. The grouping of projects within these two Section 52 applications has altered somewhat since our October mailout due to the schedule that these new facilities are expected to be required by our customers. This information is contained within the attached project fact sheet.

TransCanada recently submitted a Project Description in relation to our anticipated Q2 Section 52 application. This Project Description, which provides the NEB and other Federal Authorities with preliminary project information, is available on the NEB's website at www.neb.gc.ca. Further information about the regulatory approval process and your opportunities for input can also be found on the NEB's website.

While one or more of the proposed projects may be of particular interest to you, information on all of these proposed projects is contained within the attached brochure, including locations of the proposed facilities and information on the regulatory applications associated with each of these projects.

We invite you to contact us with any questions you may have regarding any of the proposed projects outlined within this brochure and encourage you to visit our website, www.transcanada.com to stay informed about this group of projects.

If you are aware of any additional stakeholders you feel would be interested in receiving information on these projects, please contact Rebecca McElhoes, Community Relations Advisor at 403.920.6456 or 1.800.361.6522 or by email at nwexpansion@transcanada.com

Yours truly,

Howard Backus
Project Manager
TransCanada
403.920.6574 or 1.800.361.6522
howard_backus@transcanada.com



cc info

Carol Gabriel

From: Kelly FitzGibbon [Kelly@aamdc.com]
Sent: Monday, December 20, 2010 3:51 PM
Cc: Michelle Hay; Kim Heyman
Subject: IMPORTANT: AAMDC Presents Proposed Revised Bylaws
Attachments: 12 20 10 AAMDC Presents Proposed Revised Bylaws.pdf

Please find attached PDF member bulletin regarding the AAMDC's proposed revised bylaws. These are important for member review, as they will be presented for member consideration at the Spring 2011 Convention.

This member bulletin is also available on the AAMDC website [here](#). Member username and password are required.

Kelly FitzGibbon
Communications & Web Coordinator
AAMDC
kelly@aamdc.com
780.955.4075

AAMDC Presents Proposed Revised Bylaws

The AAMDC has recently completed a comprehensive bylaw review in response to member direction through the 2010 Executive Review. The association appreciates our members' support in conducting this review, as it was needed and very timely.

The AAMDC Board is pleased to present the attached bylaws for member consideration at the Spring 2011 Convention. This member bulletin fulfills the requirement for three months' notice, as indicated by the current bylaws. For your reference, the current bylaws are available at www.aamdc.com > About Us > The Organization > AAMDC Bylaws, or by clicking [here](#).

Overall, the proposed new bylaws are succinct, clear, modern and in alignment with commonly accepted practices within this and other municipal associations.

The bylaws: what's new?

- Clear definitions
- Alignment to only two types of members: full and associate (the term "affiliate" was redundant)
- Transitioning to Aggregated Business Services (ABS) that encompasses all business units
- Clarifying the business of the convention
- Formalizing member direction about succession and vacancies
- Incorporating our already-in-place practices regarding director eligibility criteria
- Including auditing and borrowing clauses
- Updating the addition, amendment or repealing of bylaws
- Synchronizing and updating timelines for member notifications
- Clarifying when director terms begin and end

Through our bylaw review, the AAMDC recognized the importance of our incorporating legislation and the resulting impact on bylaws. The AAMDC is unique in that the association was formalized in 1923 through the *Alberta Association of Municipal Districts and Counties Act*. As the organization continued to evolve, the *Act* was amended in 1971 and 1984. In conjunction with the bylaw review, the AAMDC became aware that it was time for further amendments to align the *Act* with current practices and operations. As such, the association has initiated the process to bring forward a bill to that effect.

The final step in this process will be to address items in the current bylaws that are more appropriate in policies. As policies, item details and needed flexibility can be incorporated. An example would be a policy outlining which members fall into which district. By removing this from the bylaws, we have the needed flexibility to deal with additions or name changes. However, we do not lose the intent, purpose or functionality of the district groupings.

The members' role

It is important to note that the amendments to the Act and bylaws are linked. As such, the proposed new bylaws will be brought forward at the Spring 2011 Convention for endorsement, but will not take effect until the bill is proclaimed.

We ask for your continued support in this process and urge you to endorse the bylaws at the upcoming convention. This will allow the association to move forward under the revised bylaws as soon as possible.

The Board believes these proposed bylaws to be in all members' best interest; they demonstrate accountability through alignment to our practices and founding Act.

Enquiries may be directed to:

Bob Barss
President
780.955.3639

Gerald Rhodes
Executive Director
780.955.4077

Attachment

ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS AND COUNTIES
(The "Association")

OBJECTS

The Objects of the Association are as follows:

1. To promote the interests of Rural Municipalities throughout the Province;
2. To bring about the economical and efficient administration of the affairs of Rural Municipalities and of all duties and the execution of all works undertaken by or imposed upon Rural Municipalities;
3. To cooperate for the promotion, guidance and improvement of legislation, both Dominion and Provincial, upon municipal questions;
4. To cooperate for the purpose of protecting Rural Municipalities, from impairment in status, capacity or powers;
5. To do all acts and things which appear to the Association conducive to the good and welfare of Rural Municipalities;
6. To buy, sell, deal in, and otherwise act as mercantile agents, in respect of any goods, chattels, commodities and services, which are or may be required by any municipal district, county or any other body of authority exercising the functions of local government in connection with the carrying out of any of the functions, powers, duties, capacities or works which a municipal district, county, or any other body aforesaid is by law authorized to carry out;
7. To acquire and dispose of land to the extent required for the purposes of the Association;
8. To do and perform all acts and things incidental to and necessary for the purpose of affecting any of the aforesaid objects.

BYLAWS

Name of Association

ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS AND COUNTIES

A. DEFINITIONS

1. The following terms shall have the associated meanings set forth below:
 - (a) "Act" means the *Alberta Association of Municipal Districts and Counties Act*, S.A. 1923, c. 67, as amended from time to time;
 - (b) "Aggregated Business Services" shall mean the delivery of business services and goods to Members through entities including, but not limited to, the Trade Division, Jubilee Insurance Agencies Ltd., and Prairie Fuel Advisors;
 - (c) "Association" shall mean the Alberta Association of Municipal Districts and Counties;
 - (d) "Board of Directors" or "Directors" shall mean the board of directors of the Association;
 - (e) "Convention" shall mean the annual general meeting of the Association, which is held in the fall in each year and may include any additional meetings called from time to time by the Association;
 - (f) "Convention Chair" shall mean the individual selected by the Board to act as chair of a particular Convention;
 - (g) "District" shall mean a grouping of two or more Rural Municipalities;
 - (h) "Executive Director" shall mean the chief staff officer hired by the Board to oversee the management and operations of the Association and who shall act as the Secretary-Treasurer of the Association;
 - (i) "Member" shall mean a Full Member and an Associate Member;
 - (j) "Province" shall mean the Province of Alberta;
 - (k) "Rural Municipality" shall mean a municipal district created pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, county, or other special area or specialized municipality within the Province; and
 - (l) "Voting Delegates" shall mean within each municipality that is a Full Member, the number of elected officials within the municipality.

B. MEMBERSHIP

2. There shall be the following categories of membership within the Association: Full Membership and Associate Membership, with the specific characteristics set forth below:
- (a) Full Members of the Association shall consist of councils of Rural Municipalities, who have paid the applicable membership fee for the year. Ownership of the assets of the Association shall be vested exclusively with the Full Members and, upon dissolution of the Association, or at such other times as the Board may determine, distribution of assets will be made amongst the Full Members. Full Members shall be voting Members, and shall, at each Convention, have that number of votes equal to the number of Voting Delegates of the Member in attendance.
 - (b) Associate Members shall consist of those organizations and institutions whose objects relate to the welfare and advancement of Rural Municipality ratepayers or residents, and without restricting the generality of the foregoing, shall include school divisions, school districts, towns, villages, cities, hospital districts, health units, senior citizens' homes, municipal, community and recreation organizations, irrigation districts and water boards, and cooperatives supplying electric power or natural gas associations comprised of the said organizations or institutions, who have paid the applicable membership fee for the year. The rights and privileges of Associate Members shall be limited to all trading privileges within the Aggregated Business Services. Associate Members are non-voting members and are not entitled to participate in a distribution of the assets of the Association.
 - (c) Notwithstanding sections 2(a) and 2(b) above, the Board of Directors may, in its sole discretion, allow duly incorporated specialized municipalities Full Member or Associate Member status.
3. Any Member wishing to withdraw its membership may do so upon one year's prior written notice to the Board.

C. MEMBERSHIP FEE

4. Annual fees for all Members shall be as set by the Board.
5. In each year, the respective membership fee shall be paid to the Association and shall be due and payable by each Member on or before September 1st. The membership fees paid are non-refundable.

D. CONVENTION (MEETINGS OF THE MEMBERS)

6. The annual Convention of the Association shall be held at a location and upon dates to be selected by the Board.
7. Conventions of the Association may be called at any time by the Executive Director upon the instructions of the Board by notice in writing, at least twenty-one (21) days prior to the date of such Convention. The accidental omission to give notice of a Convention, or the non-receipt of a notice by, any of the Full Members entitled to receive notice does not invalidate proceedings at the Convention. The Full Members of the Association may

petition a Convention by submitting a petition signed by at least fifty (50%) plus one (1) of the Full Members in good standing, to the President of the Association, setting forth the reasons for calling such Convention. The Convention Chair shall then call the Convention to order at the hour, time and place for which it is advertised. Included in each notice of the Convention shall be an agenda for the conduct of the Convention.

8. Fifty per cent (50%) plus one (1) Voting Delegates shall constitute a quorum at any Convention. No business other than the adjournment or termination of a Convention shall be conducted at a Convention at a time while quorum is not present. All Voting Delegates shall, on request by the individual designated by the Board to verify credentials, be required to furnish their credentials proving their election to office within their respective District, prior to the opening of the Convention.
9. If within thirty (30) minutes from the time appointed for a Convention a quorum is not present, the Convention, if convened on the requisition of Full Members shall be terminated; but in any other case, it shall stand adjourned to the day, time and place determined by the Convention Chair, and if, at the adjourned meeting, a quorum is not present within thirty (30) minutes from the time appointed for the Convention, the Members then present shall constitute a quorum.
10. The Board or its designate(s) shall present to the Convention: (i) a financial statement, properly audited, covering the transactions of the previous year; (ii) a full report of its year's work; and (iii) a summary of those items of business and/or advocacy as directed by the Full Members.

E. ELECTION OF DIRECTORS AND OFFICERS

11. As necessary, at the Convention, there shall be elected a President or Vice President, and/or five (5) directors, one (1) representing each of the Districts identified below (the "District Directors"). The officers and directors so elected shall form the Board, and shall serve until their successors are elected and installed.

District Directors

- (a) District No. 1: Foothills Little Bow
 - (b) District No. 2: Central
 - (c) District No. 3: Pembina River
 - (d) District No. 4: Northern
 - (e) District No. 5: Edmonton East
12. The Board shall, subject to the bylaws or directions given it by majority vote at any Convention meeting properly called and constituted, have full control and management of the affairs of the Association, and meetings of the Board shall be held as often as may be required, but at least three (3) times per year, and shall be called by the President. Meetings of the Board shall be called on at least three (3) days written notice to each Director. Attendance by the majority of the Board shall constitute a quorum. A Director

may participate in a meeting of Directors by means of a telephone or other communication facility that permits all persons present to hear each other.

13. Persons shall be eligible to become Directors of the Association if they meet the following eligibility requirements: the individual (i) is a duly elected official of a Full Member in good standing with the Association; (ii) has not been found by a court of competent jurisdiction to be a mentally incompetent person, or of unsound mind; (iii) does not have the status of a bankrupt; and (iv) is not currently an elected official in any federal or provincial election. In the event that a Director ceases to hold office in his/her own Rural Municipality as the result of a municipal election, he/she shall be deemed to cease being a director of the Association effective at the conclusion of the next following Convention. All resignations of Directors shall be addressed to the Association.
14. Any Director, upon a majority vote of Full Members in good standing, may be removed from office for any cause which the Association may deem reasonable.
15. The Full Members shall elect, by nomination and a clear majority, a President for a term of two (2) years that alternates with the two (2) year term of the Vice President. This term shall commence at the conclusion of the Convention at which he/she is elected, and shall, unless sooner vacated, terminate at the conclusion of the fall Convention two (2) years hence.
16. The Full Members shall elect, by nomination and a clear majority, a Vice President for a term of two (2) years that alternates with the current two (2) year term of President. This term shall commence at the conclusion of the Convention at which he/she is elected, and shall, unless sooner vacated, terminate at the conclusion of the Convention two (2) years hence.
17. The District Directors are elected for a term of two (2) years. Each District shall meet as required to elect its representative Director and report the same to the Association.
18. The Directors and officers of the Association shall receive the remuneration determined by the Board.

F. VACANCIES

19. If during any year there is a vacancy in the Board is that of President, the Vice President shall assume the role of interim President until such time as an election for President can be held at the next following Convention. If a vacancy in the Board is that of Vice President, the vacancy shall remain open until the next following Convention.
20. If during any year there is a vacancy occurring on the Board at any time among the District Directors, the Board shall give notice to the affected District, which shall constitute a meeting for the purpose of electing the successor District Director. The results of such election shall be reported to the Association, and the successor District Director shall hold office until the time at which the previous Director's term of office would have expired.
21. The President shall be ex-officio a member of all Board committees. He/she shall, when present, preside at all meetings of the Board. In his/her absence, the Vice President

shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

G. FINANCIAL YEAR

22. Unless otherwise established by the Board from time to time, the financial year of the Association shall be from the first day of August to the thirty-first day of July in the following year.

H. AUDITING

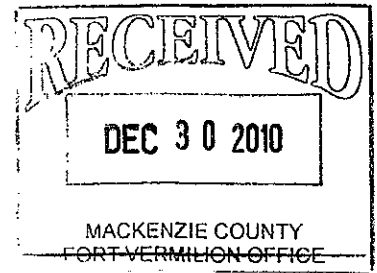
23. The books and records of the Association shall be audited at least once each year by a duly qualified accountant. A complete and proper statement of the standing of the books for the previous year shall be submitted to the Members at the Convention.
24. The books and records of the Association may be inspected by any Full Member of the Association at the Convention or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each Director shall at all times have access to such books and records.

I. BORROWING POWERS

25. For the purpose of carrying out its Objects, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit, or issue debentures for the purpose of carrying out its objects.

J. AMENDMENT OF BYLAWS

26. These bylaws may be amended or repealed by three-fifths (3/5) of the votes of the Full Members called for that purpose provided that notice of such amendments have been circulated to the Full Members at least twenty one (21) days prior to a Convention where such vote will be held.



Monday December 21, 2010

RE: ALBERTA SAND & GRAVEL ASSOCIATION 2011 UPDATES AND AGM NOTICE

Truck Registry Update

2011 Registration will be available for Truck Registry members beginning in January 2011. The current year registration decal will be Blue and all required participants of the program must display this decal following their 4-digit ID number.

If there are any questions regarding the ASGA Truck Registry, or producers operating in your Municipal District or County, please contact the ASGA directly. Notice will be sent to producers the beginning of January to notify them of registration renewals for 2011. We are switching to a new ordering system and are asking that trucks hauling for a producer be given an appropriate amount of time to register their vehicles before restrictions are placed on them through the county.

Annual General Meeting, January 19th & 20th, 2011

The ASGA is pleased to announce a new location for their 2011 Annual General Meeting, which will be held at the Marriott Edmonton, River Cree Wednesday January 19th and Thursday January 20th, 2011.

For more information or to register online, please visit: www.asgaagm.com. Or request a registration form from our office. Please note, only registration forms received with payment (credit card or cheque) will be processed.

We encourage all Municipal Districts and Counties that have aggregate operations to attend the meeting.

We look forward to seeing you in January. If you have any questions, please contact Teri directly at (780) 435-2844 or by email, teri.muhlbeier@asga.ab.ca.

Sincerely,

Teri Muhlbeier
Association Manager
Alberta Sand & Gravel Association
teri.muhlbeier@asga.ab.ca

cc info.

Carol Gabriel

From: Joulia Whittleton
Sent: Wednesday, December 22, 2010 4:50 PM
To: Council
Cc: Bill Kostiw
Subject: Golf Courses - assessments
Attachments: Golf Course Decision 2007 2008 M081-10.pdf

For those of you who may be interested, please read the attached document regarding an assessment appeal to the MGB (City of Edmonton vs. 12 Golf Courses) on the assessment valuation methods.

In short, the MGB decision was that the income base approach is **not** the most appropriate for assessing the golf courses and that the most reliable approach is the cost approach (the decision was in the City's favor). As in the attached case, some golf courses in the County are having a non-profit society status and some are privately owned (profit minded).

I will be bringing RFD to the next Council meeting with other info as requested.

Have a good evening ☺

Joulia Whittleton
Director of Corporate Services

Mackenzie County
P.O. Box 640, Fort Vermilion, AB, T0H 1N0, Canada
Direct Tel: 780.927.3719 ext. 2223
Tel.: 780.927.3718, Fax: 780.927.4266
Toll Free: 1.877.927.0677
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Carol Gabriel

ec info

From: Linda Walton [Linda.Walton@MDGreenview.ab.ca]
Sent: Wednesday, December 22, 2010 9:58 AM
To: Teresa Marin; irenec@birchhillscounty.com; alan@clearhillscounty.ab.ca; brogan1@countygp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; Iturcotte@mismokyriver.com; ramiles@northernsunrise.net; dnellis@saddlehills.ab.ca; kelly.kloss@woodbuffalo.ab.ca; mdsr133@mdspiritrivier.ab.ca; tmatus@mdspiritrivier.ab.ca
Cc: donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; srunhart@countygp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; adminassist@countyofnorthernlights.com; Helen@mdopportunity.ab.ca; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; ccharest@mdspiritrivier.ab.ca; webmaster@woodbuffalo.ab.ca; charlotte@clearhillscounty.ab.ca; Tom Burton
Subject: FW: Revised Aboriginal Consultation Letter
Attachments: Letter - AAMDC Input into Draft Policy Document .pdf; Reeves & CAO Mtg Dec 17, 2010.docx

Attached are the minutes from the Reeves & CAO's meeting held December 17, 2010 in Valleyview, AB. Also attached is a letter regarding First Nations Consultations for your information.

Linda Walton
CAO's Executive Assistant
Municipal District of Greenview No. 16
4707-50 Street, Box 1079
Valleyview, Alberta
T0H 3N0

Tel: 780.524.7600 or 1.888.524.7601 | Direct: 780.524.7637
Fax: 780.524.4307

 Please consider the environment before printing this e-mail.

December 17, 2010

Ms. Maria David-Evans
Deputy Minister
Aboriginal Relations
10155 - 102 Street
Commerce Place, 19th Floor
Edmonton, AB T5J 4G8

Dear Ms. Evans:

Re: *Alberta's First Nations Consultation Policy on Land Management and Resource Development, 2010: Draft Discussion Paper*

The AAMDC appreciates the opportunity to provide input into *Alberta's First Nations Consultation Policy on Land Management and Resource Development, 2010: Draft Discussion Paper*. Representatives from Aboriginal Relations provided an excellent overview of the paper, its background and the development process. On behalf of our members, the AAMDC is pleased to provide the following feedback.

With respect to municipalities, the Government of Alberta should continue to definitively accept responsibility as the sole entity with a duty to consult First Nations. However, we agree that certain procedural aspects could be delegated to municipalities given the degree to which they engage with First Nations through the provision of services but more significant to rural municipalities—the development and maintenance of infrastructure such as roads. With that in mind, municipalities are neither willing nor equipped to shoulder costs or legal risks involved with consultation. The Government of Alberta should provide legal protection, resources and assistance—financial or otherwise—if municipalities are utilized in this way.

The AAMDC membership has endorsed a resolution (attached) that seeks a coordinated, streamlined process for consultation approvals. As the managing body, the Government of Alberta needs to do a better job of coordinating clear and consistent processes across departments. In a recent presentation from Aboriginal Relations staff, they noted that this is the single biggest challenge facing proponents. If this is the case, and municipalities echo those sentiments, then this should be a primary objective.

Municipalities play a number of roles that are directly impacted by consultation policy. As such, any policy needs to be mindful of these roles and their related requirements. Examples include the following:

- Municipalities have the legislated obligation to develop land use bylaws, municipal development plans and, at times, area structure plans
- Municipalities are the road authority in control of crown land as it relates to right-of-ways, widening, etc.
- Municipalities provide development permits for dispositions on crown land (ex. surface materials lease)
- Municipalities sometimes act as a developer

It is unclear in the current policy how municipalities are to deal with notification, consultation, reconciliation or accommodation regarding these roles. The AAMDC suggests further research into these areas before this policy is finalized.

On a related note, the Government of Alberta should ensure that municipalities, through their respective associations, play an ongoing role in the development of new initiatives and policies regarding First Nations. The AAMDC is well positioned not only to provide input but also to act as a communications conduit to rural municipalities. The AAMDC and its member municipalities are especially interested in further consultation as the resulting guidelines to complement the consultation policy are re-examined and updated. Specific concerns regarding timelines and fees are of significant concern to municipalities but are likely better addressed in the guidelines than in the policy.

Finally, in acknowledgement of the vital linkage between municipalities and First Nations, municipalities should be privy to similar supports that industry and First Nations currently access. Specifically, Aboriginal Relations should increase their educational outreach—perhaps through AAMDC conventions or attendance at district meetings—to inform municipalities of the supports, experts, resources, and key contacts available to them. This initiative alone stands to improve municipal understanding of Aboriginal Relations' mandate and, by virtue, the government's understanding of municipal issues related to First Nations.

With regard to the draft discussion document, the AAMDC appreciates the "living" nature of it and agrees that regular review should be maintained. As mentioned earlier, we believe there could and should be stronger wording regarding the government's leadership role in consultation and consultation management. Other guiding principles that should be retained are those dealing with reciprocity as well as acknowledging that consent or agreement is not always achievable and shall not be a determining factor in adequate consultation. Further, we support the government's continued role in determining adequacy of consultation and accommodations. Some specific amendments we would recommend include reconsidering your definition of proponent given the involvement of municipalities and adding a definition for notification. Lastly, the AAMDC contemplates what impact this policy could have on private land. While, it seems clear that this policy covers crown land, we are aware of similar issues already affecting private landowners. The AAMDC is of the definitive belief that this policy should not, in any form, extend the duty to consult to private land.

In conclusion, the AAMDC wishes to acknowledge the proactive nature of this policy. While municipalities have, in the past, been a relatively overlooked player, we also understand that much of the work around First Nations consultation is ever-evolving as case law continues to be the most significant driver of change. We further understand Alberta to be in the forefront with this initiative, and through our new-found linkage, we are confident that together Alberta can continue its by-and-large record of successful First Nations relations.

Yours sincerely,

Bob Barss
President

Attachment

cc Mr. Ray Gilmour, Deputy Minister, Municipal Affairs

Resolution 8-09F : First Nations Consultation

Carried

WHEREAS in 2009, Alberta Sustainable Resource Development and Alberta Culture and Community Spirit implemented, and Alberta Environment expanded, its First Nations consultative requirements; and

WHEREAS Strategy 7, of the Provincial Land Use Framework, commits to the inclusion of Aboriginal peoples in land-use planning;

THEREFORE BE IT RESOLVED, that the Alberta Association of Municipal Districts and Counties (AAMDC), urge the Province of Alberta to clearly articulate its intent and direction with respect to First Nations consultation and where the Government intends to require consultation, that a “one window”, multi-departmental First Nations consultative process be implemented that provides for fair and timely decisions.

Member Background

In the fall of 2008, Clearwater County began the planning and engineering for the development of a new sewer system and sewage lagoon for the Hamlet of Nordegg. Part of this planning process involved fulfilling the requirements of Alberta Environment to undertake First Nations consultation.

In August of 2009, following the tendering of the lagoon project (tenders were already closed), Clearwater County was advised by Sustainable Resource Development (SRD) that additional consultation was required beyond the consultation already undertaken and accepted by Alberta Environment. In August of 2009, Clearwater County was also advised that approvals from Alberta Culture and Community Spirit were delayed pending the outcome of the SRD consultative process.

Sustainable Resource Development required the Clearwater County Public Works department to undertake a similar consultative process for the widening of an existing public road within the public lands area of Clearwater County.

The wording of Strategy 7 of the Land Use Framework makes it clear that the Province of Alberta intends to have Aboriginal involvement in land use planning; however, the extent and scope of where this involvement may be required is unclear. The lack of clarity regarding the required involvement of First Nations through land use planning processes, and the duplicative nature of the current consultative process of Alberta Environment, Culture and Community Spirit, and Sustainable Resource Development needs to be addressed

Minutes of a

AAMD&C REEVES & CAOS MEETING

held at the Horizon Inn in
Valleyview, Alberta, on Friday, December 17, 2010

**#1:
CALL TO ORDER**

Director Burton called the meeting to order at 10:10 a.m.

PRESENT

Tom Burton, MD of Greenview #16 (Director)
Ben Boettcher, M.D. of Fairview #136
Lucien Turcotte, MD of Smoky River #130
Terri Wyness, MD of Fairview #136
Jim Squire, MD of Greenview #16
Bill Neufeld, MacKenzie County
Robert Brochu, MD of Smoky River #130
Tony Yelenik, MD of Greenview #16
Tim Stone, Saddle Hills County
Carolyn Kolebaba, Northern Sunrise County
Darlene Cardinal, Northern Sunrise County
Bob Miles, Northern Sunrise County
Alvin Billings, MD of Big Lakes
Veronica Bliska, MD of Peace
Warren Smith, Birch Hills County
Lyle McKen, MD of Peace
Dale Gervais, MD of Greenview #16
Linda Walton, Recording Secretary

**#3
TOPICS FOR ZONE
MEETING IN
FEBRUARY, 2011**

Ben Boettcher – MD of Fairview:

- Ben indicated that the government does not feel that the drought will end any time soon.
- Met with Jack Hayden, John Knapp, Luke Ouellette, Rob Renner and Hector Goudreau on December 15th, 2010. At the meeting, the Ministers requested feedback that would have a lasting impact on what is truly needed and where. Each municipality should put together their requirements. The final report will be sent to Jack Hayden.
- Ben will put together a document and send to all in attendance today. Feedback comments are required by January 18th to allow time for consolidation prior to being sent to the Ministers.
- The federal government has alluded to having \$250 - \$300M with stipulations:
 - They will not fund anything that touches raw water.
 - Funds will only flow to the prairie producers (acreage owners).
- The provincial government has allocated \$150M to deal with provincial issues only, for now. Over the next three years, the province has put aside \$400M through Alberta Transportation to cover the entire province. The program being put together is for the Peace Region but the money is for the whole province; however, the money will primarily be for the program in the Peace.
- Ben explained that all types of water projects will be looked at and indicated that the municipalities need to put in whatever they feel is necessary. He also explained that the federal programs will not work as money will not flow to rural Alberta.
- Tony Yelenik asked if the applications made to Water for Life can be transferred to this new program. Ben replied that this new program is an addition to the Water for Life program.
- Ben was asked by Tim if it was alright to speak to water co-ops about this feedback and Ben stated that he felt it was a necessity.
- Discussions ensued regarding rural water issues and ways to make the most of the monies the provincial government has slated for the drought issue.
- Maps were distributed to all present showing conceptual rural water utilities pipeline with water pumping program deliveries and PFRA funded dugout locations. Discussions were held on the accuracy of the maps and whether they needed to be upgraded before the final report to Jack Hayden.

**#3
TOPICS FOR ZONE
MEETINGS**

Director Burton invited representatives to speak for their municipality:

Municipal District of Smoky River:

- Had no topics to discuss.

Saddle Hills County:

- Had no topics to discuss.

Northern Sunrise County:

- Would like to speak with someone about Site C Dam regarding:
 - What stage it is at.
 - is Alberta going to be consulted. Ben Boettcher suggested asking the Minister of the Environment to attend the Zone meeting with information on the dam.
- Alberta Health regarding:
 - seniors taking up beds in hospital when they should be in acute care
- FCM – positions.
- REDA – regional development funding.

Municipal District of Big Lakes:

- Has heard that funding from Infrastructure is going to change in the cost sharing formula for Transportation. Bridge funding is also changing. Minister Ouellette should be invited.

Municipal District of Peace:

- Would like the Health Minister to be invited to discuss why it takes Alberta Health so long to sign contracts for items like housing for seniors that they have agreed to cost share with regions.

Demographics have not changed; people are not getting younger. Director Burton asked Ms. Bliska to forward the documentation so he could present it to AAMD&C to see if they can help gets this moving.

- RCMP manpower is another topic that MD of Peace would like to see on the table at the Zone Meeting.

Birch Hills County:

- Discussions should take place regarding school bus ride lengths. Policies should be put in place that no child should have to ride the bus for longer than 2 hours per day. A resolution should be presented at the Zone Meeting with all regions getting behind it. The long bus rides are due to how the funding is calculated, which no one can explain. Urban areas make money on transportation while rural areas lose money. Need for a new calculation basis.

Municipal District of Greenview:

- School busing issues are a problem in MD as well.

**#4
NOTES**

Director Burton informed the meeting attendees that at the AAMDC board meeting the Standing Issues Committees were discussed, and by direction of the membership, they were not disbanded but a fourth committee be established. If anyone knows of someone who would like to be on a Standing Issues Committee, please put their names forth at the Zone Meeting as 8 people will be put forth for consideration. The Standing Issue Committees will be:

1. Resources, Agriculture and the Environment
2. Intergovernmental Relations, Finance and Justice
3. Social Issues and Concerns
4. Infrastructure – Transportation - Municipal Affairs

Discussions ensued regarding the amount of paperwork issued by AAMD&C that requires a password.

Discussions ensued regarding Aboriginal Consultations. The Adhoc Committee to AAMD&C should forward this information to Minister Webber.

**#5
ADJOURNMENT**

Meeting adjourned at 11:58 a.m.

Carol Gabriel

CC info

From: Sandra Rendle [sandraR@mdfairview.ab.ca]
Sent: Thursday, December 23, 2010 2:52 PM
To: irenec@birchhillscounty.com; info@clearhillscounty.ab.ca; info@countygyp.ab.ca; countyofnorthernlights@countyofnorthernlights.com; biglakes@mdbiglakes.ca; esecretary@MDGreenview.ab.ca; mdpeace@wispernet.ca; rtherriault@mdsmokyriver.com; mdsr133@mdspirriver.ab.ca; Carol Gabriel; general@northernsunrise.net; admin@saddlehills.ab.ca
Cc: mdinfo@mdfairview.ab.ca; ben
Subject: Municipal Response to the Peace Region Water Supply Task Team

Please forward to your CAO and Reeve.

This Communication is a follow up to the Reeve and Manager's meeting December 17, 2010 in Valleyview.

Re: Municipal Response to the Peace Region Water Supply Task Team (by Jan 17, 2011)

In mid November Ag Minister Jack Hayden and Deputy Minister John Knapp struck a high level Task Force to address long standing water needs in the Peace Region. The Committee is constructed in this manner:

Bruce Patterson – Chair – ARD – Director, Irrigation and Farm Water Division

Representatives from:

4 – Alberta Agriculture

– Alberta Environment

1 – Transportation - (Water Infrastructure Construction/Funding)

1 – Rural Utilities

Municipal Affairs – various and comprehensive support

3 – Resource individuals for the North – Ben Boettcher, CAO, M.D. of Fairview No. 136 assisted by Kelly Hudson, CAO, M.D. of Spirit River No. 133 and Allan Rowe, CAO, Clear Hills County.

Here are the consultative results to date that have been arrived at:

1. There are some recognized short term needs and there are long term needs.
2. Short term needs will be endeavored to be addressed by the Minister in the next few months.
3. Longer term needs of a construction type will be categorized as short term do-able's and long term do-able's.
 - ✍ Short term are deemed to be truck loading facilities – water co-op infill's and upgrades etc.
 - ✍ Long term projects would be e.g. new water co-ops – new supply/transmission lines – pumping structures out of the Peace River etc.
 - ✍ Projects should have the active support and/or blessing of the local municipalities. A cost sharing arrangement following various previous guidelines would conceivably be the norm.
 - ✍ We need realistic feedback from our northern municipalities – what their “water facility” needs are both short and long term.
 - ✍ Funding is envisaged to be routed through Alberta Transportation. They are planning to put around \$400 million into water initiatives in the next 3 years – province wide. However, there is a priority shift envisaged to facilitate the Peace Region needs.
 - ✍ The Federal Government has a sizable amount of money sitting in various pools but because of too many restrictive codicils cannot be accessed, at this time, by any Western Canadian Provincial Government. In time that may change.

- ✍ Minister Hayden wants the completed task force report on his desk by the first week in February. Accordingly, our last committee meeting will be on January 19, 2011 to compile the information.
- ✍ We must have your needs assessment from your municipality by January 17, 2011 to be able to include it in the report.

Please feel free to contact me for clarification of any questions or needs assessment drop off procedures. Thanks for your interest and co-operation.

Ben Boettcher, CAO
M.D. of Fairview No. 136
Ph: (780) 835-4903
Cell: (780) 835-1274
Fax: (780) 835-3131

Or if you prefer you can also contact Kelly Hudson, CAO, M.D. of Spirit River No. 133 at (780) 864-3500 or Allan Rowe, CAO, Clear Hills County at (780) 685-3925.

On Behalf of Ben Boettcher,

Thanks,

Sandra Rendle
Administrative Assistant
Municipal District of Fairview No. 136
PH: (780)835-4903
FAX: (780)835-3131

Carol Gabriel

From: Teresa Marin [Teresa.Marin@MDGreenvew.ab.ca]
Sent: Tuesday, January 04, 2011 2:55 PM
To: irenec@birchhillscounty.com; alan@clearhillscounty.ab.ca; brogan1@countypg.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; ramiles@northernsunrise.net; dnellis@saddlehills.ab.ca; glen.l@woodbuffalo.ab.ca; mdsr133@mdspiritriver.ab.ca; tmatius@mdspiritriver.ab.ca; fortmc Murray.woodbuffalo@assembly.ab.ca; lesser.slavelake@assembly.ab.ca; dunvegan.centralpeace@assembly.ab.ca; grandeprairie.wapiti@assembly.ab.ca; grandeprairie.smoky@assembly.ab.ca; peace.river@assembly.ab.ca; west.yellowhead@assembly.ab.ca; susan@aamdc.com; gerald@aamdc.com; mayor@hinton.ca; Har1@telusplanet.net; wayne.franklin@gov.ab.ca; gary.sandberg@gov.ab.ca
Cc: donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; srunhart@countypg.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Linda Walton; adminassist@countyofnorthernlights.com; Helen@mdopportunity.ab.ca; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; ccharest@mdspiritriver.ab.ca; webmaster@woodbuffalo.ab.ca; charlotte@clearhillscounty.ab.ca; tburton@aamdc.com; council@clearhillscounty.ab.ca; emcdonald@countypg.ab.ca; Carol Gabriel; biglakes@mdbiglakes.ca; Linda Walton; psinclair@mdopportunity.ab.ca; donron@telusplanet.net; md130adm@telusplanet.net; klas_hudson@hotmail.com; harvnag@telusplanet.net; council@saddlehills.ab.ca; melissa.blake@woodbuffalo.ab.ca
Subject: AAMDC Zone 4 meeting
Attachments: Resolution Template 1 .doc

Greetings Everyone,

The Alberta Association of Municipal Districts and Counties Northern District Zone 4 will be meeting at 10:00 a.m. on Friday, February 11th, 2011 at the DeBolt Community Centre, main street DeBolt, Alberta. Please forward any resolutions for this meeting to me by using the attached template provided. The agenda for the meeting will be provided once it has been completed.

DeBolt is located centrally between Grande Prairie (60.3 km west) and Valleyview (53.5 km east). There are a number of accommodations available either in Valleyview or Grande Prairie:

Hotels/Motels in Valleyview:

Paradise Inn & Suites (formerly Pomeroy Inn) – starting at \$129/night, the hotel offers free internet service, continental breakfast, pool, hot tub, gym and is pet friendly. 780.552.2338

Western Valley Inn – rates start at \$79.00+tax /night includes hot breakfast, free wireless internet, exercise room will be available in February. 780.524.4000 or 1.888.524.4442

Horizon Inn – rates start at \$59.95/person or \$69.95/two people, this rate includes hot breakfast, wireless internet, exercise room with hot tub and sauna. 780.524.3324 or 1.888.909.3908

Numerous hotels/motels are available in Grande Prairie.

Please let me know if you will be attending by January 31st, 2011, the attendance number will be required to provide to the caterers. Contact me if you have any questions in regards to this meeting.

.ook forward to seeing you at the meeting.

Sincerely,

Teresa Marin
Corporate Services Executive Assistant

Municipal District of Greenview
Box 1079
Valleyview, AB T0H 3N0
Direct Line: 780-524-7627
Fax: 780-524-4307
Email: teresa.marin@mdgreenview.ab.ca

AAMDC
2011 Resolution No. _____

Insert your AAMDC Zone Name here

INSERT YOUR RESOLUTION NAME HERE

Whereas (insert applicable information)

Whereas (insert applicable information)

Whereas (insert applicable information)

Whereas (insert applicable information)

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties (insert the resolution information here).

Moved by:

Seconded by:

RESOLUTION
Zone 4 Meeting held YR/MTH/DAY

Background to (INSERT YOUR RESOLUTION NAME HERE)

(Insert the background information here).

Info.

Carol Gabriel

From: Lisa Wardley [lwardley@siscanada.ca]
Sent: Tuesday, January 04, 2011 9:37 AM
To: John Klassen; Bill Kostiw
Subject: FW: Synthetic Ice Surface: Portable Ice Skating/Hockey Rink - EZ Glide 350

Hey I found this link on synthetic ice surfaces. Fort Chip installed a full-sized ice surface in November 2010, found more cost effective than running an ice-plant and could keep ice in year round. There is also a guy that works at Tolko that has installed it in his basement for the kids to use all year round... can you imagine.

Ontario, Canada
Strong Hockey
130 Thompson Drive
Cambridge, ON N1T 2E5

Phone: 519 621 6761 ext 600
Fax: 519 621 9124
Email: steven@eclipseautomation.com
Website www.stronghockey.ca

Another site is: www.hockeyshot.com or www.xtraice.com

Thought this might be something that we should look at and look at the pros and cons before replacing another ice plant.

Lisa Wardley
Lisa Wardley
Mackenzie County
Councilor Ward 10 - Zama
Hm: 780-683-2384
Cell: 780-841-5799
lisa@mackenziecounty.com

I am here to help you celebrate... your life } your story } your way.
Creative Memories www.mycmsite.com/zamacity

-----Original Message-----

From: Lisa Wardley [<mailto:lisa@mackenziecounty.com>]
Sent: January 4, 2011 9:13 AM
To: 'Lisa Wardley'
Subject: Synthetic Ice Surface: Portable Ice Skating/Hockey Rink - EZ Glide 350

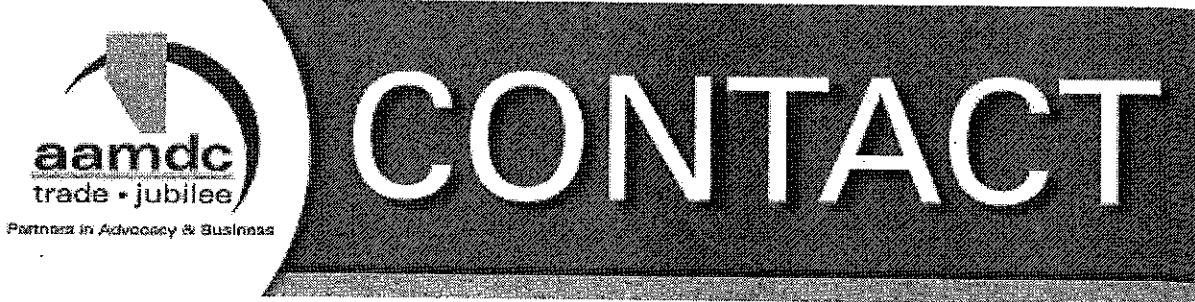
<http://www.ezglide350.com/ezglide.php>

Carol Gabriel

From: AAMDC [kelly=aamdc.com@mcsv62.net] on behalf of AAMDC [kelly@aamdc.com]
Sent: Wednesday, January 05, 2011 4:25 PM
To: Carol Gabriel
Subject: Contact Newsletter - January 5, 2011

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January 5, 2011 • Volume 2011 Issue 1



Member Bulletins

AAMDC Spring 2011 Convention Registration Now Open

The Spring 2011 Convention will be taking place from March 21 to 23, 2011 at the Shaw Conference Centre in Edmonton. Registration is now available on the AAMDC website. [Read more...](#)

Resolution Tips and Tools

With districts meetings approaching, the AAMDC would like to remind members that: all resolutions must be submitted electronically; all resolutions must have a title, preamble, operative clause and member background. [Read more...](#)

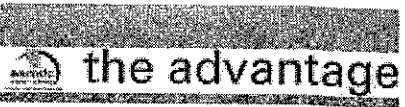
So, What Did I Miss Over the Holidays?

The AAMDC is pleased to provide an overview of significant member bulletins released over the past few weeks. Members are encouraged to review them. [Read more...](#)

In the News

Central Alberta grain farmers buy \$5-million rail line (from the *Edmonton Journal*, December 29, 2010) Farmers in the Battle River area aim to help local small producers stay in business and keep rural hamlets alive. Without any government help, they've purchased a \$5-million, 80-kilometre line from Camrose to Alliance and a well-used diesel locomotive. [Read more...](#)

twitter



Municipal News

The County of Northern Lights will undergo a municipal inspection. County council made the decision after a ratepayer raised concerns over business contracts.

New Job Postings

Athabasca County

- Director of Community Services

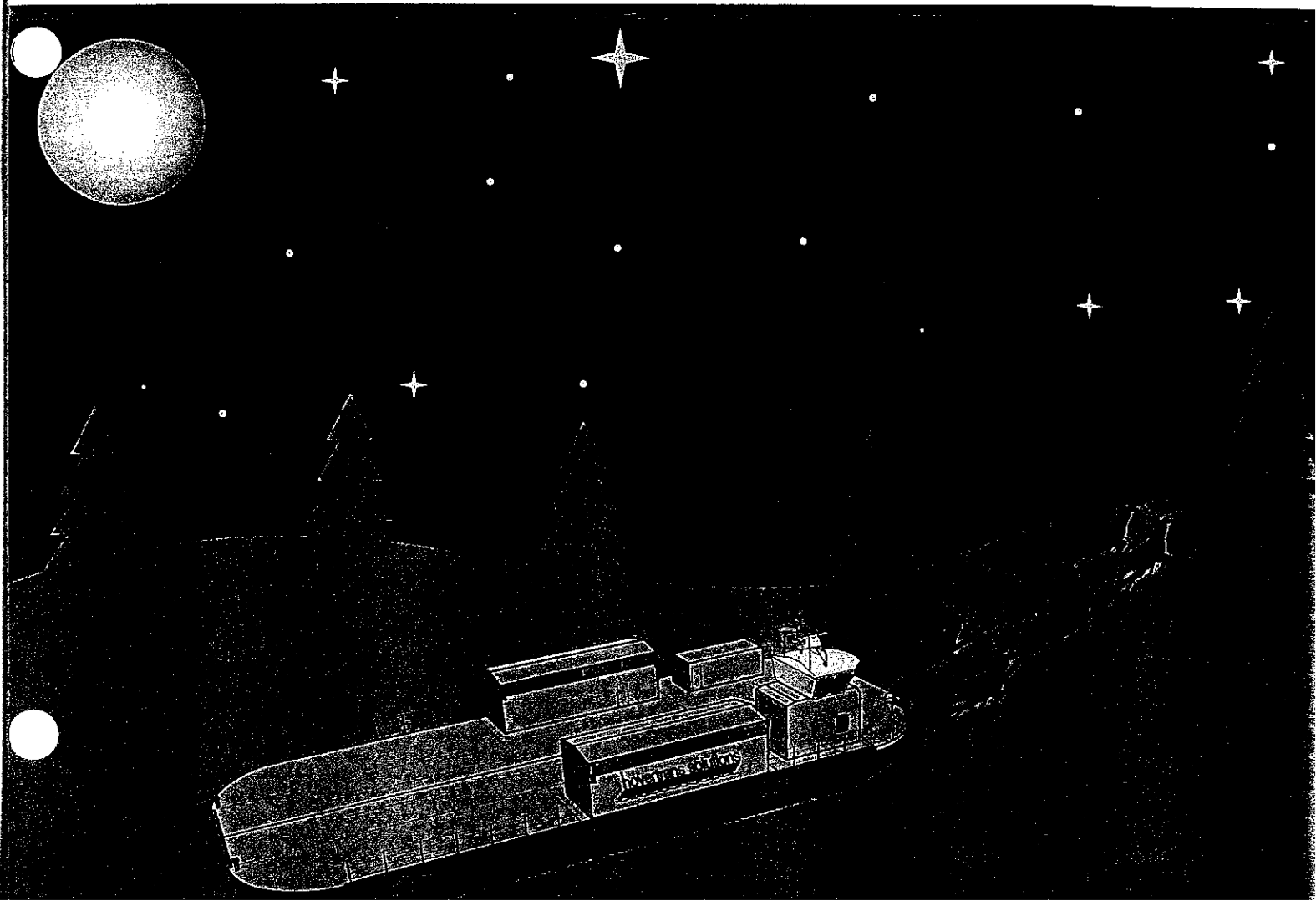
Lac Ste. Anne County

- Community Peace Officer I
- Pesticide Applicator (3)

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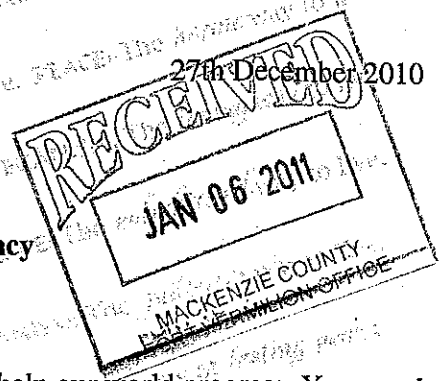
cc mkb



The Supreme Master Ching Hai International Association

www.godsdirectcontact.org SMCHIA@Godsdirectcontact.org
P.O. Box 730247, San Jose, CA 95173-0247, U.S.A.
Tel: 1-408-218-2635; Fax: 1-928-222-3333

Reeve Bill Neufeld
Reeve of Mackenzie
PO Box 640
Fort Vermilion, AB T0H 1N0



Ref: With Utmost Respect and Urgency

Dear Reeve Neufeld:

First, my heartfelt gratitude for all your dedicated efforts to better lives and help our world progress. Your work is hugely appreciated by society as by Heaven.

As all citizens aspire to have a peaceful and harmonious life, they look to your leadership in achieving this ideal. Indeed, amidst multiple concurrent crises – climate change, conflicts, food and water shortages, financial struggles, etc. – more than ever do we need your mighty power as entrusted by the people, to save our world.

Scientists have made it very clear that we have only a few years left for decisive actions in addressing climate change as well as the destruction to the environment and other species if we are to avoid irreversible damage to our civilization. In fact, all actions that are violent – towards nature, humans, and animals – eventually bring harmful consequences to our planet.

Therefore, to change the energy of this planet from negative to positive, from destructive to constructive, we must reclaim our human dignity and return to our original benevolent self; we must uphold the principle of non-violence and peace.

Herewith is a proposal of efficient, practical and dynamic actions presented to you and all governments in the hope that you will act with noble leadership to save fellow citizens and future generations.

- 1. Support human life: End all killing of people.** All killing and torturing of humans, which breed violence and negative destructive energy, must stop in order to prevent further suffering and death from wars, disasters, epidemics, and other calamities.
- 2. Support co-inhabitant life: End all killing of animals.** A staggering 55 billion land animals, eight times the entire global human population, are killed for human consumption every year. This translates to an estimated 150 million beings massacred every day, or 1,744 beings slain each second! Billions more fish perish at our hands. Thus, we must do away with fisheries, animal products and animal factory farms. Laboratory testing involving cruelty to animals must also stop. A blood debt is owed for each individual life taken.

3. End wars. Wars and weapons claim lives at an unconscionable cost. Apart from the emotional, psychological, physical, mental and spiritual tolls, the financial costs can be seen in the following brief sample of equivalent terms:

- Six weeks of global military spending can feed all the world's hungry for one full year.



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- The actual and projected costs of wars in Iraq and Afghanistan could feed all the world's hungry for 67 years.
- Two weeks of global military spending can secure water for 2.4 billion people.
- One month of global weapons purchased at a cost of US\$108.3 billion can feed 96 million hungry children three wholesome and nutritious meals a day for 10 years.
- The cost of a single B-2 stealth bomber can serve over 2.5 billion meals for the hungry, restore the sight of 31 million blind patients, remove 1 million explosive landmines, or build 713,000 new family homes.
- Not included are the huge war-related costs.
- Not included are the unredeemable costs of Human's life and related suffering.

Therefore, wars must be ended. The weapons production business must decrease to zero. If any armies are even retained, they should serve people in their times of need, such as providing disaster relief and rebuilding homes wherever necessary. Soldiers and even inmates can go help people plant vegetables or do other productive works.

4. Start a vegan diet. Help co-citizens to be vegan as well by banning all animal products. This is not dictating personal lifestyles; this is the only viable emergency course to ensure the survival of humans and the planet. We must stop the killing - and stop the primary cause of climate change.

Animal agriculture is no longer to be ignored as the most serious cause of global warming that results from human activities, exceeding even fossil fuel emissions. A study published by World Watch Magazine, authored by former and current environmental research advisors for the World Bank Group, found: “[O]ur analysis shows that livestock and their byproducts actually account for at least 32,564 million tons of CO₂-equivalent per year, or 51 percent of annual worldwide GHG emissions.” Livestock production is also the #1 human-caused source of global methane emissions, with methane being at least 72 times more potent than CO₂ as a greenhouse gas, while dissipating from the atmosphere many times faster. [World Watch Magazine 2009]

In fact, the United Nations Food and Agriculture Organization stated that animal agriculture is “one of the most significant contributors to today’s most serious environmental problems, at every scale from local to global,” including biodiversity loss, deforestation, land degradation and desertification, air pollution, and water pollution. Livestock grazing uses 26% of all the global land surface and feed crop production occupies one-third of all arable land, creating extreme inefficiencies and exorbitant wastes of grains, water, and fossil fuel resources. [UN FAO 2006]

Animal factory farms are also a known origin of human disease, including deadly flu pandemics. [US CDC 2009] A single factory farm can produce more waste than a large city; and its bacteria, hormones, and antibiotics infiltrate families' soil and water supplies, untreated.

In addition, fishing practices have put life-sustaining oceans on a path to collapse; over 70% of the world’s fish species are fully depleted, and the rest will also be gone within 40 years. [UN FAO, UNEP 2010] Restoring the balance of the oceans, which provide half the world's oxygen and regulate the climate, is vital to overall planetary health.



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Furthermore, the global change to an animal-free diet would save world governments a full 80% of greenhouse gas mitigation costs, reducing by US\$32 trillion the global US\$40 trillion costs Dutch scientists have estimated are necessary to meet CO₂ reduction goals by 2050. [Netherlands Environmental Assessment Agency 2009] In addition, annual healthcare expenses due to meat-related illnesses would be reduced by at least US\$1 trillion, and more than 20 million meat-related premature deaths worldwide per year would be prevented, as would families' immeasurable suffering.

A 2010 United Nations Environment Program report, jointly released with the European Commission likewise concluded in clear terms: "A *substantial reduction of [environmental] impacts would only be possible with a substantial worldwide diet change, away from animal products.*" [UNEP June 2010]

5. Start subsidies for organic vegan farming. Help farmers transition and succeed in this sector, thus ensuring national and world food security while mitigating global warming. Organic vegan farming benefits include:

- 40% of atmospheric CO₂ absorbed if the world's tillable soil is organically farmed
- Contamination of soil and water from antibiotics, dangerous bacteria, and excessive nitrates in animal farm manure eliminated
- Pollution from chemical fertilizer and pesticide runoff eliminated
- Biodiversity and ecosystems restored
- Food supplies safe and nutritious for all humans [Rodale Institute 2008]
- Save 80% of global climate change mitigation costs
- Stop global warming for good!

Esteemed leaders, words fall short of real meaning in this urgent situation of our planet and all life thereon. I pray that you will try your best to implement these necessary next steps to help fellow citizens, the animals, and the environment – and implement them now. For thus saving their lives and bringing peace and harmony to our world, the people's gratitude to you will know no bounds, now and in future history, as shall be Heaven's immense reward for you in the hereafter.

Please, let us be unprecedentedly courageous for our children's sake.

Thank you for your attention and noble spirit.

With Great Honor, Love and Blessings,

Supreme Master Ching Hai

Be Veg, Go Green 2 Save the Planet
PEACE:
It begins on our plate.
VEGANISM:
The lives' saving way to live.

Carol Gabriel

From: Bill Gish [Bill.Gish@gov.ab.ca]
Sent: Thursday, January 06, 2011 10:14 AM
To: Bill Kostiw
Subject: FW: Tompkins Landing Ice Bridge - January 5, 2011
Attachments: DOC.PDF; DSCN2616.JPG

Bill

We are getting complaints about the Tompkins Landing Ice Bridge regarding the roughness, and the amount of water applied at one time to increase the thickness of the ice bridge. There is a set limit of water according to your safety plan that must be followed, the amount of water that is being applied is giving problems for small cars in crossing the ice bridge.

Also a greater concern is from the attached ice thickness report indicating that there is 110 cm of ice and the county has posted a weight capacity of the ice bridge of 50 tonnes. The report does not indicate the amount of blue and white ice. White ice has only half the strength of blue ice and I am concerned that the county is assuming all blue ice in their calculation of the allowable load on the ice bridge. Can you please report the thickness of the blue and white ice.

Also your safety plan is not approved by the department and would like to get your updated plan as soon as possible.

Your attention too these matters asap would be greatly appreciated.

Bill

-----Original Message-----

From: Rommel Directo
Sent: Wednesday, January 05, 2011 2:59 PM
To: Bill Gish
Cc: Paul Catt
Subject: Tompkins Landing Ice Bridge - January 5, 2011

Bill,

Attached are photos of the Tompkins Landing Ice Bridge taken today around 11:00 am. As you can see, the flooding activity is not being restricted to one lane.

We tried to contact John Klassen of Mackenzie County by telephone but was unsuccessful. We then left a message for Mackenzie County to address the concern.

Rommel Directo
Maintenance Contract Inspector - High Level Alberta Transportation
(780)926-2241
rommel.directo@gov.ab.ca





ICE MEASURE INSPECTION REPORT

Date: <u>Jan 4, 2011</u>		Location: <u>Tompkins Landing Ice Bridge (Highway 697)</u>		<u>Day 23</u>	
Completed by: <u>John Neudorf</u>					
Climate Conditions: <u>Calm</u> Snow - Rain - Wind <small>(Circle all applicable)</small>		List Names of Workers Present		3) <u>Peter Fehr</u>	
Visibility Factors: Clear <u>Fog</u> Light <u>Dark</u> <small>(Circle all applicable)</small>		1) <u>John Neudorf</u>		4) <u>Henry Fehr</u>	
Current Temperature <u>16</u> °Celsius		2) <u>Willie Driedger</u>		5) _____	
Traffic Control Record		Yes	No	If NO a corrective action is required	
Alberta Environmental River Forecast					
Bridge is _____ m - <u>100</u> m Wide				<u>Flooded both sides</u>	
Traffic Signs in Correct Position		<input checked="" type="checkbox"/>		<u>dragged, and bladed</u>	
Traffic Signs Clean/Visible		<input checked="" type="checkbox"/>		<u>all high ice is knocked</u>	
Barricades in Corrective Position		<input checked="" type="checkbox"/>		<u>down</u>	
Test Holes - Staked & Numbered		<input checked="" type="checkbox"/>			
Ice Surface Clear of Snow		<input checked="" type="checkbox"/>		<u>Took measurements</u>	
Ice Bridge Surface Visible		<input checked="" type="checkbox"/>			
Vehicles Cross at Safe Speeds		<input checked="" type="checkbox"/>			
Vehicles Exceeding Load Ratings			<input checked="" type="checkbox"/>		
Unusual or Deep Cracks Starting			<input checked="" type="checkbox"/>		
Water Visible in Cracks			<input checked="" type="checkbox"/>		
Thin Ice On/Near Ice Bridge			<input checked="" type="checkbox"/>		
Are Approach Ramps Sanded					
Sand/Salt Accumulating on Ice Bridge					
Flooding Ice Bridge Required					
Shore Inspection: Water on Surface - Shore Ice Lifting/Bulging - Shore Ice Falling/Dropping - Shore Ice Bulging/Breaking Up Stream - Water on Surface Up Stream (Circle All Applicable)					
Ice Bridge Capacity Data					
Yesterday's Load Capacity Rating: <u>50 Tonne</u> KG					
Today's Load Capacity Rating: <u>50 Tonne</u> KG					
List Potential Problems Developing On Ice Road Or Up Stream:					
List Name(s) of Person/Organizations Notified				List Time of Notification	
1) <u>John Klassen</u>				<u>8:00</u> am/pm <input checked="" type="checkbox"/>	
2) _____				am/pm	
3) _____				am/pm	
4) _____				am/pm	
5) _____				am/pm	



ICE MEASURE INSPECTION REPORT

Page 2 of 2

Date: Jan 4, 2011 Location: Tompkins Landing Ice Bridge (Highway 697) Day 23

Completed by: John Neudorf

Ice Measurement Data:

Hole Distances Are Measured 33 Metres Apart

SIDE South From the EAST WEST / EAST WEST (Circle direction)

SIDE _____ From the EAST WEST / EAST WEST (Circle direction)

Test Hole #	Ice Depth (cm)	WHITE Ice/ BLUE Ice depth (cm)	Test Hole #	Ice Depth (cm)	WHITE Ice/ BLUE Ice depth (cm)
1-			1-		
2-	130		2-		
3-			3-		
4-	135		4-		
5-			5-		
6-	112		6-		
7-			7-		
8-	110		8-		
9-			9-		
10-	112		10-		
11-			11-		
12-	115		12-		
13-			13-		
14-	120		14-		
15-			15-		
16-	130		16-		
17-			17-		
18-	110		18-		
19-			19-		
20-	120		20-		
21-			21-		
22-	112		22-		
23-			23-		
24-	110		24-		
25-			25-		
26-			26-		
27-			27-		
28-			28-		
29-			29-		
30-			30-		

PRESTIGE

Carol Gabriel

From: Bill Gish [Bill.Gish@gov.ab.ca]
Sent: Wednesday, January 05, 2011 4:44 PM
To: John Klassen; Bill Kostiw
Subject: FW: Ice Bridge Construction Safety Plan
Attachments: DOC.PDF; DOC001.PDF

Bill and John

I don't seem to be able to send you the full "Best Practice for Building and Working Safely on Ice Covers in Alberta" document so I am sending you a couple of pages out of it to help you determine the max permissible loads for different ice thicknesses. Please use the column where A=4 as a minimum to determine the ice bearing capacities of the ice bridge. Take note that the thicknesses on the chart are for blue ice and not white. White ice has half the strength of blue ice and must be taken into account.

I have also attached a copy of your ice readings as of Jan 4/11. You have indicated the capacity of the ice bridge to be 50 tonnes with a minimum ice thickness of 110cm. You have not indicated the thickness of the blue ice and I think assumed the full thickness as blue ice to come up with a capacity of 50 tonnes. It is critical that you consider the depth of blue and white ice readings to come up with the bridge capacity.

I have sent the full Best Practice for Building and Working Safely on Ice Covers in Alberta document via courier to you today so that you can review it as a minimum requirement and adjust your Safety Plan accordingly. Please do this asap so that the department can review and accept your safety plan.

Bill

From: Bill Gish
Sent: Wednesday, January 05, 2011 9:03 AM
To: 'John Klassen'; 'bkostiw@mackenziecounty.com'
Subject: FW: Ice Bridge Construction Safety Plan

From: Bill Gish
Sent: Tuesday, January 04, 2011 3:41 PM
To: 'John Klassen'; 'bkostiw@mackenziecounty.com'
Cc: Rommel Directo
Subject: RE: Ice Bridge Construction Safety Plan

Bill and John

Attached is a document "Best Practice for Building and Working Safely on Ice Covers in Alberta" put out by Workplace Health and Safety. This document replaces the old pamphlet called "Travelling standing and working on ice requires extreme CAUTION" which you used in your past Ice Bridge Construction Safety Plan in past agreements.

In order for the department to approve your Safety Plan please modify your safety plan to meet the guidelines for "Best Practice for Building and Working Safely on Ice Covers in Alberta" which is attached. Please also implement as a minimum Table 3: 'Allowable Loads in Kgs for A-Values and Effective Ice Thickness' on Pg 25 where A= 4. Also implement as a minimum Table 5: 'Minimum Ice Thickness for Lighter Loads' on Pg 28. These tables should be put into effect immediately on the project in order to meet Alberta's requirements. For loads above Table 3 use the formula $P=4h*h$ where P is kg, h is effective ice thickness in cm.

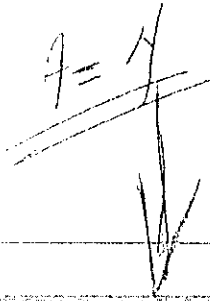


TABLE 3: ALLOWABLE LOADS (P=kg) FOR VARIOUS WIND DEFLECTION RATIOS

h=Effective Ice Thickness (cm)	Allowable Load (P=kg)			
	Low Risk	Allowable Load (P=kg)		Substantial Risk
	A=3.5	A=4	A=5	A=6
	Low Risk	Tolerable Risk	Moderate Risk	Substantial Risk
20	1400	*	*	*
25	2200	*	*	*
30	3150	*	*	*
35	4300	4900	6120	7350
40	5600	6400	8000	9600
45	7100	8100	10100	12100
50	8750	10000	12500	15000
55	10600	12100	15100	18100
60	12600	14400	18000	21600
65	14800	16900	21100	25300
70	17100	19600	24500	29400
75	19700	22500	28100	33700
80	22400	25600	32000	38400
85	25300	28900	36100	43300
90	28300	32400	40500	48600
95	31600	36100	45100	54100
100	35000	40000	50000	60000
105	38600	44100	55100	**
110	42300	48400	60500	**
115	46300	52900	**	**
120	50400	57600	**	**
125	54700	62500	**	**
130	59100	**	**	**

Limitations: This table must be used in conjunction with the hazard controls identified in Table 4

* Refer to Table 5

** Seek the advice of a professional engineer

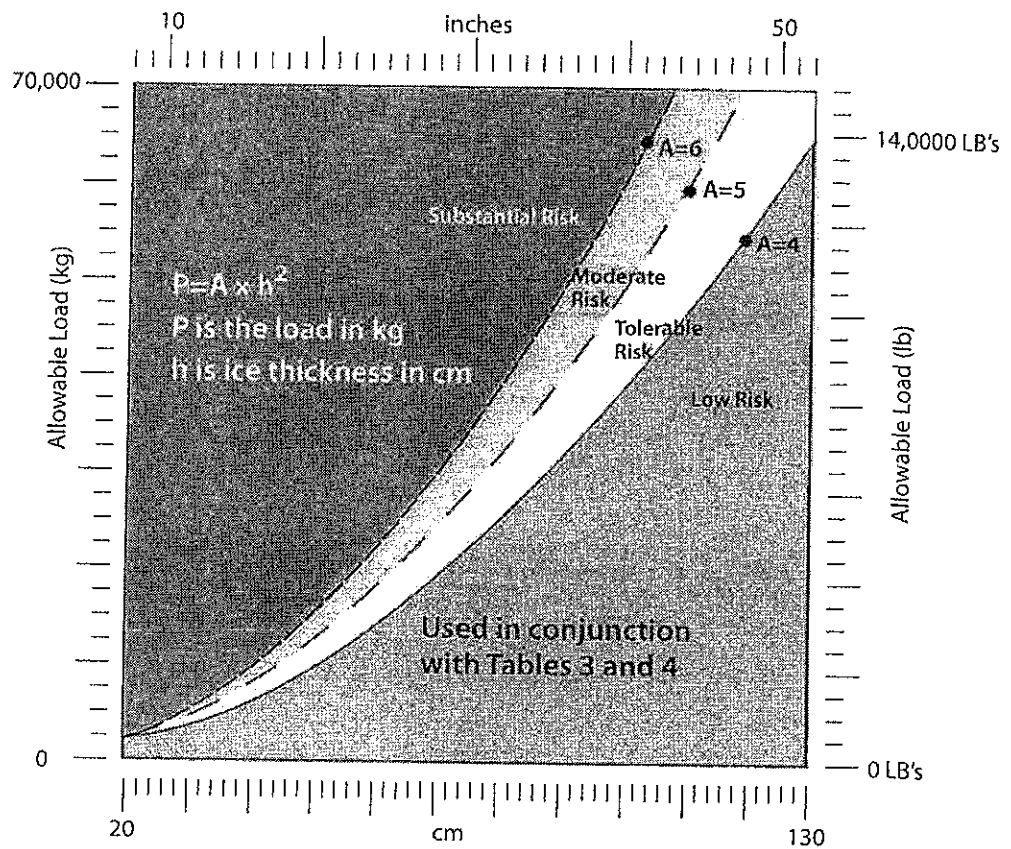


Figure 20
Ice Bearing Capacity Chart

Gold's Formula, Table 3 and Figure 20 should not be used to estimate the minimum ice thickness for loads less than 5,000 kg. Instead use Table 5.

TABLE 5: MINIMUM ICE THICKNESS FOR LIGHTER LOADS	
Load / Situation (Slow Moving Loads)	Minimum Effective Thickness (cm)
Person walking (120 kg)	10
Snowmobiles (Maximum weight machine + rider <500 kg)	18
¾ ton 4x4 vehicles (Maximum GVW of 5,000 kg)	38

Limitations: must be used in conjunction with hazard controls outlined in Table 4 for A=4 for lake ice or A=3.5 for river ice.

Carol Gabriel

From: Dan Turner [dturner@hovertransolutions.com]
Sent: Friday, December 10, 2010 1:32 PM
To: Bill Kostiw
Cc: Carol Gabriel
Subject: Engineers

Bill

I've found a civil engineer for the ground anchor/cable inspection in Peace River. His name is John McLeod and he's worked for MC before. He's in the field today, and will forward credentials tomorrow. He said that Alberta Transportation should have the original drawings for the anchors and he'd like to get them if possible, if he's hired.

Also have identified Eugene Gibbons for the barge inspection. Eugene recently retired from NTCL and was NT's technical guy who passed judgment on the condition of all barges in the fleet, and which had to be removed from service, and/or repaired. He was the guy who Lloyds worked with on all certification activity. He returns from a trip tomorrow and again we will get his contact details.

Regards

Dan Turner

Chief Technology Officer
Hovertrans Solutions Pte Ltd.

T: +44 (0) 1489 611751 • F: +44 (0) 1489 611612 • E: dturner@hovertransolutions.com
First Floor, Forum 3, Parkway, Solent Business Park, Whiteley, Fareham, Southampton, PO15 7FH, UK
W: <http://www.hovertransolutions.com>

Hovertrans Solutions Pte. Ltd. is registered in Singapore No: 201001810H. 7, Benoi Road, Singapore. 629882

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Carol Gabriel

From: Terry Sawchuk (AENV) [Terry.Sawchuk@gov.ab.ca]
Sent: Monday, December 13, 2010 11:33 AM
To: John Klassen
Cc: Michael Holt; Bill Kostiw
Subject: Henry P Klassen Berm

Hi John -

I would like to summarize the discussion we had at the County office in Ft. Vermilion last Thursday afternoon following a site visit and inspection by myself and Michael Holt (Compliance Investigator with AENV) of Mr Klassen's flood protection berm just north of LaCrete. As you are aware, Mr. Klassen made application and was issued *Water Act* approval 00276451-00-00 for the construction of a flood control berm to protect his agricultural land. Our review of the works found the project was constructed in accordance with the approval. Along with the berm the project also included the construction of a toe ditch along the field side of the berm. The purpose of this ditch was to supply the material necessary for the berm construction as well as to pick up any flows that are coming off Mr Klassen's field and direct them back into the watercourse at the downstream end of his property. This toe ditch is not intended to drain down the wetland nor is it to act as a drainage conduit for any other water diverted from the south. As such, Alberta Environment would not support the placement of a culvert through the municipal road at the upstream location of Mr Klassen's toe ditch as it would only act to introduce more water into the area Mr Klassen is trying to protect.

Terry Sawchuk
Water Technologist

Northern Region
Environmental Management
Alberta Environment
9621 96 Ave
Peace River AB T8S 1T4
Tel (780) 624-6239 Fax (780) 624-6335

By societies. Info

Alberta Land Stewardship Act- Bill 36

Section 11, Statutory consents will be affected

11 (1) For the purpose of achieving or maintaining an objective or a policy of a regional plan, a regional plan may, by express reference to a statutory consent, affect, amend or extinguish the statutory consent or the terms or conditions of the statutory consent.

Statutory Consent

1 (aa) "statutory consent" means a permit, licence, registration, approval, authorization, disposition, certificate, allocation, agreement or instrument issued under or authorized by an enactment or regulatory instrument;

Activity

a. "activity" means anything that requires a statutory consent and anything that, under an enactment, must comply with a rule, code of practice, guideline, directive or instrument;

The regional plan will apply to:

- Development permit, subdivision plan approval issued by a municipality;
- Water licence issued under the *Water Act* to an irrigation district, food processor, cattle feedlot, or municipal users;
- NRCB approvals and registrations for confined feeding operations
- Crown grazing leases, grazing permits and any other disposition under the *Public Lands Act*;
- Licences and approvals under the *Water Act*
- Crown mineral leases, mining permits, and forestry management agreements
- ERCB issued well licenses, facility approvals and pipeline permits
- AUC's approvals for transmission lines
- "Instruments" that are under the *Land Titles Act* which are defined in the act to include deeds, mortgages, encumbrances and any other document dealing with land or giving evidence to the title of land;

Section 19, Compensation will be affected

19 No person has a right to compensation by reason of this Act, a regulation under this Act, a regional plan or anything done in or under a regional plan except either

- a. As expressly provided for under Part 3, Division 3, or
- b. as provided under another enactment.

Part 3 of the Act only deals with "conservation directives". Part 3 does not deal with in any way the loss or restriction of rights triggered by the rest of the Act.

Other enactments that may have access to compensation like the *Water Act* do become irrelevant when rights are lost under statutory consents.

Even if there is a narrow channel to access compensation through one of the existing acts, the Alberta Land Stewardship Act will prevail through Section 17

Section 17- Conflicting Provisions

17 (4) If there is a conflict or inconsistency between this Act and any other enactment, this Act prevails.

The *water act*, *public lands act* and *land titles act* say that the minister cannot simply cancel your title or disposition. ALSA trumps those acts as well as the rest.

Section 12- Application of law

1. 1) A regional Plan

(b) may manage an activity, effect, cause of an effect or person outside a planning region until a planning region comes into force with respect to the matter or person.

Section 13- No right to appeal

13 (1) A regional plan is an expression of the public policy of the government and therefore the Lieutenant Governor in Council has exclusive and final jurisdiction over it's contents.

This section gives absolutely no access to any sort of appeal

Section 15- A regional plan is binding on everyone

15 (1) Except to the extent that a regional plan provides otherwise, a regional plan binds

- (a) the crown
- (b) local government bodies
- (c) decision makers, and
- (d) all other persons

15 (3) Subject to subsection (5), subsection (1) does not

- (a) create or provide any person with a cause of action or a right or ability to bring an application or proceeding in or before any court or in or before a decision maker,
- (b) create any claim exercisable by any person, or
- (c) confer jurisdiction on any court or decision maker to grant relief in respect of any claim.

You have no right to take action against the government for any sort of loss or damages set out in section 15(3)

15 (4) For the purposes of subsection (3), a claim includes any right, application, proceeding or request to a court for relief of any nature whatsoever.

The roles of the court to protect the citizens have been removed completely by section 15 (4)

Section 9- Making law to implement regional plans

9 (2) A regional plan may

- (c) whether or not another enactment deals with the same, similar or associated matters, make, as part of the regional plan, law on any matter within the legislative authority of the legislature that is designed to advance or implement, or to both advance and implement, the purposes of this Act;
- (d) make, as part of the regional plan, law that may be made as a regulation under this Act, or as a regulation under any other Act, and also make, amend or repeal regulations under any other Act;

Section 9 gives the cabinet the authority to amend other laws and make new ones in order to confer with the regional plan.

If municipalities do not comply with ALSA the minister may take the necessary measures until they come into compliance. These measures are:

- Suspending the authority of the council to make by-laws

- Withholding money that would be payable to the municipalities

Section 5 of ALSA gives no power to the regional advisory councils (RAC's).

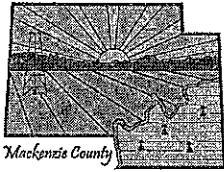
Section 23 deals with conservation tools such as environmental goods and services for good stewardship practices. Excluding property rights will take peoples incentive away to steward the land accordingly. Amputate peoples connection to the land.

Alberta bill of rights provides no protection from ALSA according to Alberta courts and the supreme court of Canada. If a statute contains wording that deals with the loss or cancellation of rights the Alberta bill of rights provides no protection.

Potential devastating economic effects

Info

Note?
Dose Council
Wish to discuss the
workshop results or process
at a follow up session?



COUNCIL 2010
STRATEGIC DIRECTIONS WORKSHOP
November 25 - 26, 2010
Holiday Inn
Grande Prairie, AB

Introduction

The election has brought changes and it is timely that Council participate in a structured strategic planning process to define and guide County corporate policy, review its decision-making process in regards to programs, projects, people and overall game plan. The intent of this process is to enhance corporate governance performance while seeking out strategic opportunities for municipal sustainability. Council will be encouraged to review time lines for its short-, mid- and long-term goals

Purpose of Workshop

The purpose of this workshop is for Council to prioritize shared objectives, to reevaluate our municipal goals, to review the Sustainability Plan's key performance indicators, to ensure its time line is viable and to come out of this workshop with a stronger team.

The following agenda is proposed. Activation Analysis will be in attendance to facilitate the sessions.

Thursday November 25, 2010

- | | |
|---------|---|
| 4:00 PM | Councillors arrive at the Holiday Inn to check in |
| 5:00 PM | Assembling in Meeting Room |
| 5:30 PM | Session Called to Order
Agenda Review and Confirmation of Outcomes
Overview by Reeve Neufeld and John Szumlas |
| 6:15 PM | Supper (Barcelona's) |
| 7:00 PM | Refresher on Roles and Responsibilities by John Szumlas |
| 8:30 PM | Question and Answer Period with Activation Analysis |
| 9:00 PM | Adjourn for Evening |

Friday November 26, 2010

- | | |
|---------|--|
| 7:30 AM | Breakfast (on your own) |
| 8:15 AM | Discussion of previous evening's meeting and today's agenda. |
| 8:30 AM | Next Steps on Resolution 10-10-866 (Div Boundaries) |

10:00 am	Coffee Break
10:15 am	Next Steps: Municipal Sustainability Plan - Economic Sustainability Goals 1 – 7: Roads, Rail, Air Goals 8 – 10: Agriculture Goal 11: Oil & Gas Goal 12: Forestry Goals 13 – 15: Public Services (Health, Higher Education, Telecommunications) Goals 16 – 17: Business Climate Goal 18: Tourism Goals 19 – 22: Growth Management (Population, Family Focus, Data, Economic Stability)
12:00 pm	Lunch – Location to be announced
1:00 pm	Continuation of Municipal Sustainability Plan - Environmental Sustainability Goal 1 – 2: Natural Environment (River Valleys, Environmentally Sensitive Lands) Goal 3: Built Environment (Farm Land) Goal 4 – 5: Environmental Footprint (Use of Energy, Recycling) Goal 5: Energy Efficient Transportation - Social and Cultural Sustainability Goal 1: A Sense of Place Goal 2: Vibrance and Relationships Goal 3: First Nations Relations Goal 4: Growing Communities - Sustainability of Community Infrastructure Goals 1 – 2: Recreation and Parks Goal 3: Utility Services Goal 4: Risk Management Goal 5: Staffing for Infrastructure
3:00 pm	Wrap-up comments to establish how Council wishes John Szumlas to prepare final outcomes report.
3:15 pm	Adjournment

January 4, 2011

Info
Special Projects mty
agenda.

**MACKENZIE COUNTY MEETING
FORT VERMILION - 11:00 AM, JANUARY 5, 2011**

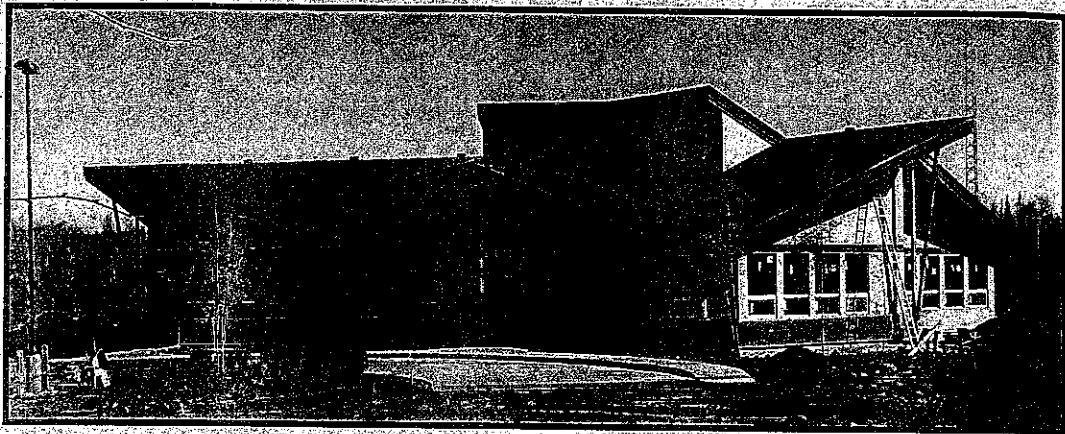
AGENDA

The following items for discussion:

1. La Crete; Airport
2. Fort Vermillion; Airport
3. Drainage Ditch; High Level East Flood Control Ditch
4. Fort Vermilion;
 - a) River Road Project - 2 Year Maintenance Inspection
 - b) 2009 Roads - 2 Year Maintenance Inspection
5. Fort Vermilion; Water & Sewer at Mrs. Eek - Complete
6. Fort Vermilion; Road Improvements 2010/11
7. La Crete; Administration Building - 1 year maintenance period - (spring)
8. La Crete; Sewage lagoon Study
9. La Crete - Sewermain Rehab., 48th Avenue
10. Drainage Ditch South of Ft. Vermilion - Township Road 1072
11. Fort Vermilion Water Line at School to south on 50th Street
12. Future Road Improvement - Maps Updates
13. La Crete Library
14. Tompkins Fire Hall
15. Private Developments
 - a) North Point Business Park; Lift Station
 - b) Knelsen Subdivision
 - c) Greenwood Acres
 - d) Rosenberger (golf course)
 - e) Frank Goertzen

FOCUS CORPORATION

You are invited...
Zama City
Multi-Use Cultural
Facility
Official Opening



January 17, 2011

2:00 pm

1025 Aspen Drive, Zama

Snacks & Refreshments to Follow

